

RESUME

Gaurav Verma



+91 88512 85579

Email : gauravvermagv2003@gmail.com

OBJECTIVE

To work in a challenging and dynamic environment and to keep adding value to the organization that I represent and serve, while also concurrently upgrading my skill and knowledge.

PROFESSIONAL QUALIFICATION

1. Three months basic Microsoft word & Microsoft excel course

ACADMIC QUALIFICATION

- Pursuing 12th from NIOS
- Passed out 10th from NIOS in 2019

TECHNICAL SKILL

- Basic Knowledge of computer
- Basic Knowledge of excel & word

WORKING Experience

- FRESHER

STRENGTH

- Hard & Smart Working
- Honest & punctual
- Good Communication Skill

HOBBIES



Arts



Cricket



Adobe photoshop

PERSONAL DETAILS

Father's Name : Sh. Birgu Nath Verma

Date of Birth : 13-09-2003

Address : WZ-263-B, Tilak Nagar, New Delhi – 110018