User Guide

* Basically six types of login as given below : They can login individually

BUXI JAGABANDHU ENGLISH MEDIUM SCHOOL

WELCOME

👤 Enter Username

🔒 Enter Password

○ STUDENT ○ STAFF ○ LIBRARY ○ ADMIN ○ CASHIER ○ PARENT

LOGIN

Student's Zone Details

- Attendance Status
- Assignment Details
- Parent Details
- Fees Details
- Result Details

- School Events
- Library Books
- Address Details
- Contact Details
- Pay Online

Attendance Status

* Features

➤ Students can see the attendance month wise.
➤ Students can see the attendance date wise.
➤ Students can see complete years attendance.

* Benefits

➤ Students can see an attendance status.
➤ Their parents can check monthly, yearly attendance.
➤ Studnets and their parents can see the personalize attendance status of particular student.

Welcome to Student's Zone

FirstName: Gaureesh **RollNo:**1 **BloodGroup:**A

MiddleName: Gurudas **Standard:**1-B **Gender:**Male

LastName: Anvekar **DateOfBirth:**10/26/1992

- Attendance Status
- Assignment Details
- Parent Details
- Fees Details
- Result Details
- School Events
- Transport Details
- Library Books
- Address Details
- Contact Details
- Pay Online

ATTENDANCE STATUS

1.) For month wise attendance status, please select a month and year:

SELECT MONTH ▼   SELECT YEAR ▼   Check Attendance

2.) For attendance status of a specific period, please enter start date and end date:

START DATE   END DATE   Check Attendance

3.) For complete attendance status till date, click: Check Attendance

Assignment Details

➤ Students can see the Assingments details.
➤ Student can download the assignments.

Welcome to Student's Zone

LOGOUT

FirstName:Gaureesh   RollNo:1   BloodGroup:A
MiddleName:Gurudas   Standard:1-B   Gender:Male
LastName:Anvekar   DateOfBirth:10/26/1992

Attendance Status	
Assignment Details	
Parent Details	
Fees Details	

ASSIGNMENT DETAILS

AssignmentName	SubjectName	Standard	Section	SubmissionDate	Action

NO ASSIGNMENTS ALLOTED

Parent details

➢ Students can see the Parent details.

Fees details

➢ Students can see the Fees details.

Welcome to Student's Zone

LOGOUT

FirstName:Gaureesh   RollNo:1   BloodGroup:A

MiddleName:Gurudas   Standard:1-B   Gender:Male

LastName:Anvekar   DateOfBirth:10/26/1992

Attendance Status	
Assignment Details	
Parent Details	
Fees Details	
Result Details	
School Events	
Transport Details	
Library Books	

FEES DETAILS

FeeAmount:	10000
IsPaid:	Yes
Date_of_payment:	1/1/2016
Due_Date:	10/10/2016
Mode_of_payment:	cheque
Cheque_Number:	111
DD_Number:	0
Collectors_Name:	Ramesh Raut

Result details

➢ Students can see the Result details.

School event details

➢ Students can see the all School Events details.

Transport details

➢ Students can see the Transport details.

Welcome to Student's Zone

FirstName:Gaureesh   RollNo:1   BloodGroup:A

MiddleName:Gurudas   Standard:1-B   Gender:Male

LastName:Anvekar   DateOfBirth:10/26/1992

LOGOUT

- Attendance Status
- Assignment Details
- Parent Details
- Fees Details
- Result Details
- School Events
- Transport Details

TRANSPORT DETAILS

TransportType:	School Service
RouteDescription:	via main bridge
VehicleNo:	KA-ED-2554
DriverFirstName:	Rahul
DriverLastName:	Sarad
DriverNumber:	7204518538

Library details

➢ Students can check book availability.

Address details

➢ Students can see the Address details.

Contact details

➤ Students can see the contact details.

Welcome to Student's Zone

LOGOUT

FirstName: Gaureesh   **RollNo:**1   **BloodGroup:**A

MiddleName: Gurudas   **Standard:**1-B   **Gender:**Male

LastName: Anvekar   **DateOfBirth:**10/26/1992

Attendance Status

Assignment Details

Parent Details

Fees Details

Result Details

School Events

Transport Details

CONTACT DETAILS

mobileNumber:	7204518538
landLineNumber:	8312444
emailID:	gaureeshanvekar@gmail.com
emergencyNumber:	12343

Pay online

➢ Students can pay registration fees online.

Staff's Zone Details

- Update Attendance
- Assignment Details
- School Events
- Address Details
- Contact Details

Update attendance

➢ Staff can update attendance by particular date.

