Detailed Agenda & Record Note of Tour Undertaken

Employee Details

Name of Employee: tkjrn Department: k trkh Tour Period: t

Agenda Items

From: N/A To: N/A Action Taken: jkfd

Tour Summary

Tour Details

From Date	To Date	Mode	From	То
2025-04-09	2025-04-10	kjetgjrt	kjfkeg	jkerwk

Bill Details

Hotel/Restaurant	Place	Bill No	Date	Amount
jfkgr	ekfjg	jirnew	2025-04-14	Rs. 54,545

Total:

Rs. 54,545

Convenience Charges

No convenience charges recorded.

Expense Details

Expense Details

Date	Mode	From	То	Details
2025-04-09	bus	rjekg	fkd	kjfg

Daily Allowance Details

Daily Allowance Details

On For: r3j

Hotel Bill Days: 4

DA Days: 3 DA Amount: Rs. 230

Total Summary

Total Summary

Total Bill Amount: Rs. 54,545 Total Convenience Amount: Rs. 0

Total Expenses: Rs. 0 Total D.A. Amount: Rs. 230

Grand Total: Rs. 54,775