

- Dashboard
- Scheduling
- Searches
- Summaries
- Administration
- Events
- Wellness day
- Messages
- Settings
- Archived

Finance available to SuperAdmin and Summaries/Projects

Please remove the MMM YYYY  
This is only applicable to Invoice Projection

Please make the header as small as like here.

dd/mm/yyyy

Filter by date: mm/dd/yyyy

Team	Name	Initial	Resource	27/01/25 Jan 2025	28/01/25 Jan 2025	29/01/25 Jan 2025	30/01/25 Jan 2025	31/01/25 Jan 2025	Total Hours	03/02/25 Feb 2025	04/02/25 Feb 2025	05/02/25 Feb 2025	06/02/25 Feb 2025	07/02/25 Feb 2025	Total Hours	10/02/25 Feb 2025	11/02/25 Feb 2025	12/02/25 Feb 2025	13/02/25 Feb 2025	14/02/25 Feb 2025	Total Hours	17/02/25 Feb 2025	18/02/25 Feb 2025	19/02/25 Feb 2025	20/02/25 Feb 2025	21/02/25 Feb 2025	Total Hours	24/02/25 Feb 2025	25/02/25 Feb 2025	26/02/25 Feb 2025	27/02/25 Feb 2025	28/02/25 Feb 2025
SA Structural	Drew Roberts	DRR	Structural	5	-	-	-	-	5	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-

Show All the User even though there were data on it.  
I test to apply for leave but Alvin Nealega is not showing here.

Please squeeze the column widths

Can't find the color indicator when I applied for WFH.  
Also please make color consistent on Scheduling

Please make it shorter but longer

Please make the footer as small as like here.

All features should be available to SuperAdmin

Legend:

0 - 7 Hours

7 - 9 Hours

Beyond 9 Hours

Wellness day

Leave

WFH

Holiday

UPCOMING EVENT!

CHRISTMAS PARTY

2025-12-24 to 2025-12-25

Teams:

SA Structural



Filter by status

Pending

Search

Search name (clear the input to reset)

Name	Leave Type	First day of Leave	Last day of Leave	Total Number of Working Days	Total Public Holidays	In a Wellness Day Cycle?	Total Working Hours on Leave	Total Worked Hours during Leave	Status	Action
------	------------	--------------------	-------------------	------------------------------	-----------------------	--------------------------	------------------------------	---------------------------------	--------	--------

No data

Make all request lists available to Managers and Admins (except their own) similar to what is shown on SuperAdmin.

No need to filter by Manager.

Archive available to SuperAdmin only



- Dashboard
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Scheduling / SA Structural

Show Job Details as well

Missing Job Component Budget and Budget Type

**DUPLICATE** **JOB COMPONENT**

**Component Details**

Job Component Name

Test

Job Manager

Drew Roberts

**Job Component Budget**

Rates

**Members**

**Engineer**

Select Employee

**Engineer Reviewer.**

Select Employee

**Drafter**

Select Employee

**Drafter Reviewer.**

Select employee

Estimated Budget \$

0










**Remove Members**

ST PH.

Total Hours Legend: Greater than 8 hours/ day or 40 hours / week Leave Wellness Day Events

08/01/25 Jan 2025	09/01/25 Jan 2025	10/01/25 Jan 2025	Total Hours	13/01/25 Jan 2025	14/01/25 Jan 2025	15/01/25 Jan 2025	16/01/25 Jan 2025	17/01/25 Jan 2025	Total Hours	20/01/25 Jan 2025	21/01/25 Jan 2025
-	-	-	0	-	-	-	-	-	0	-	-
-	-	-	0	-	-	-	-	-	0	-	-
-	-	-	0	-	-	-	-	-	0	-	-
-	-	-	0	-	-	-	-	-	0	-	-
-	-	-	0	-	-	-	-	-	0	-	-
-	-	-	0	-	-	-	-	-	0	-	-
-	-	-	0	-	-	-	-	-	0	-	-

Please remove button

-  Dashboard
-  My Workload
-  Scheduling
-  Finance
-  Summaries
-  Your Request
-  Messages
-  Settings
-  Archived

Scheduling / SA Structural

Team Members

AN JB DR JH

Project Component:

+

✎

⊞

📄

CreateEditDuplicate Variat

Name

[Drew Roberts](#)

[James Heyligers](#)

[Alvin Nealega](#)

ActionStatusJob no.Job Mgr.Job Component

☒

OngoingTX10000.00Drew RobertsVariation 1

☐

OngoingTX15000.00Drew RobertsTest\$ 10,0000 hrsratesAlvin NealegaEngnr.

75%

100%

CNST PH.

