

### **FULL AND FINAL SETTLEMENT**

Name of the Employee	:	GS
Employee Reference Number	:	142
Date of Joining	:	01-05-2020
Date of Leaving	:	01-05-2025
Period of Service	:	5 years - 0 months
Gross Salary	:	15000
Basic Salary	:	12000
Reason for Leaving	:	Better Prospect

### **STATEMENT OF PAYMENT**

	Amount
1 Unpaid Salary	
2 Ex -Gratia (Variable Pay)	5800
3 Payment of Gratuity	34615
4 Payment of Bonus for the year	10000
5 Leave Encashment 11 days for the year 2024-25	-
6 Others	
7 Less : Advance	5000
8 Add : 1 Month Notice Period	
<b>TOTAL :</b>	<b>45,415.00</b>

Rupees Forty-Five Thousand, Four Hundred And Fifteen Only

### **RECEIPT**

I GS the undersigned Employee of M/s Sejal Exports (India) having its office at CE-4011, Bharat Diamond Bourse,Bandra Kurla Complex,Bandra (East), Mumbai - 400 051.

**Received a sum of Rs45415/- Rupees Forty-Five Thousand, Four Hundred And Fifteen Only**

Vide on line transfer from Bank of India towards Full & Final Settlement of my all legal dues as detailed above in the statement of payment.

Further, I State that I have no claim against the company whatsoever including the claim of reinstatement and re-employment. I undertake that I shall not file any claim against the firm in any court of Law, I also undertake that I shall not file any demand in respect of reinstatement with back wages and continuity of service or file any complaint in the Court of Law.

**GS**

Witness TL:

HR: