

Toll Free# 1-800-353-5128 Fax# 1-800-353-5132 Direct Tel# 510-475-9700 Email: info@sky2c.com

To book your shipment, kindly provide us the following details-	
1.	Complete Name of Person who is shipping:
2.	Address where goods are to be picked up (advise if goods are located upstairs or ground floor. If upstairs, is there elevator access?
3.	Your Tel No. &/or any other No. (e.g. Cel#):
4.	Your address at destination (if you don't have address right now, just provide us a c/o address):
5.	Tel No. or any other contact number where we can contact you at destination:
6.	Your Email address where we can always reach you:
7.	INSURANCE – YES or NO (if yes, than give us list of contents with valuation within 2 days from the date of pickup)  YES NO
8.	Date you would like us to pickup:
9.	Total Number of boxes to be picked up (atleast an approx count) or if picking up loose contents, please specify the details:
De	etails:
10.	Beside driver & truck, do you want any helper at the time of pickup? (We highly recommend to ask for helper in case if boxes are heavy / too far from parking / upstairs with no elevator):  YES  NO

Please furnish us above information in order to make appropriate arrangements.