





Contact

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your.name@gmail.com 

63 Maple Street,  
Springfield, IL 62701 

linkedin.com/in/your.profile 

Education

B.S. in Computer Science

May 2023

SPRINGFIELD STATE UNIVERSITY

– Springfield, IL

**Relevant Coursework:** *Data Analysis and Visualization, Database Management Systems, Statistical Methods for Data Science, Machine Learning Fundamentals, Information Security*

Key Skills

Python

Data Analysis & Visualization

Database Management

Statistical Analysis

Machine Learning

Information Security

Process Optimization

Report Preparation

Certifications

Python for Data Science / Coursera

Data Analysis with SQL / Udemy

Information Security Fundamentals

/ CompTIA Security+

Profile

Dedicated and detail-oriented Computer Science graduate seeking an entry-level Data Analyst position to leverage strong data analysis and programming skills and contribute to data-driven decision making and risk management.

Professional Experience

DATA ANALYST INTERN

DataTech Solutions – Springfield, IL

May 2022

– Aug 2022

*DataTech Solutions, a thriving data analytics firm specializing in information security and risk management, boasts a strong presence in the industry with an annual revenue of approximately \$5 million. Played a pivotal role in our team by collecting, organizing, and meticulously analyzing over 10,000 data records in this dynamic sector.*

- Used Python to develop data processing scripts, resulting in a 20% reduction in data cleaning time.
- Conducted data interpretation, identifying patterns and anomalies to provide insights for security strategies.
- Collaborated with the team to prepare comprehensive reports and presentations summarizing key metrics and trends with effective data visualization.
- Supported risk assessments and vulnerability assessments, contributing to the identification of security risks.
- Actively participated in process improvement initiatives, streamlining data analysis workflows by 15%.
- Monitored compliance with security policies, ensuring 100% alignment with industry regulations and best practices.

Projects

- **Customer Churn Prediction (Python)**  
Developed a machine learning model to predict customer churn using historical data, achieving an 85% accuracy rate.
- **Data Visualization Dashboard (Tableau)**  
Created an interactive data visualization dashboard to showcase key business metrics to aid in data-driven decision-making.
- **Database Design (SQL)**  
Designed a relational database schema for an e-commerce website, optimizing data retrieval and storage.

Dear Job Seeker,

Our Minimalist resume template embraces simplicity while still retaining notable design characteristics like smooth round edges and enough color to capture the hiring manager's attention while they read over your experience.

The Minimalist resume template is best suited for individuals who are either [changing careers](#) or trying to highlight transferable skills on their application.

If you're still struggling to write your resume, here are some free resources to help you put together a resume that shows employers you're the right person for the job:

- [Free Resume Builder](#)
- [How to Write a Resume](#)
- [Resume Samples by Industry](#)

Once you have a great resume, pair it with a convincing cover letter using our matching [2022 cover letter template](#). Here are a few resources to help you write a cover letter that gives your application the boost it needs to land you an interview:

- [Cover Letter Builder](#)
- [How to Write a Cover Letter](#)
- [Cover Letter Examples by Industry](#)

Best regards,

*The Resume Genius Team*

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