✳ Benefits

➢ It is time saving process and very quicker process to hold all students attendance.
➢ It can calculates the percentage of student attendance.

➢ Staff can summarize the attendance information as needed.

Update Attendance

ATTENDENCE UPDATED SUCCESSFULLY

Update Attendance

Assignment Details

School Events

Address Details

Contact Details

Select Attendance Date: 07/05/2016

ROLLNO	STUDENT NAME	STATUS
5.	ram dash	☑
6.	pitabas patra	☐
7.	teste dgv vv	☐
14.	Adyak Apoto	☐
15.	Jatin Pancholi	☐

Submit Attendance

Assignment details

➢ Staff can upload assignment of any standards.
➢ Staff can view or delete that assignments by "View/Delete" button.

School event

➢ Staff can see school events.

Update Attendance	**SCHOOL EVENTS**	
Assignment Details	**Dance Competition:**	10/10/2016
School Events	**Singing Competition Auditions:**	8/1/2016
Address Details	**Sports Day:**	11/1/2016
Contact Details	**Annual Day:**	12/31/2016

Address details

➢ Staff can see their address details.

Update Attendance	**ADDRESS DETAILS**	
Assignment Details	**houseNoName:**	#1 White City
School Events	**streetName:**	seegehalli
Address Details	**area:**	KR Puram
Contact Details	**city:**	Bangalore
	state:	Karnataka
	pinCode:	59006

Contact details

➢ Staff can see their contact details.

Update Attendance	CONTACT DETAILS	
Assignment Details	mobileNumber:	7204518538
School Events	landLineNumber:	8312444
Address Details	emailID:	gaureeshanvekar@gmail.com
Contact Details	emergencyNumber:	12343

Library's Zone Details

- Enter New Book
- Delete Book
- Issue Book
- Receive Book

- Search Book
- Search Borrowers

Enter NEW BOOK

* Features

➢ Librarian can add new book.
➢ Book information consist of BookID,Title,Price,Publisher Name etc.
➢ You can enter bulk book by an appropriate excel sheet.

* Benefits

➢ Librarian can quicker find book and can add new books.

ENTER NEW BOOK

1.) To enter a new book, please enter following details:

Book ID:	RG101
Title:	C# Magic Trick
Author:	A.B.Clerk
Publisher:	Jyothi Pub.
MRP:	599
Cost:	500
Year Of Purchase:	2016

Upload Book

BOOK ADDED SUCCESSFULLY

2.) To enter a bulk of books, please select an appropriate excel sheet:

Enter New Book

Delete Book

Issue Book

Receive Book

Search Book

Search Borrowers

Delete Book

➢ You can delete the specific book by Book ID.

ISSUE Book

➢ Librarian can issue a book to students.
➢ Books are issued by Reg.ID
➢ Student can issue the book as well staff members.

Receive Book

* Features

➢ Number of books can be received.
➢ Fine will be applied per day of due.

RECEIVE BOOK

1.) To receive books from Borrower, please enter following details:

No.of Books:	1 (Reduces by **1** automatically after receiving)
Per day Due charge:	12
Return Date:	08-07-2016
BookID:	BookID
RegID:	RegID
Type:	○ **STUDENT** ○ **STAFF**
Current Book Due:	Rs (Calculated automatically after receiving)
Total Due:	Rs (Calculated automatically after receiving)

Navigation buttons:
- Enter New Book
- Delete Book
- Issue Book
- Receive Book
- Search Book
- Search Borrowers

Receive Book

search Book

➢ You can search all books.
➢ You can search Specific book.

LIBRARY SEARCH BOOKS

| Enter New Book |
| Delete Book |
| Issue Book |
| Receive Book |
| Search Book |
| Search Borrowers |

To view all the books in library, click on All Books button:

All Books

Show 10 ▾ entries   Search: [   ]

BookID	Title	Author	Publisher	MRP	Cost	YearOfPurchase	IsAvailable
A102	Chemistry	Mitali	DSS	501	501	2016	Y
B101	Java	Pearson	Pearson	1000	1000	2015	Y
B100	Statistics	Freedman	Pearson	1000	1000	2015	N

Showing 1 to 3 of 3 entries   Previous | 1 | Next

Borrower / Issuer

➢ You can search all issuer/borrower of book.
➢ You can search particular borrower by book ID.