Total Hours Legend:

Greater than 8 hours / day or 40 hours / weekLeaveWellness DayEvents

06/01/25 Jan 2025	07/01/25 Jan 2025	08/01/25 Jan 2025	09/01/25 Jan 2025	10/01/25 Jan 2025	Total Hours	13/01/25 Jan 2025	14/01/25 Jan 2025	15/01/25 Jan 2025	16/01/25 Jan 2025	17/01/25 Jan 2025	Total Hours	20/01/25 Jan 2025	21/01/25 Jan 2025
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.	.	.	.	.	.	.	.	.	.	.	.	.	.
.	.	.	.	.	.	.	.	.	.	.	.	.	.

06/01/25 Jan 2025	07/01/25 Jan 2025	08/01/25 Jan 2025	09/01/25 Jan 2025	10/01/25 Jan 2025	Total Hours	13/01/25 Jan 2025	14/01/25 Jan 2025	15/01/25 Jan 2025	16/01/25 Jan 2025	17/01/25 Jan 2025	Total Hours	20/01/25 Jan 2025	21/01/25 Jan 2025
.	.	.	.	.	0	.	.	.	.	.	0	.	.
.	.	.	.	.	0	.	.	.	.	.	0	.	.
.	.	.	.	.	0	.	.	.	.	.	0	.	.

06/01/25 Jan 2025	07/01/25 Jan 2025	08/01/25 Jan 2025	09/01/25 Jan 2025	10/01/25 Jan 2025	Total Hours	13/01/25 Jan 2025	14/01/25 Jan 2025	15/01/25 Jan 2025	16/01/25 Jan 2025	17/01/25 Jan 2025	Total Hours	20/01/25 Jan 2025	21/01/25 Jan 2025
.	.	.	.	.	0	.	.	.	.	.	0	.	.
.	.	.	.	.	0	.	.	.	.	.	0	.	.
.	.	.	.	.	0	.	.	.	.	.	0	.	.

Edit Project

✕

Project Name

Project 1

Job Manager

Drew Roberts

Engineer (Engr.)

Alvin Nealega

Notes

Notes

Engineer Reviewer (Engr. Revr.)

James Blackburn

Notes

Notes

Drafter (Drft.)








James Heyligers

Notes

Notes

Show the Job Details



 Dashboard My Workload Scheduling Finance Summaries Your Request Messages Settings Archived

Team Name

Manager

Team Leader

Total # of Projects


Action

[SA Structural](#)












Drew Roberts

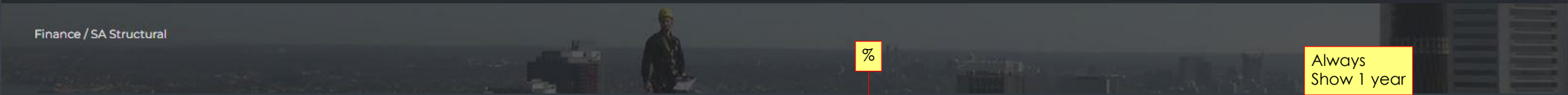
James Blackburn

4

 View Invoice Projection

It shows 4 but 5 inside

-  Dashboard
-  My Workload
-  Scheduling
-  Finance
-  Summaries 
-  Your Request
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-  Archived 



Finance / SA Structural

<div> Invoice</div>						Totals	\$ 23,000		\$ 60,000,500	\$ 2,500	\$ 0	\$ 8,500	\$ 1,500	\$ 7,000
Action	Job no:	Client	Project Name	Job Mngr.	Job Component	Est. \$	Invoice (%/hr)	Invoiced \$	Remaining \$	Sub-cont. costs	Wip	Catchup inv.	2025 Jan	
<input type="checkbox"/>	<a href="#">TX10000.00</a>	Ahrens Group	Project 1	Drew Roberts	Component 1	\$ 1,000	\$ 50	\$ 500	\$ 500	\$ 0	\$ 500	\$ 0	\$ 500	
<input type="checkbox"/>	<a href="#">TX10000.00</a>	Ahrens Group	Project 1	Drew Roberts	Varition 1	\$ 1,000	\$ 0	\$ 0	\$ 1,000	\$ 0	\$ 1,000	\$ 1,000	-	
<input type="checkbox"/>	<a href="#">TX10000.00</a>	Ahrens Group	Project 1	Drew Roberts	Varition 1 variant	\$ 1,000	\$ 0	\$ 0	\$ 1,000	\$ 0	\$ 1,000	\$ 500	\$ 500	
<input type="checkbox"/>	<a href="#">TX15000.00</a>	Ahrens Group	Test	Drew Roberts	Test	\$ 10,000	0 hrs	\$ 50,000,000	-	-	\$ 5,000	-	\$ 5000	
<input type="checkbox"/>	<a href="#">TX15000.00</a>	Ahrens Group	Test	Drew Roberts	Test	\$ 10,000	0 hrs	\$ 10,000,000	-	-	\$ 1,000	-	\$ 1000	

%

Always Show 1 year

Please double check formula

## Your Workload

Request :

Leave

Wellness Day

WFH

Status Legend:

Due On

25%

50%

75%

100%

CNST PH.

