

Spartans Youth Football, Inc.

Parent Rep - Outline

A. Responsibilities and Tasks Include:

1. Set up Phone/Email List
2. Set up Three (3) Volunteers for "Chain Gang" at each Home Game
3. Help organize for your coach "picture day" and "weigh-in"
4. Organize end of season Team Banquet/Party
5. Help find volunteers to either help or work the Weigh-In
6. Collect all "Academic Cards" on Friday either before/after Practice
7. Notify Randy Jurewicz (Equipment Manager) if a player quits (Cell: 692-3287)
8. There may be some additional duties that come...please don't hesitate to ask for help.

B. Weigh-In: The Weigh-In is the biggest responsibility for each team...all paper work will be done online. No forms will be needed.

1. Team Photo (2 Copies)
 - Two (2) copies of an 8 x 10 photo needs to be provided. One (1) for coach's binder on game day and one (1) to hand into DCAYFL. This will be done digitally by our program on Photo Day...please follow up with your head coach on getting copy or your team.
 - If player is not in the team photo, he must bring 2 copies of a photo to the weigh-in. The individual photos can be standard photo size.
 - If a player is at the make up weigh-in, he must be in the team photo or have his own photos with him.
2. Team Roster (Only 1 copy for the Team)
 - We must submit an official team roster. Player's names should be listed numerically by jersey number, starting with the lowest number first...this will be the order used at weigh-in.
 - This will either be in a spreadsheet form that will be emailed to you and then emailed back DCAYFL or done on the DCAYFL website, which will be determined at a later time well before weigh-in.
3. DCAYFL Liability Form (One for Each Player)
 - This form and all its information is part of the online registration.
4. DCAYFL Medical Emergency Form (One for Each Player)
 - This form and all its information is part of the online registration.
5. Birth Certificate "BC" (One for Each "New/First Time" Player to our program)
 - Each "New/First Time" player will need to turn in a copy of their Birth Certificate at registration. Please help us keep track of those players who may not have turned in.
 - Returning player's are not required to repeat this.
 - **A player missing their BC will not be allowed to weigh-in.**
6. At the Weigh-In
 - Players should arrive at least 15 minutes prior to our scheduled weigh-in time. (Coaches will stress this at practice)
 - Players need to wear their jerseys with no other football equipment. It is recommended that they wear shorts and tennis shoes.
 - Players need to line up in numerical order according to jersey number.
 - Only Coaches and the Parent Rep are allowed in the building with the team. The players will go through a line where their paperwork is verified and then they will step on the scale.
7. Weigh-In Volunteers
 - Each program is required to provide at least one worker for the weigh-in.
 - The job entails processing the players as they come through the line, verifying name on roster, making sure all paperwork is in line and correct, entering the player's weight in the database, taking team photos.
8. Alternate/Make-Up Weigh-In
 - The fee is \$30 for additional costs incurred by DCAYFL.

C. Youth Night(s):

- Youth Night will be on a Friday, typically of the Varsity's first home game at Mansfield Stadium. Teams will be introduced onto the field and form a "Tunnel" for the varsity players to run through at the beginning of their game.
- Coaches, Parent Reps & Players can stay and watch the game for free.
- Players should wear their jerseys with no other equipment.
- Once players are released from the field, they are no longer the Coaches or Parent Reps responsibility. They need to have permission from their parents to stay and must have prearranged a meeting time and place with their family or responsible adult prior to and after the game. It will be their Parent's responsibility to either be at the game themselves or arrange to have some other adult be responsible for their child for pick up and transportation home.
- The game starts at 7:30 PM. The teams will be announced at about 7:15 PM. All times subject to change.
- Players should line up with their Coaches in grade level.
- The game typically ends around 10:00 PM.

Player Behavior on the Field

- Players should follow the directions of Coaches, Spartan Board Members and Parent Reps.
- When the announcements are being made they should be quiet.
- When the opposing team is announced, youth players should be respectful with "Good Sportsmanship"!
- Any player who is disrespectful will not be allowed to stay for the game and will miss playing time at their own game.
- Memorial has won the "Good Sportsmanship" award several years in the Big 8 Conference. We expect the same level of sportsmanship from our youth players.

D. Team Banquet - Party:

- Each team will have a scheduled date for their team banquet, which will be provided.
- Location for banquets will be provided as well.
- Everyone will be responsible for paying for their own meal at their banquet...Parent Rep should collect all funds from those attending. Monies shall be paid to vendor on the evening of banquet.

E. Family - Player Concerns:

- There maybe times when a parent comes to you with concerns...generally most concerns the coaches for your team will take care of. However, there may be moments when a parent may decide to talk with you out of convenience.
- Communicate with your coach about concerns a parent may arise to you.
- If issues are not resolved satisfactorily please bring them to the attention of the SYF, Inc. Board.

F. Creating a Team:

- The Spartan Youth Program places emphasis on "Team Spirit"!
- As a Parent/Team Rep, you are in a position to help facilitate everyone feeling like they are a member of a team. This includes parents as well as players.
- We encourage you to work with Parents and Coaches to occasionally have other activities besides the weekly game.
- Some ideas may be a tailgate party during the season for players and families, a pizza party after a practice. Some teams have gotten together during the off season for things like a bowling get together and Super Bowl Parties.