Admin's Zone Details

- Student Registration
- Employee Registration
- Search Student
- Class promotion
- Update Result
- Head wise Collection
- Collection Register

- Fees Setup
- Collect Monthly Fees
- Collect One Time Fees
- Defaulter List
- View Fees Setup
- Send SMS

STUDENT registration

* Features

- ➢ Admin can register the new student.
- ➢ Admin also add parents details , address details , contact details , transport details.
- ➢ Admin can upload student photo.
- ➢ Admin also upload a multiple student details by using excel sheet.

* Benefits

- ➢ Admin can quicker add students information.
- ➢ Student registration number and roll number automatically generated when its register.
- ➢ Student get unique "Reg.no" so they can login by using their "Reg.no" and Date of birth.
- ➢ E.g. Login ID: 122005 (Reg.ID) , Password: 12202016 (Date of Birth)

STUDENT REGISTRATION

1.) Please enter following details for student admission:

A.) Student Details:

Student Photo Upload:	Student Photo Upload
RegistrationNo:	RegistrationNo **(Calculated automatically)**
First Name:	FirstName
Middle Name:	MiddleName
Last Name:	LastName
Date of Birth:	DateOfBirth
Gender:	Gender ▼
Blood Group:	BloodGroup ▼
Academic Year:	AcademicYear ▼
Standard:	Standard ▼
Section:	Section ▼

B.) Parent Details

Father's First Name:	FirstName
Mother's First Name:	FirstName

Sidebar Navigation

- Student Registration
- Employee Registration
- Search Student
- Class Promotion
- Section Transfer
- Update Result
- Fees Setup
- Collect Monthly Fees
- Collect One Time Fees
- Defaulter List
- View Fees Setup
- Headwise Collection
- Collection Register
- Send SMS

B.) Parent Details

Father's First Name:	FirstName
Mother's First Name:	FirstName
Last Name:	LastName
Father's Occupation:	Occupation ▾
Mother's Occupation:	Occupation ▾
Guardian's Full Name:	FullName(optional)
Guardian's Occupation:	Occupation(optional) ▾

C.) Address Details

House No/Name:	No/Name
Street Name:	StreetName
Area:	Area
City:	City
State:	State
Pin Code:	PinCode

D.) Contact Details

Mobile Number:	MobileNumber
Landline Number:	LandlineNumber
EmailID:	EmailID
Emergency Number:	EmergencyNumber

E.) Transport Details

Transport Type:	Select TransportType ▾

Register Student

Employee registration

* Features

➢ Admin can register the new Employee.
➢ Admin also add Employee details , address details , contact details.
➢ Admin also upload a multiple employee details by using excel sheet.

EMPLOYEE REGISTRATION

Student Registration

Employee Registration

Search Student

Class Promotion

Section Transfer

Update Result

Fees Setup

Collect Monthly Fees

Collect One Time Fees

Defaulter List

View Fees Setup

Headwise Collection

View Fees Setup

Headwise Collection

Collection Register

Send SMS

1: Please enter following details for Employee registration:

A: Employee Details:

First Name:	FirstName
Middle Name:	MiddleName
Last Name:	LastName
Qualification:	Qualification
Date of Joining:	DateOfJoining
Date of Birth:	DateOfBirth
Gender:	Select Gender
Gender:	Select Gender
Blood Group:	Select BloodGroup

B: Address Details

House No/Name:	No/Name
Street Name:	StreetName
Area:	Area
City:	City
State:	State
Pin Code:	PinCode

C: Contact Details

Mobile Number:	MobileNumber
LandNumber:	LandNumber
Email ID:	EmailID
Emergency Number:	EmergencyNumber

Register Employee

Search registration

➢ Admin can search group of student and single student by name or registration number.

SEARCH STUDENT

1.) To search group of students, please enter following details:

Academic Year:	2016-17 ▾
Standard:	Select Standard ▾
Section:	Select Section ▾

1.) To search single student:

Enter Student Name / Regd No:	Enter Student Name or Regd No

RegdNo	Name	StdAndSec	RollNo	DOB	Gender	Action

Class promotion

➢ Admin can promote the group of students from one standard to another.

CLASS PROMOTION

1.) Please enter following details for Class Promotion:

Batch:

2016-17 ▾

Standard:

Select Standard ▾

Section:

Select Section ▾

☐	RegNo	Name	StdAndSec	RollNumber	DOB	Gender

Promote

Section Transfer

➤ Admin can transfer students from one section to another section.

SECTION TRANSFER

1: Please enter following details for Section Transfer:

Enter Student Registration Number or Name:

Registration Number or Name

Transfer to Section:

Select Section ▼

Transfer

Update RESULT

➢ Admin can update student result by registered number.

