## MUHAMMED BABATUNDE GARUBA

## Lawyer / Project Manager / Cybersecurity Expert

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Abuja, Nigeria

#### **PROFILE**

A versatile and experienced lawyer in various legal fields, such as corporate, criminal, commercial, environmental, and intellectual property law. Skilled in managing complex projects from inception to completion, ensuring compliance with relevant regulations and standards, and delivering high-quality results within budget and time constraints. I own and operate a farm that produces organic crops, as well as a digital legal platform founded to promote public awareness and activities that advocate societal commitment to educating people about their rights and the law. Passionate about giving back to the community and supporting various causes, such as education, health and environment. I have volunteered for several nonprofit organizations and donated to various philanthropic initiatives. I am a motivated, innovative and adaptable professional, with excellent communication, leadership and problem-solving skills, and I work well both independently and as part of a team.

#### PROFESSIONAL EXPERIENCE

#### Hassan Kehinde Garuba & Co Lawyer

Oct 2023 – present Kwara, Nigeria

- Restructured communication flow among three departments and cut down paperwork by 75%.
- Took charge of client interviews which led to increase in the number of cases intake by 5% in one month.
- Led the re-training of staffs in using work management tools which led to increase in efficiency by 50% in one month.

# R.O. Atabo, SAN & Co. - Liberty Chambers Lawyer (Nysc)

Dec 2022 – Oct 2023 Abuja, Nigeria

- Successfully managed over 20 complex litigation cases from inception to completion, ensuring timely delivery of high-quality legal services within budget and scope.
- Coordinated and supervised cross-functional teams of lawyers, paralegals, experts, and external consultants, providing clear guidance, feedback, and support.
- Negotiated favorable outcomes for clients in various disputes, using strong communication and persuasion skills.
- Developed and maintained positive relationships with clients and stakeholders, ensuring regular updates, transparency, and alignment of expectations.

#### Wahab Egbewole & Co Legal Extern

Mar 2022 – Jun 2022 Kwara, Nigeria

- Researching applicable laws and legal precedents in order to provide legal support to attorneys working on cases.
- Interviewing clients, witnesses, and other individuals involved in a case in order to gather information about the facts of the case.
- Drafting contracts, wills, trusts, deeds, corporate charters, and other legal documents.

#### Hassan Kehinde Garuba & Co Legal Intern

Jul 2015 – Jan 2019 Kwara, Nigeria

- Conducted research and analysis on various issues including intellectual property, corporate governance, and labor law.
- Actively participated in the review and revision of agreements and contracts and conducting general administrative work.
- Worked closely with the Dispute Settlement Team in the preparation of legal briefs and arguments for proceedings resulting in a favorable ruling.

#### **EDUCATION**

#### **Google Cybersecurity Professional Certificate**

Mar 2024

#### **Google Project Management Certificate**

Oct 2023

Nigerian Law School B.L Barrister at Law

Nov 2021 – Aug 2022 Abuja, Nigeria

Ajayi Crowther University LL.B Bachelor of Law

Sep 2014 – Jun 2019 Oyo, Nigeria

#### **SKILLS**

**Soft Skills::** Rapport building, Strong Stakeholder management, People management, Excellent communication, Project management.

Languages:: Python, SQL, HTML

Tools:: Excel, Powerpoint, MySQL, Linux

Platforms:: Visual Studio Code, Jupyter Notebook, Replit

#### **CERTIFICATES**

- Google Project Management □
- Intellectual Property Law ☑
- Introduction To Cloud Computing ☑
- Patent Law ☑
- Agile Project Management 🛭

- Google Cybersecurity □
- Google IT Support ☑
- Copyright Law ☑
- Trademark Law 🛮
- Regulatory Compliance

#### **ACCOMPLISHMENTS AND HONOURS**

### **Legal Steps Consult**

Jan 2021 – present

### Co-Founder

- A digital law community platform founded to promote public awareness and activities that advocate societal commitment to educating people about their rights and the law.
- We provide legal advice and representation.
- We provide legal networking and collaboration.

## Inter-House Sports Competition Football Coach

Sep 2011 – Jul 2012 Kwara, Nigeria

- Planned and led training sessions to come up with strategies that suits the strengths and weaknesses of the team and the opponents.
- Effectively communicated with the team to motivate and inspire them.
- Provided constructive feedback to the players to help improve their skills.

Vertigo FarmspresentCo-OwnerKwara, Nigeria

- Transforms cassava into "garri" by overseeing the planting, harvesting, and processing stages of production.
- Manages the cultivation, harvesting, milling, and marketing of rice.
- Grow and sell corn, achieving a high yield and contributing to the food security and income of the local community.

#### **VOLUNTEERING AND COMMUNITY SERVICE**

#### United Nations Sustainable Development Goals Nysc

Nov 2022 – Oct 2023 Abuja, Nigeria

 Contributed to the 'Pad a girl project' that delivered pads and hygiene education to girls and women at a school in Abuja, Nigeria

- Organized a 'Voters Awareness Campaign' at a market in Abuja, Nigeria that increased the participation and knowledge of voters for the 2023 elections and promoted peaceful and transparent voting.
- Led a "Health Outreach Programme" in a community in Jabi, Abuja, Nigeria that aimed to enhance the health and well-being of the people and to lower the disease and death rates.
- Joined the 'Plant a Tree project' that plants trees worldwide to fight climate change and restore biodiversity. We planted 100 trees.
- Led a team of 100+ people to organize an International Youth Day Summit to celebrate the role of young people in achieving the Sustainable Development Goals (SDGs) and to provide a platform for dialogue and action on the most pressing issues facing the world today.

## Dare Adebayo Global Foundation Non-Profit Organization

Nov 2019 – present Nigeria

- Actively participated and was one of the sponsors of the successful outreach in Ibadan, Oyo State.
- Donated for the "Service to Humanity" outreach in Ifaki, Ekiti State.
- Spoke at a talk show themed "Poverty as a State of Mind".