Total Hours Legend:


Greater than 8 hours/ day or 40 hours / week

Leave

Wellness Day

Events

Filter by dates

 mm/dd/yyyy 

Team.	Job No.	Client	Project name	Job Mgr.	Job Component	Members	Role	Notes	28/01/25 Jan 2025	29/01/25 Jan 2025	30/01/25 Jan 2025	31/01/25 Jan 2025	01/02/25 Feb 2025	Total Hours	04/02/25 Feb 2025	05/02/25 Feb 2025	06/02/25 Feb 2025	07/02/25 Feb 2025	08/02/25 Feb 2025	Total Hours
SA Structural	TX10000.00	Ahrens Group	Project 1	Drew Roberts	Component 1	Drew Roberts	Engr. Revr.	--	-	-	-	-	-	0	-	-	-	-	-	0
SA Structural	TX10000.00	Ahrens Group	Project 1	Drew Roberts	Varition 1	Drew Roberts	Drft	--	-	-	-	-	-	0	-	-	-	-	-	0
SA Structural	TX15000.00	Ahrens Group	Test	Drew Roberts	Test	Drew Roberts	Engr. Revr.	--	-	-	-	-	-	0	-	-	-	-	-	0
SA Structural	TX15000.00	Ahrens Group	Test	Drew Roberts	Test	Drew Roberts	Engr. Revr.	--	-	-	-	-	-	0	-	-	-	-	-	0

show 8 weeks



✓	Completed	TX10000.00	First Manager	Variation 1 variation

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Your Workload

Request :

LeaveWellness DayWFH

Team	Job No.
SA Structural	TX10000.0
SA Structural	TX10000.0
SA Structural	TX15000.0
SA Structural	TX15000.0

Filter by dates

mm/dd/yyyy

Jan 2025	01/02/25 Feb 2025	Total Hours	04/02/25 Feb 2025	05/02/25 Feb 2025	06/02/25 Feb 2025	07/02/25 Feb 2025	08/02/25 Feb 2025	Total Hours
-	-	0	-	-	-	-	-	0
-	-	0	-	-	-	-	-	0
-	-	0	-	-	-	-	-	0
-	-	0	-	-	-	-	-	0

LEAVE REQUEST FORM

Type \*

☒ Annual leave

☐ Sick Leave

☐ Carer's Leave

☐ Bereavement Leave

☐ Study leave

☐ Long Services Leave

☐ Anniversary Day

☐ Paid Parental Leave

☐ Time in Lieu

☐ Leave Without Pay

☐ Other Leave

Includes Community Service, Maternity & Miscellaneous leave

Details:

Please input text here

Period Of Leave

First Day Of Leave: \*

01/29/2025

Last Day Of Leave: \*

01/29/2025

Total Number of Working Days:

1

Total Public Holidays(if applicable)

0

Are you in a Wellness Day Cycle? \*

☐ Yes

☒ No

Total Working Hours on Leave:

7.6

Total Working Hours During Leave:

0

Note: \*- Required

☐ I declare that the provided information is true and accurate.

Submit

- Dashboard
- My Workload
- Scheduling
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- Settings
- Archived

Team / Individual Workload

Project Name: Project 1  
Employee Name: Drew Roberts  
Manager Name: Drew Roberts


Remove these

Status Legend: Due On 25% 50% 75% 100% CNST PH. Total Hours Legend: Greater than 8 hours/ day or 40 hours / week Leave Wellness Day Events

Filter by dates  
mm/dd/yyyy

Job Mgr.	Job Component	Members	Role	Notes	2025-01-28	2025-01-29	2025-01-30	2025-01-31	2025-02-01	Total Hours	2025-02-04	2025-02-05	2025-02-06	2025-02-07	2025-02-08	Total Hours	2025-02-11	2025-02-12	2025-02-13	2025-02-14	2025-02-15	Total Hours	2025-02-18	2025-02-19	2025-02-20	2025-02-21	2025-02-22	Total Hours
Drew Roberts	Component 1	Drew Roberts	Engr. Revr.	—						0						0						0						0
Drew Roberts	Varition 1	Drew Roberts	Drft.	—						0						0						0						0
Drew Roberts	Test	Drew Roberts	Engr. Revr.	—						0						0						0						0
Drew Roberts	Test	Drew Roberts	Engr. Revr.	—						0						0						0						0

