

Business Process Model – Employee Expense Reimbursement Workflow

Description:

This section documents a BPMN model of the Employee Expense Reimbursement Process. The workflow illustrates how employees submit expenses, how the secretary validates the submission, and how managers review, approve, or adjust reimbursement amounts based on company policy. The BPMN diagram was created using Visual Paradigm and highlights key activities, decision points, and exception paths within the process.

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