



Headquarters at: 4221 Business
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Toll Free# 1-800-353-5128
Fax# 1-800-353-5132
Direct Tel# 510-743-3300
Email: info@sky2c.com

To book your shipment, kindly provide us the following details:

1. Complete Name of Person who is shipping (same as it appears on the Passport). If married, provide your & spouse name (if your Friend / Relative is handing over this shipment, please provide their name as well contact info also)

2. Address where goods are to be packed &/or picked up (advise if goods are located upstairs or ground floor. If upstairs, is there elevator access? _____

3. Your Tel No. &/or any other No. (e.g. Cel#): _____
4. Your address at destination (if you don't have address right now, just provide us a c/o address). If someone else going to receive shipment on your behalf at destination, provide us their contact information.

5. Tel No. or any other contact number where we can contact you at destination

6. Your Email address where we can always reach you: _____
7. Date you would like us to arrange packing (if hiring Sky2c for packing) and pickup: _____
8. INSURANCE – YES or NO (if yes, than give us list of contents with valuation within 7 days from the date of pickup) YES ☐ NO ☐
9. Are you packing all the boxes? If not, let us have list of items that you wish us to pack.

10. Advise us your arrival date at destination, to make sure that shipment lands only on/after that date: _____

Please furnish us above information in order to make appropriate arrangements.