Use same table of My Workload



TRIAXIAL  
CONSULTING

Dashboard

My Workload

Scheduling

Finance

Summaries

Your Request

Messages

Settings

Archived

▼

▼

Team / Members

Manager Name: Drew Roberts

Team Leader: James Blackburn


View Workload

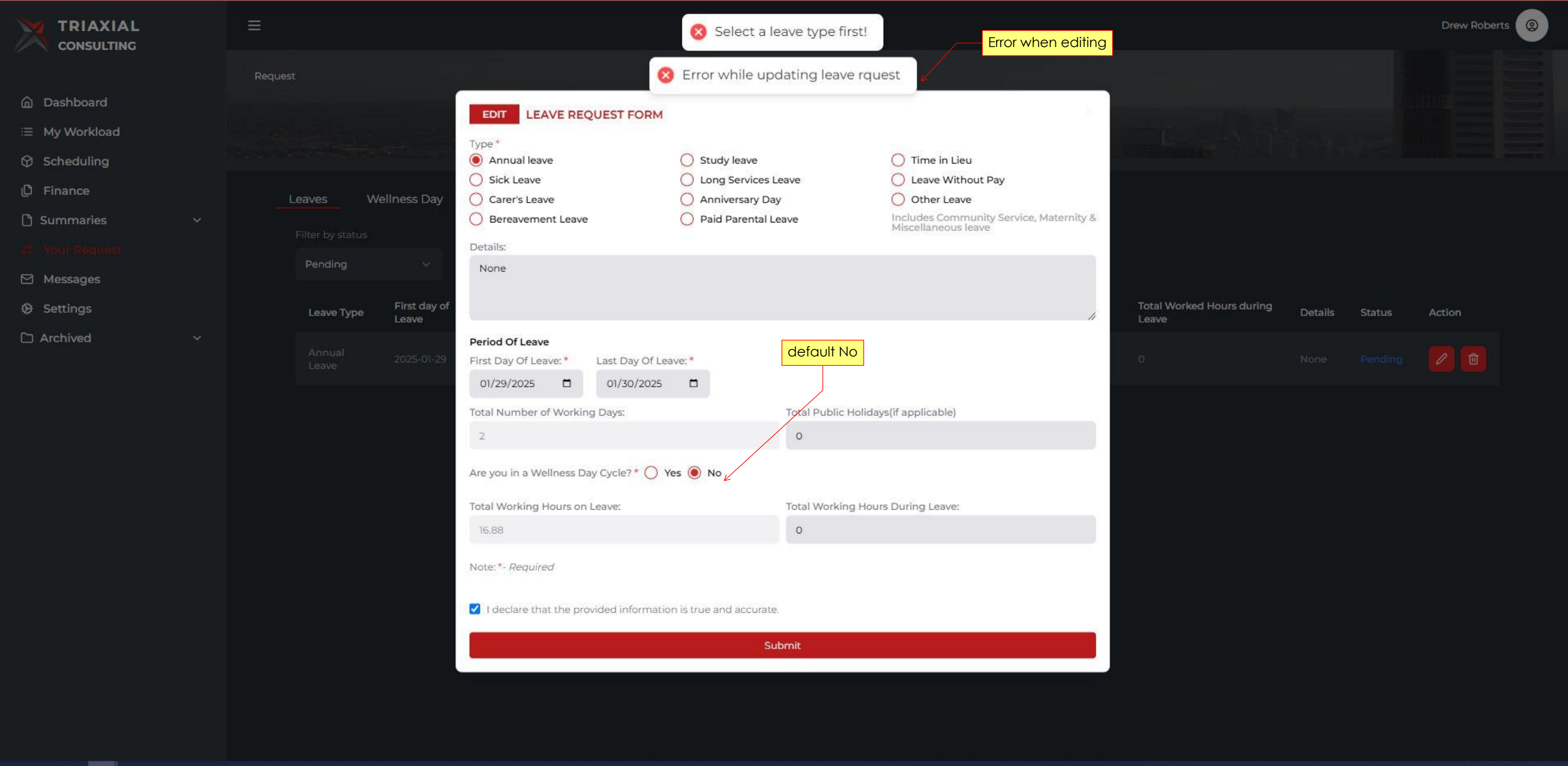
Employee Id	Name	Position	Resource	Action
6780b22fcfe30d7feb53e70e	Drew Roberts	member	Structural	View Workload
6780b250cfe30d7feb53e71f	James Blackburn	member	Structural	View Workload
6780b286cfe30d7feb53e741	Alvin Nealega	member	Structural	View Workload

We can remove this

We can hide this

Drew Roberts





EDIT LEAVE REQUEST FORM

Type \*

☒ Annual leave

☐ Sick Leave

☐ Carer's Leave

☐ Bereavement Leave

☐ Study leave

☐ Long Services Leave

☐ Anniversary Day

☐ Paid Parental Leave

☐ Time in Lieu

☐ Leave Without Pay

☐ Other Leave

Includes Community Service, Maternity & Miscellaneous leave

Details:

None

Period Of Leave

First Day Of Leave: \*

Last Day Of Leave: \*

01/29/2025

01/30/2025

Total Number of Working Days:

Total Public Holidays(if applicable)

2

0

Are you in a Wellness Day Cycle? \*

☐ Yes

☒ No

Total Working Hours on Leave:

Total Working Hours During Leave:

16.88

0

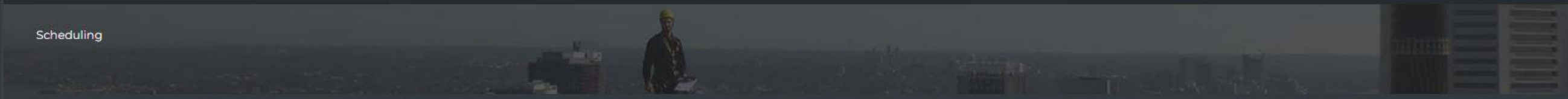
Note: \*- Required

☒ I declare that the provided information is true and accurate.

