# User Guide

\* Basically six types of login as given below: They can login individually



## Student's Zone Details

- Attendance Status
- Assignment Details
- Parent Details
- Fees Details
- Result Details

- School Events
- Library Books
- Address Details
- Contact Details
- Pay Online

#### **Attendance Status**

## \* Features

- > Students can see the attendance month wise.
- > Students can see the attendance date wise.
- > Students can see complete years attendance.

## \* Benefits

- > Students can see an attendance status.
- > Their parents can check monthly, yearly attendance.
- > Studnets and their parents can see the personalize attendance status of particular student.



#### Welcome to Student's Zone



FirstName: Gaureesh

RollNo:1

BloodGroup:A

MiddleName:Gurudas

Standard:1-B

Gender:Male

LastName: Anvekar

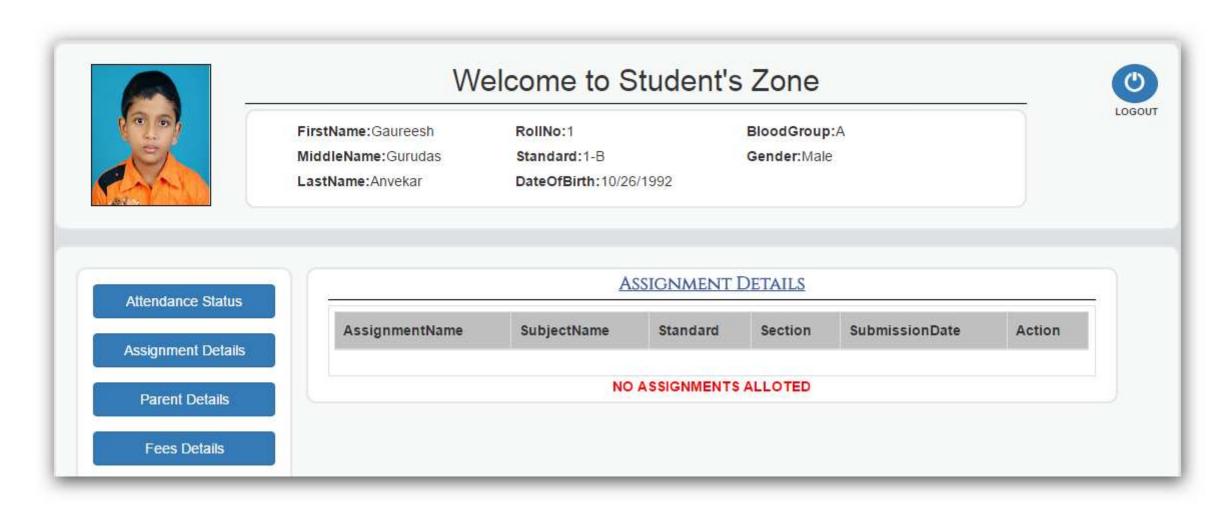
DateOfBirth: 10/26/1992

25
1.) For month w
SELECT MON
2.) For attendan
START DATE
3.) For complete
o.) I of complete

		A	TTEN	idance Status
1.) For month wise att	tenda	ince status, please	selec	et a month and year:
SELECT MONTH	•	SELECT YEAR	¥	Check Attendance
2.) For attendance sta	atus (	of a specific period	l, pleas	se enter start date and end date:
START DATE		END DATE		Check Attendance
3.) For complete atter	ndano	ce status till date, o	click:	Check Attendance