- There is no need to remember all Reg.no .
- You can search students by just alphabets intelligence as shown below :

FESS SETUP

➢ Admin can change the fees setup category wise Ex. Lab fees, registration fees , smart class fees Etc…

SETUP FEES DETAILS

Setup Fees Type :

Admin Charges   ▼

Select Academic Year :

2016-17   ▼

Select Standard :

1   ▼

Select Collection Period :

Monthly   ▼

Setup Fees Amount :   1200

SUCCESSFULLY SETUP THE FEES TYPE

SUBMIT   RESET

COLLECT MONTHLY FEES

➢ Admin can collect monthly fees.

MONTHLY FEES COLLECTION

Student Regd No:	Enter Student Regd No
Name:	ENTER STUDENT REGD NO
Class/Section:	ENTER STUDENT REGD NO
Father's Name:	ENTER STUDENT REGD NO
Academic Year:	ENTER STUDENT REGD NO
Collection Date :	08/07/2016

Fees Collection Details Click for All

☐ Apr ☐ May ☐ Jun ☐ Jul ☐ Aug ☐ Sep ☐ Oct ☐ Nov ☐ Dec ☐ Jan ☐ Feb ☐ Mar

Monthly Fees:

Total:	0.00
Net Discount:	0.00
Late Fee:	0.00
Net Amount:	0.00
Mode Of Payment:	Mode Of Payment

SUBMIT   CANCEL

COLLECT ONE TIME FEES

➤ Admin can collect one time yearly fees and give them receipt.

COLLECT ONE TIME FEES

Select Academic Year :

2016-17 ▼

Enter Name / Regd No :

012016-170037 ,Shahid Solanki ,1 ,B ,Mayudinbhai Solanki

YEARLY FEES COLLECTED SUCCESSFULLY, MONEY RECEIPT NO : 08-07-2016-2

Fees Type	Occurrence	Required Amount	Collected Amount
Admission Fees	Annually	20000	2000
Annual Fees	OneTime	5000	5000
Special Development Fees	OneTime	40000	40000

SUBMIT

DEFAULTER LIST

➢ Admin can search the student who has not paid fees.

➢ That collected group of student called defaulter list.

VIEW FEES SETUP

➢ Admin can see the fees setup that admin setup earlier.

SETUP FEES DETAILS

Setup Fees Type :

| Admin Charges | ▾ |

Select Academic Year :

| 2016-17 | ▾ |

Select Standard :

| 1 | ▾ |

Select Collection Period :

| Monthly | ▾ |

Setup Fees Amount : | 1200 |

SUCCESSFULLY SETUP THE FEES TYPE

SUBMIT   RESET

HEADWISE COLLECTION

➢ Admin can view the money collected on different account heads based on 'from date' and 'to date' and also by standard.

Enter From Date :

14/07/2016

Enter To Date :

13/07/2016

Select Standard :

9 ▼

Copy | Print | Excel

Show 50 ▼ entries   Search: [   ]

Fees Type	Total Amount Collected
FineCollected	₹0.00
SmartClassFees	₹0.00
TutionFees	₹0.00

Showing 1 to 3 of 3 entries   Previous | 1 | Next

Collection register

➢ Admin can search or see the detail of students who has already paid their fees .

FEES COLLECTION REGISTER

Enter From Date :

05/07/2016

Enter To Date :

15/07/2016

Select Standard :

5

Copy | Print | Excel

Show 50 ▼ entries   Search: _____

MoneyReceiptNo	Reg No	Name	Net Amount	Fees Type	Collected Date	Cancel Collection
07-07-2016-2	052016-170047	Maulik Shah (5 / A)	₹2000.00	Monthly	7/7/2016	Cancel

Showing 1 to 1 of 1 entries   Previous 1 Next

Send sms

➢ Admin can send messages group wise or particular by entering a number

➢ Group wise message and particular messages can be send.

➢ You can add number to a particular group.

SEND GROUP MESSAGES

Message to Groups

- ☐ Staff
- ☐ Teachers
- ☐ Drivers
- ☐ Management
- ☐ Parents
- ☐ All Students
- ☐ L.K.G

Enter Mobile No *

9974330445

Enter Message *

Hi mohammad shahid this is a test message.

Send Message

Add Numbers to Group

Cashier's Zone Details

- Collect Monthly Fees
- Collect One Time Fees
- Defaulter List
- Class Promotion
- Collection Register

MONTHLY FEES collected

* Features

➢ Cashier can collect fees by Student registered number.
➢ Cashier can collect fees monthly.
➢ There is no chance to skip any month of fees.
➢ System auto generate receipt for paid fees for print it.