Submit



- Dashboard
- Scheduling
- Searches
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- Events
- Wellness day
- Messages
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Scheduling

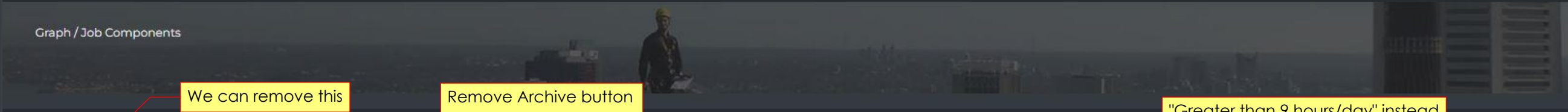
Team name	Project Manager	Team Leader	Job Components	Individual Workload
SA Structural	Drew Roberts	James Blackburn	Job Component	View

Rename "Manager"

Rename to "Projects"

Rename to "View"

- Dashboard
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- Messages
- Settings
- Archived



Graph / Job Components

**Team Members**  
[AN](#) [DR](#) [JH](#) [NA](#)

Project Component:  

+

✎

⌘

📄

📅

📄

🗑

CreateEditDuplicate Variation CompleteInvoiceArchive

Status Legend: Due On 25% 50% 75% 100% CNST PH.

Total Hours Legend: Greater than 8 hours/ day or 40 hours / week Leave Wellness Day Events

Name	Initial	Resource	16/01/25 Jan 2025	17/01/25 Jan 2025	Total Hours	20/01/25 Jan 2025	21/01/25 Jan 2025	22/01/25 Jan 2025	23/01/25 Jan 2025	24/01/25 Jan 2025	Total Hours	27/01/25 Jan 2025	28/01/25 Jan 2025	29/01/25 Jan 2025	30/01/25 Jan 2025	31/01/25 Jan 2025	Total Hours	03/02/25 Feb 2025	04/02/25 Feb 2025	05/02/25 Feb 2025
<a href="#">Drew Roberts</a>	DRR	Structural	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
<a href="#">James Heyligers</a>	JA.H	Hydraulic	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
<a href="#">Alvin Nealega</a>	AL.N		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-

Action	Status	Job no.	Job Mgr.	Job Component	Est. \$	Invoiced (%/hrs)	Budget type	Members	Role	Notes	16/01/25 Jan 2025	17/01/25 Jan 2025	Total Hours	20/01/25 Jan 2025	21/01/25 Jan 2025	22/01/25 Jan 2025	23/01/25 Jan 2025	24/01/25 Jan 2025	Total Hours	27/01/25 Jan 2025	28/01/25 Jan 2025	29/01/25 Jan 2025	30/01/25 Jan 2025	31/01/25 Jan 2025	Total Hours	03/02/25 Feb 2025	04/02/25 Feb 2025	05/02/25 Feb 2025
<input type="checkbox"/>	<a href="#">Original</a>	TX15000.00	Drew Roberts	Test	\$ 10,000	0 hrs	rates	Alvin Nealega	Engr.		-	-	0	-	-	-	-	-	0	-	-	-	-	-	0	-	-	-

<input type="checkbox"/>	<a href="#">Original</a>	TX15000.00	Drew Roberts	Test	\$ 10,000	0 hrs	rates	Alvin Nealega	Engr.		-	-	0	-	-	-	-	-	0	-	-	-	-	-	0	-	-	-
								Drew Roberts	Engr. Revr.		-	-	0	-	6	-	-	-	6	5	-	-	-	-	5	-	-	-
								James Heyligers	Drft.		-	-	0	-	-	-	-	-	0	-	-	-	-	-	0	-	-	-
								N/A			-	-	0	-	-	-	-	-	0	-	-	-	-	-	0	-	-	-
<input type="checkbox"/>	<a href="#">Completed</a>	TX10000.00	First Manager	Variation 1 variant 123	\$ 1,000	10 %	lumpsum	Alvin Nealega	Engr.		-	-	0	-	-	-	-	-	0	-	-	-	-	-	0	-	-	-

Projects should be sorted by:  
1. Job Mgr.  
2. Client Name  
3. Job No.  
4. Job Component

We can hide this instead

Client Name and Project Name missing

Make this the Initial instead to make column narrower

Remove mmm yyyy

When open automatically scrolls to today's date

Greater than 9 hours/day" instead

Remove Archive button

We can remove this

Engr.