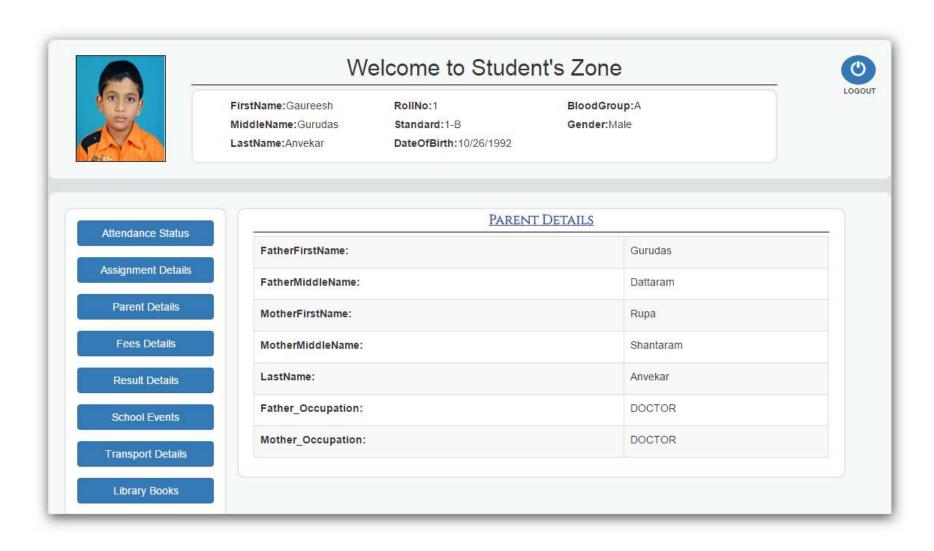
### **Assignment Details**

- > Students can see the Assingments details.
- > Student can download the assignments.



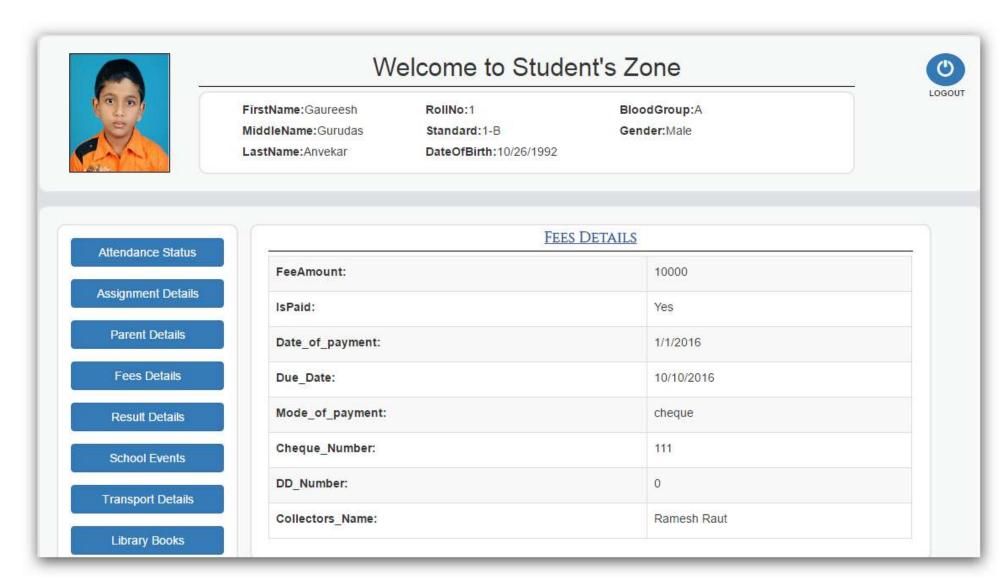
#### Parent details

> Students can see the Parent details.



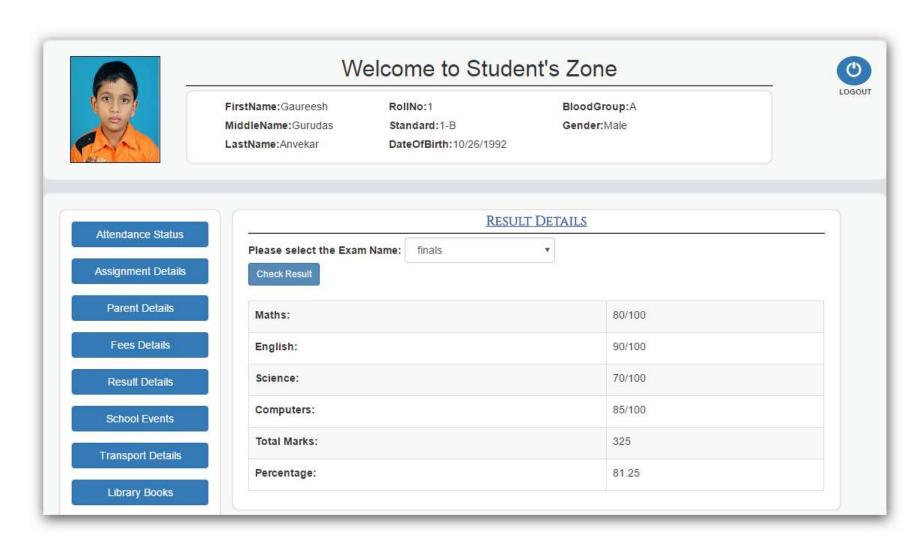
#### Fees details

> Students can see the Fees details.