* Benefits

➢ School can easily collect students monthly fees.
➢ There is no chance fore mistake in collections of fees.
➢ System auto generates receipt in two copies.
➢ The month is auto marked when its fees was paid.

Monthly Fees Collection

Collect Monthly Fees

Collect One Time Fees

Defaulter List

Collection Register

Student Regd No: 012016-170037 ,Shahid Solanki ,1 ,B ,Mayudinbhai Solanki

Name: SHAHID SOLANKI

Class/Section: 1 / B

Father's Name: MAYUDINBHAI SOLANKI

Academic Year: 2016-17

Collection Date :   09/07/2016

Fees Collection Details Click for All

☑ Apr ☑ May ☑ Jun ☐ Jul ☐ Aug ☐ Sep ☐ Oct ☐ Nov ☐ Dec ☐ Jan ☐ Feb ☐ Mar

Monthly Fees: ₹2200.00

Total: ₹2200.00

Net Discount: ₹0.00

Late Fee: ₹0.00

Net Amount: ₹2200.00

Mode Of Payment: Credit Card

SUBMIT   **CANCEL**

B.J.E.M School (A UNIT OF B.J EDUCATION SOCIETY)

BHUBANESWAR-751014

MONEY RECEIPT

Regd No.	012016-170037	**Name**	SHAHID SOLANKI
Class/Section	1 / B	**Date/MR No.**	08-07-2016-2
Fees For the Month(s)	Jun		

Fee Details

Smart Class Fee	1700
Tution Fee	500
Total Fee	₹2200.00
Fine	₹0.00
Net Amount	₹2200.00

Cashier

PRINT

One time fees collected

* Features

➢ Cashier can collect one time fees.

* Benefits

➢ School can easily collect students one time fees.
➢ System auto generates receipt in two copies.

Welcome to Cashier's Zone

Collect Monthly Fees

Collect One Time Fees

Defaulter List

Collection Register

COLLECT ONE TIME FEES

Select Academic Year :

2016-17

Enter Name / Regd No:

012016-170008 ,Jatin Pancholi ,1 ,A ,Jatin Pancholi

STUDENT NAME: Jatin Pancholi

Fees Type	Occurrence	Required Amount	Collected Amount
Admission Fees	Annually	20000	
Annual Fees	OneTime	5000	
Special Development Fees	OneTime	40000	

SUBMIT

B.J.E.M School (A UNIT OF B.J EDUCATION SOCIETY)

BHUBANESWAR-751014

MONEY RECEIPT

Regd No.	012016-170008	**Name**	Jatin Pancholi
Class/Section	1 /A	**Date/MR No.**	08-07-2016-2

Fee Details

Special Development Fees	₹30000.00
Annual Fees	₹5000.00
Admission Fees	₹20000.00
Total	₹55000.00

Cashier

PRINT

DEFAULTER LIST

* Features

- ➤ System create list of student who's fees is pending.
- ➤ Cashier can print those screens.
- ➤ By clicking excel button the full list is converted in excel format.

Welcome to Cashier's Zone

LOGOUT

Collect Monthly Fees

Collect One Time Fees

Defaulter List

Collection Register

DEFAULTER LIST

Select Academic Year :

2016-17

Select Standard :

1

Select Section :

A

Print

Show 50 entries

Search:

RegNo	Name	ClassNSection	FeeDueMonths
012016-170008	JATIN PANCHOLI	1/A	May,Jun,Jul
012016-170033	TESTE VV	1/A	Apr,May,Jun,Jul

Showing 1 to 2 of 2 entries

Previous 1 Next

Fees collection register

*Features

➢ Collection register create a list of fees collection from selected date.
➢ Any entry of fee collection can be cancelled within 24 hrs.
➢ You can convert those data to excel file also.

Welcome to Cashier's Zone

Collect Monthly Fees

Collect One Time Fees

Defaulter List

Collection Register

FEES COLLECTION REGISTER

Enter From Date :

01/07/2016

Enter To Date :

31/07/2016

Select Standard :

1

Print

Show 50 entries

Search:

MoneyReceiptNo	Reg No	Name	Net Amount	Fees Type	Collected Date	Cancel Collection
			No data available in table			

Showing 0 to 0 of 0 entries

Previous   Next

Thank you

Contact : **9880883500 , 9937311114**
rapoto@gmail.com