Please have this hide or remove. Same date above

Two tables share same horizontal scroll

This should be updated once Invoice is submitted

Any manager can edit these

It didn't show the note when clicked after putting some Notes

Please squeeze column width

## Teams

- Dashboard
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+ Create

Delete

Search

Search team name (clear the input to reset)

Select	Team name	Project Manager	Team Leader	Total # of Projects	Projects	Individual Workloads	Action
<input type="checkbox"/>	SA Structural	Drew Roberts	James Blackburn	1	<div>View</div>	<div>View</div>	<div>Edit</div>







<

1/1

>

Remove

Request

 Dashboard My Workload Scheduling Finance Summaries Your Request Messages Settings Archived

Wellness Day

Leaves

Wellness Day

WFH

Requested at

Type

Start Date

First Day of Wellness Day Cycle

Action

1/28/2025, 4:15:14 PM

Wellness Day

2025-02-14

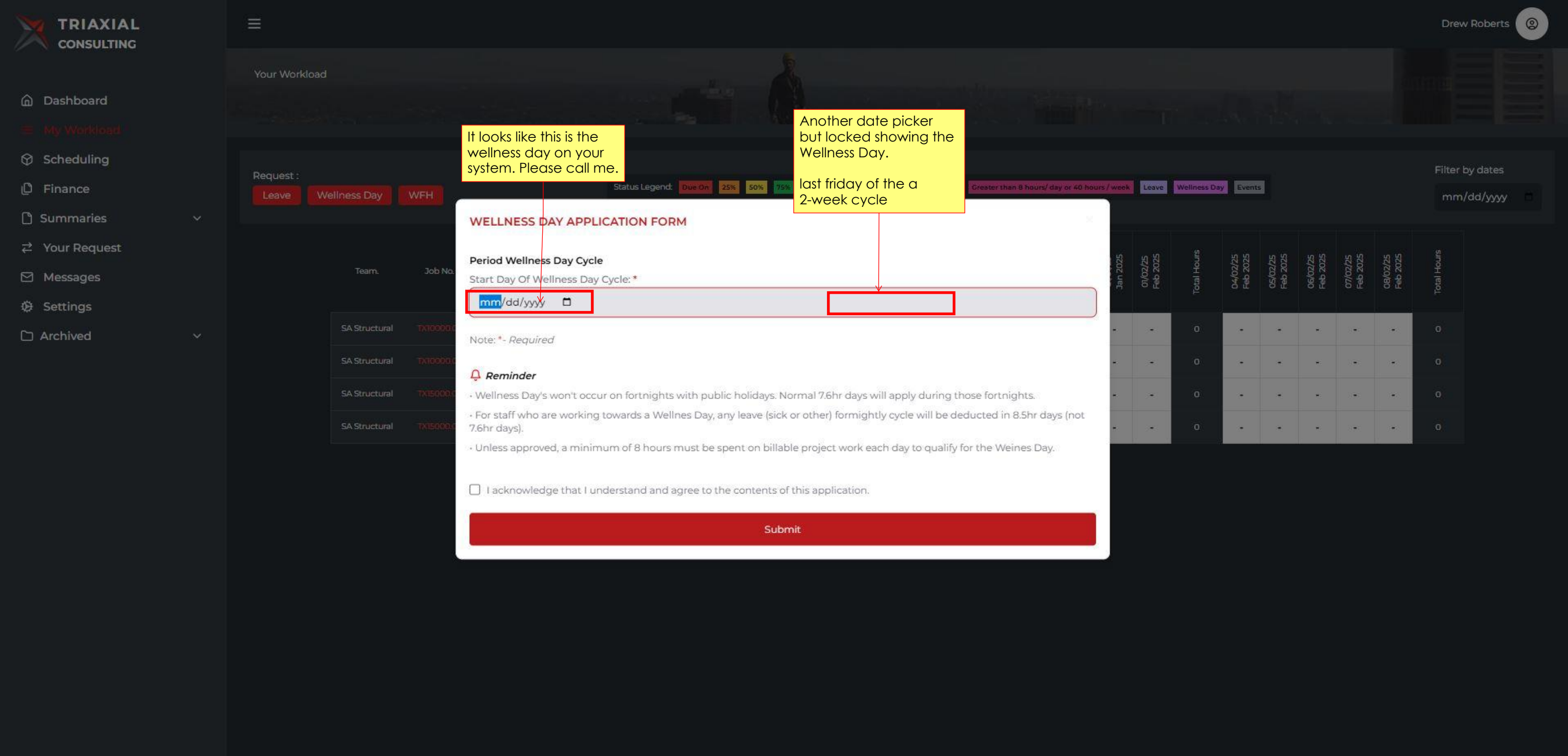
2025-02-03



&lt;

1/1

&gt;

















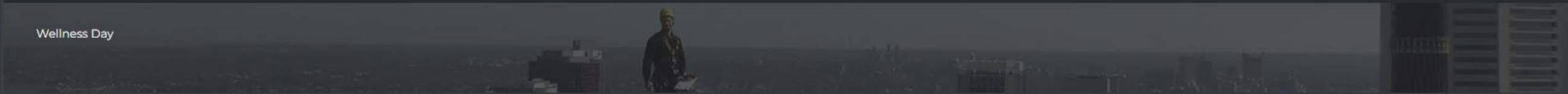
It looks like this is the wellness day on your system. Please call me.

