

NCEL-Delhi

Detailed Agenda & Record Note of Tour Undertaken

Name of E Gaurav Yadav

Department:IT

Period of Tour: 2days

Sr. No.	Agenda Item(s)*	Time Schedule	Record note of Action taken**
1	N/A	N/A	laptop

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Tour Summary

Tour Details

From Date	To Date	Mode	From	To
2025-04-25	2025-04-26	j k	jk j	jknk

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Bill Details

Hotel/Restaurant	Place	Bill No	Date	Amount
j	hj	jh	2025-04-23	Rs. 999
			Total:	Rs. 999

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Convenience Charges

No convenience charges recorded.

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Expense Details

Expense Details

Date	Mode	From	To	Details
2025-04-12	bus	ji	j	jh

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Daily Allowance Details

Daily Allowance Details

On For: jh
Hotel Bill Days: 9
DA Days: 7
DA Amount: Rs. 888

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Total Summary

Total Summary

Total Bill Amount: Rs. 999
Total Convenience Amount: Rs. 0
Total Expenses: Rs. 0
Total D.A. Amount: Rs. 888

Grand Total: Rs. 1,887