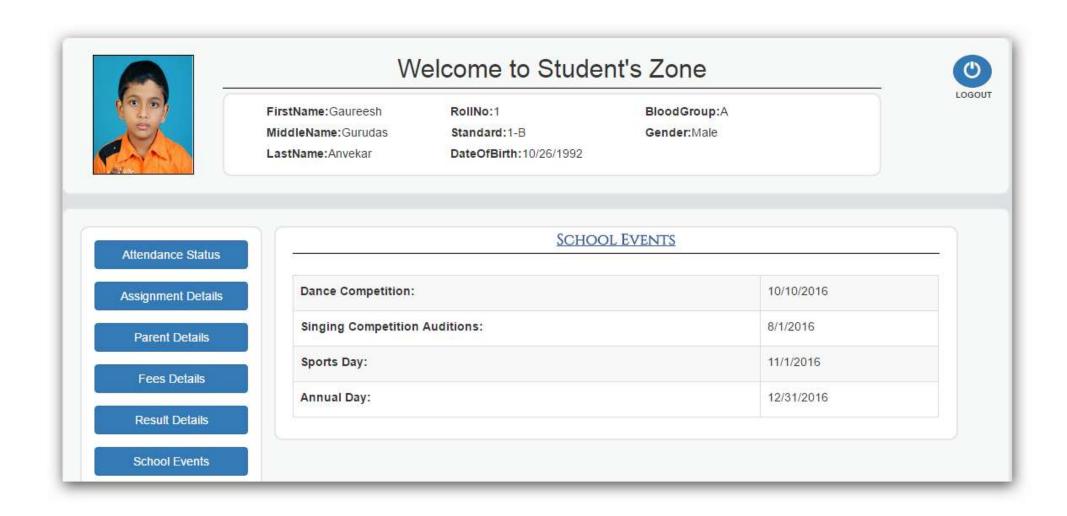
#### Result details

> Students can see the Result details.



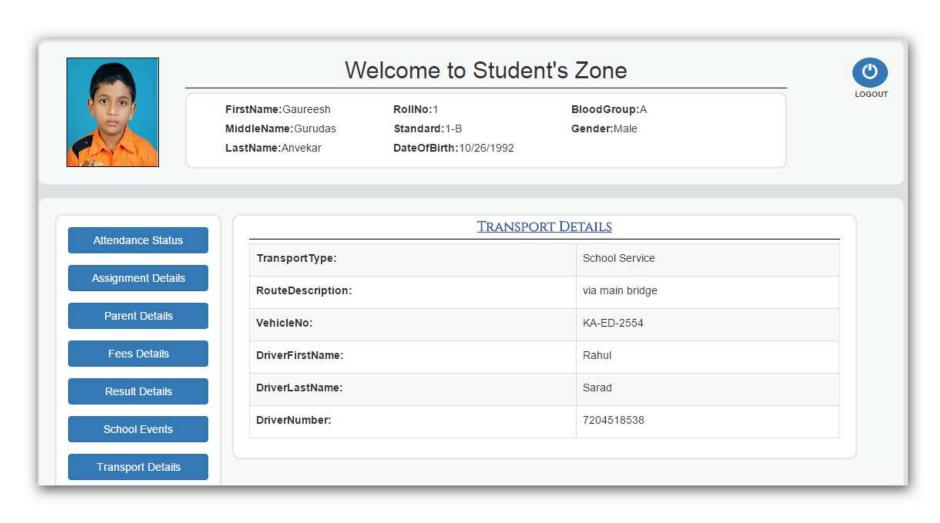
#### School event details

> Students can see the all School Events details.