Another date picker but locked showing the Wellness Day.

last friday of the a 2-week cycle



-  Dashboard
-  Scheduling
-  Searches 
-  **Summaries** 
-  Administration 
-  Events
-  Wellness day
-  Messages
-  Settings
-  Archived 



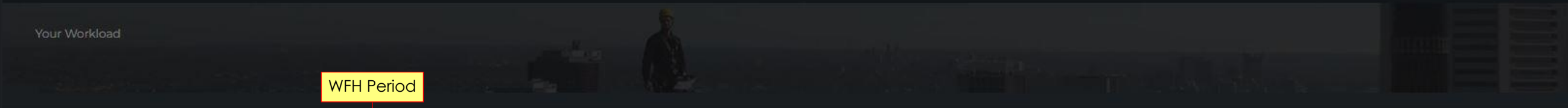
Search

Search name (clear the input to reset)

Manager	Name	First Day of Wellness Day Cycle	Wellness Day	Total Number of Working Days	Total Working Hours During Wellness Day Cycle	Action
				No data		

There are no data showing here

- Dashboard
- My Workload
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Your Workload

Request :

Leave

Wellness Day

WFH

Team: Job No.

SA Structural	TX000000
SA Structural	TX000000
SA Structural	TX050000
SA Structural	TX050000

Filter by dates

week

Leave

Wellness Day

Events

mm/dd/yyyy

	Jan 2025	01/02/25 Feb 2025	Total Hours	04/02/25 Feb 2025	05/02/25 Feb 2025	06/02/25 Feb 2025	07/02/25 Feb 2025	08/02/25 Feb 2025	Total Hours
	-	-	0	-	-	-	-	-	0
	-	-	0	-	-	-	-	-	0
	-	-	0	-	-	-	-	-	0
	-	-	0	-	-	-	-	-	0

WFH Period

WORK FROM HOME APPLICATION FORM

✕

**Wfh Period**

First Day Of Leave: \* Last Day Of Leave: \*

01/28/2025

📅

01/28/2025

📅

Are you in a Wellness Day Cycle? \* ☐ Yes ☒ No

Total Working Hours: 3.5999999999999996

Hours of Leave: 4

Reason for Work From Home: \*

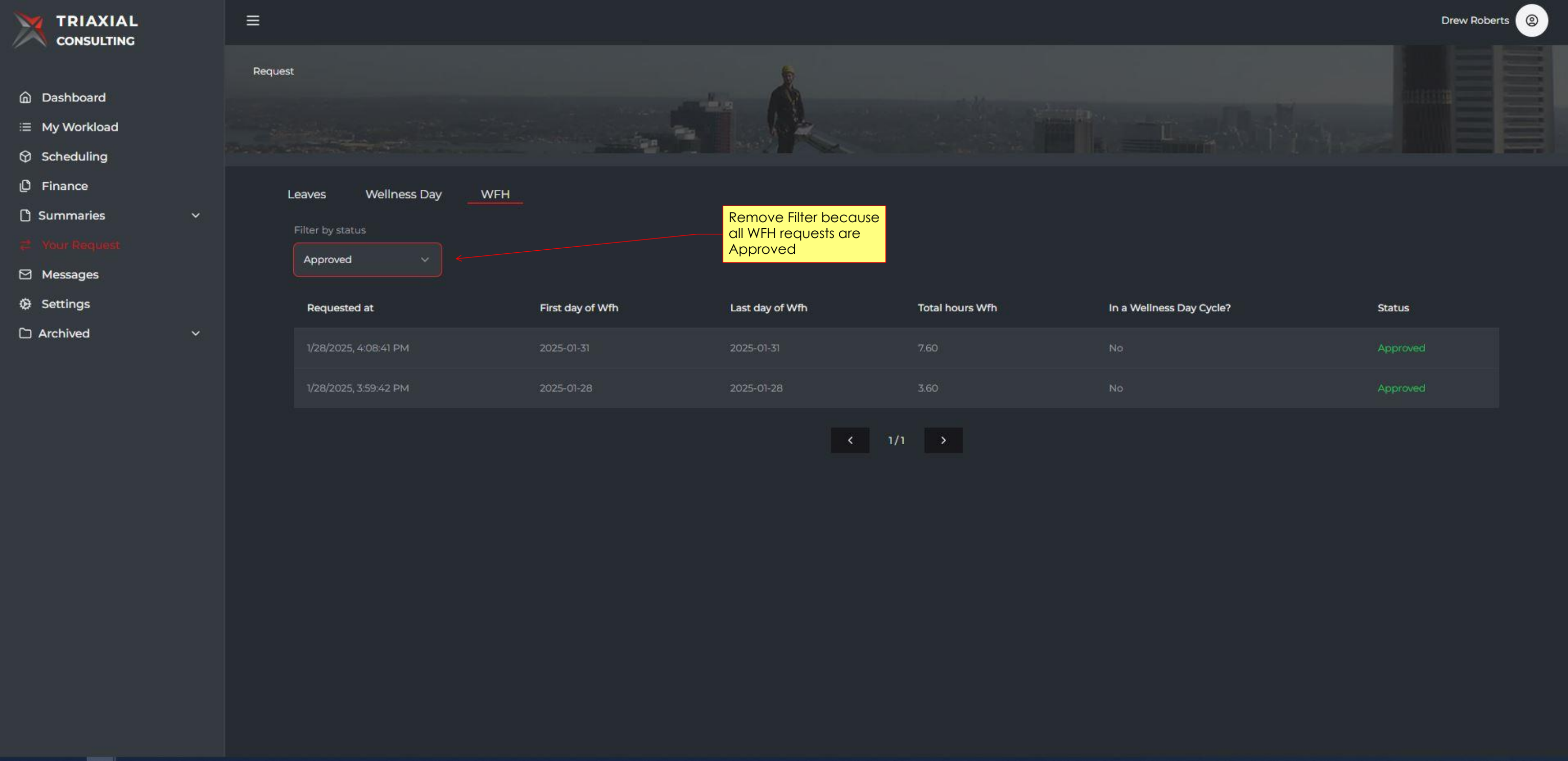
Test

Note: \*- Required










☒ I declare that the provided information is true and accurate.

Submit

Round to 2 decimal



Request	
LeavesWellness DayWFH	
Filter by status	
Approved	
Remove Filter because all WFH requests are Approved	
Requested atFirst day of WfhLast day of WfhTotal hours WfhIn a Wellness Day Cycle?Status	
1/28/2025, 4:08:41 PM2025-01-312025-01-317.60NoApproved	
1/28/2025, 3:59:42 PM2025-01-282025-01-283.60NoApproved	
<1/1>	

-  Dashboard
-  My Workload
-  Scheduling
-  Finance
-  Summaries
-  Your Request
-  Messages
-  Settings
-  Archived





Request

"Leave"

- Leaves
- Wellness Day
- WFH

Filter by status

Pending

Leave Type	First day of Leave	Last day of Leave	Total Number of Working Days	Total Public Holidays	In a Wellness Day Cycle?	Total Working Hours on Leave	Total Worked Hours during Leave	Details	Status	Action
Study Leave	2025-01-29	2025-01-30	2	0	No	7.60	0	None	Pending	 

NO

Please have automatic Archive. No need for buttons



- Dashboard
- My Workload
- Scheduling
- Finance
- Summaries
- Your Request
- Messages
- Settings
- Archived

Scheduling / SA Structural

Team Members  
[AN](#) [JB](#) [DR](#) [JH](#)

Project Components  

+

+

CreateEdit

ST PH

Total Hours Legend: Greater than 8 hours/day or 40 hours/week Leave Wellness Day Events

	09/01/25 Jan 2025	09/01/25 Jan 2025	10/01/25 Jan 2025	Total Hours	13/01/25 Jan 2025	14/01/25 Jan 2025	15/01/25 Jan 2025	16/01/25 Jan 2025	17/01/25 Jan 2025	Total Hours	20/01/25 Jan 2025	24/01/25 Jan 2025
✓ Completed TX10000.00 First Manager	-	-	-	0	-	-	-	-	-	0	-	-
	-	-	-	0	-	-	-	-	-	0	-	-
	-	-	-	0	-	-	-	-	-	0	-	-
James Heyligers Drft. Revr.	-	-	-	0	-	-	-	-	-	0	-	-

CREATE

JOB COMPONENTS

×

Project Details

TX1940112

Project Name \*

Project name

Client \*

Select Client

▼

Start Date \*

mm/dd/yyyy

📅

End date \*

mm/dd/yyyy

📅

Add more

Component Details

⌆

Job Component Name

Job Component Name

Job Manager

Select Job Manager

▼

Job Component Budget

Type

▼

Members

Engineer

Select Employee

▼

Engineer Reviewer.

Select Employee

▼

Drafter

Hide

Automatically make today as Start Date

+ 1 Year for End Date and once the current date is approaching say 1 month. Please add 1 Year again

Remove