DESH_ENGINEERING DESIGN & INNOVATION 1 (EDAI1)

PROJECT PAPER PUBLICATION STATUS AND PROOF SUBMISSION NOTICE FOR DESIGN THINKING 2 (DT2) ASSESSMENT

IMPORTANT INSTRUCTIONS

A.Y. 2022-23 SEM-2 FY B. Tech. All divisions

Dear EDAI1 Project Group Leaders,

As per the instructions received from Prof. C.M. Mahajan, Head, DESH, you are hereby instructed to fill a Google sheet (whose link is shared below) to update the latest status of EDAI1 Project paper publication along with proofs as required latest by 11 pm on Thursday, 1st June 2023 without fail.

Read and follow all the following instructions carefully.

1) As per the instructions received from Dean R & D, a Google sheet is created and is shared with you, in which **EDAI1 Project Group Leaders** are instructed to keep updating the latest EDAI1 Research paper Publication status based upon the proofs submitted till **1st June 2023. This proof record will serve as the basis to give the final marks for the subject Design Thinking 2 (DT2) [ES1042] to the students. Please note this google sheet will be shared with your EDAI1 & EDAI2 Project guide also for their knowledge, record and verification. Hence, fill and timely update the correct and authentic information and relevant proofs as required in the Google sheet carefully on or before the given deadline mentioned above.** Any updates, instructions or guidelines if any, received further; regarding proof submission and DT2 from Prof. C.M. Mahajan Head, DESH will be shared with you all at appropriate time.

2) EDAI1 Project group leaders are instructed to collect all the required proofs (PDFs) as mentioned in the Google sheet pertaining to the latest publication status of EDAI1 paper and save them on the google drive (only on your @vit.edu account) and then paste the link of respective documents in the google sheet in the appropriate column. Give access to see(view) these documents to any one with only (@vit.edu account)

3) **Very important… while filling/ updating your information/ proof links, in the Google sheet a care must be taken that you will not delete others filled data. You will modify/ update the information of your EDAI1 project Group only.**

4) **Only the "Group Leader" is supposed to fill/ update the relevant information/ proof links in this Google sheet till the given deadline on behalf of EDAI1 Project Group**

5) **The Group Leader must have to email all the required proofs (PDFs) in context with the latest status of EDAI1 Paper publication as mentioned in the google sheet and whose links are filled in the Google sheet to his/her EDAI1 & EDAI2 Project guide for knowledge, record and verification without fail.**

6) **The above mail should have a subject line as --- Group No – EDAI1_Project Paper Publication status Proofs record for DT2**

7) **If your paper is accepted for conference, then proof of payment done /Payment receipt PDF (as Registration Charges) must be provided. Or , if you have published a paper/ in process of publication of paper in a Journal and have paid the Publication charges then provide the Payment receipt PDF of the same**

8) Please kindly refer to the proof of the EDAI1 paper status as updated by me for my G2 (EDAI1) project group) which is highlighted in yellow color as a Sample. You have to update the latest publication status of your EDAI1 Project Paper in similar manner. If you have submitted paper to more than one Conferences then you can provide the relevant link proofs in the relevant block of same row assigned to your group by giving numbers followed by link as given below :- (1) Link (2) Link Mark NA (Not Applicable) in all the columns which are not applicable/ relevant for your paper.

9)The Google sheet titled as *"DESH_DT2_EDAI1 PAPER PUBLICATION PROOFS_COMBINED RECORD_JUNE 2023"***: -**

Link:-

https://docs.google.com/spreadsheets/d/1xaUgOvxhB_lV70NcV54Ed62u5cIpcLJg/edit?usp=sharing&ouid=107012475128590115501&rtpof=true&sd=true

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