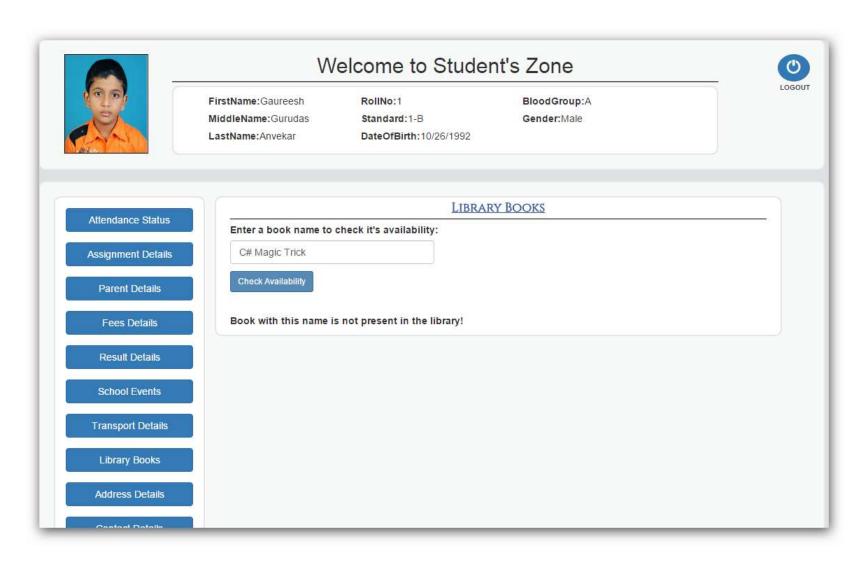
### Transport details

> Students can see the Transport details.



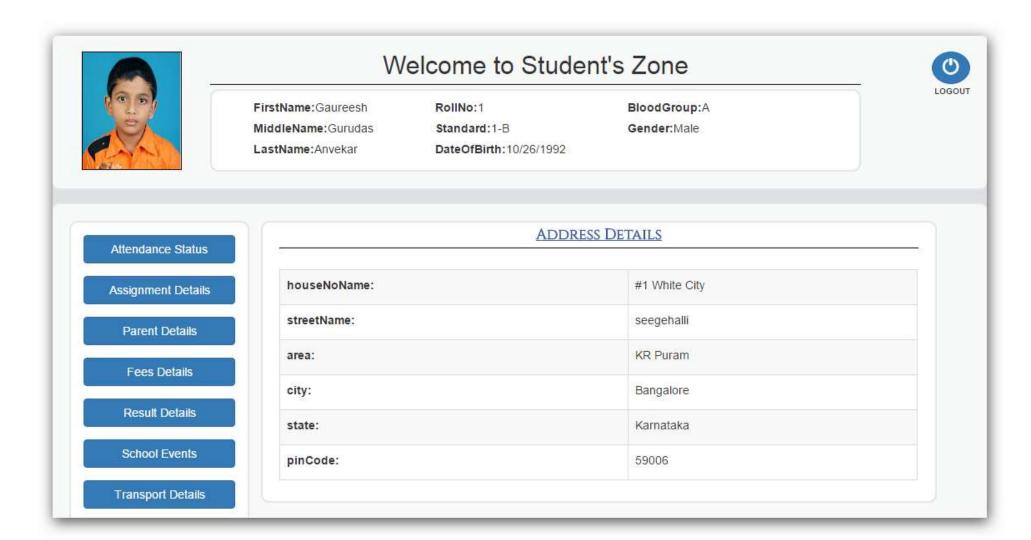
### Library details

> Students can check book availability.



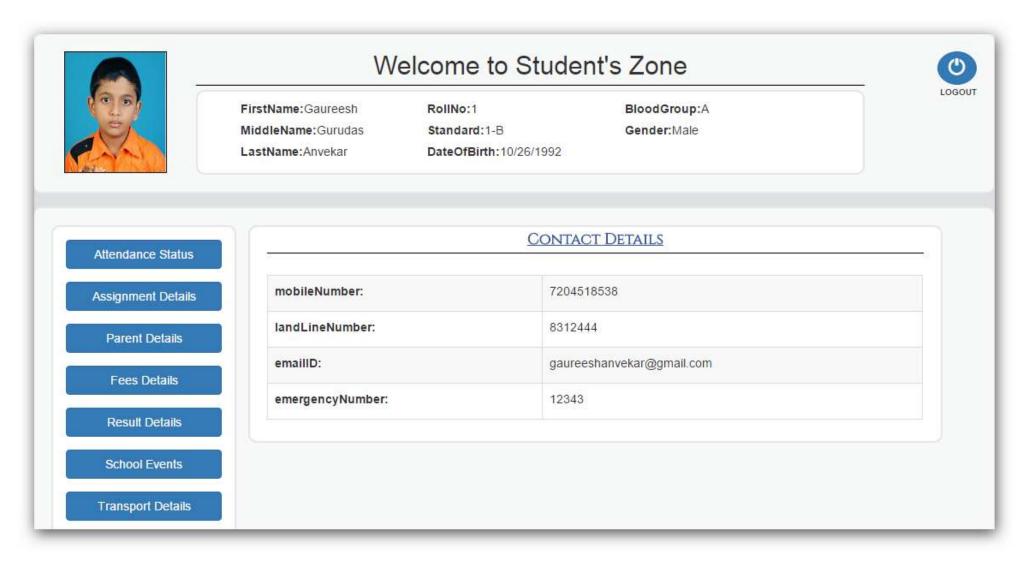
#### **Address details**

> Students can see the Address details.



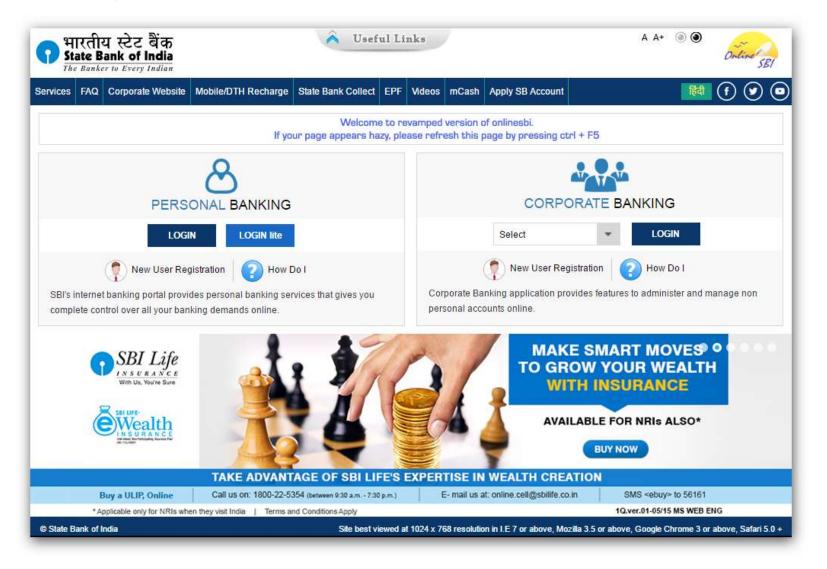
#### **Contact details**

> Students can see the contact details.



### Pay online

> Students can pay registration fees online.



# Staff's Zone Details

- Update Attendance
- Assignment Details
- School Events
- Address Details
- Contact Details

### **Update attendance**

> Staff can update attendance by particular date.

#### \* Benefits

- ➤ It is time saving process and very quicker process to hold all students attendance.
- > It can calculates the percentage of student attendance.
- > Staff can summarize the attendance information as needed.

Update Attendance

Assignment Details

School Events

**Address Details** 

**Contact Details** 

#### **UPDATE ATTENDANCE**

#### ATTENDENCE UPDATED SUCCESSFULLY

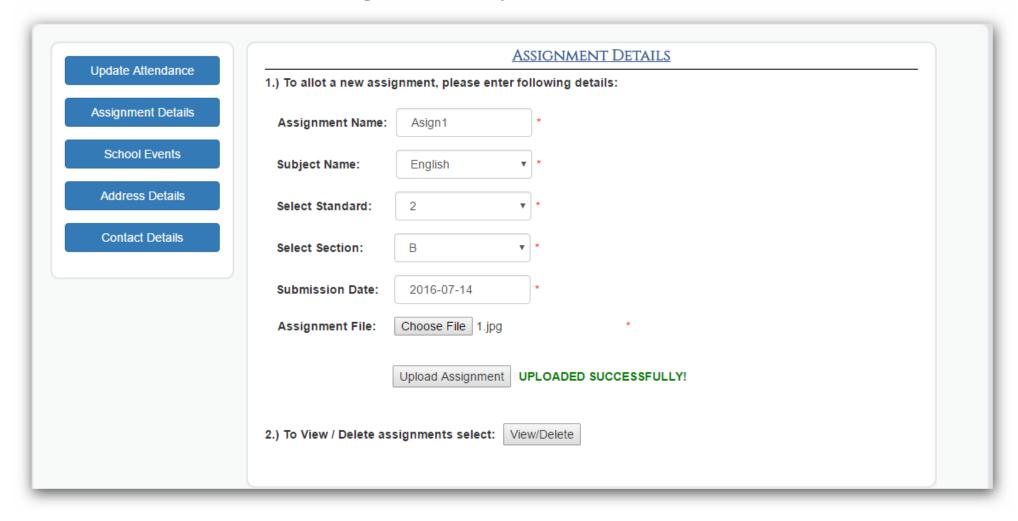
Select Attendance Date: 07/05/2016

ROLLNO	STUDENT NAME	STATUS
5.	ram dash	<b>●</b>
6.	pitabas patra	
7.	teste dgv vv	
14.	Adyak Apoto	
15.	Jatin Pancholi	

Submit Attendance

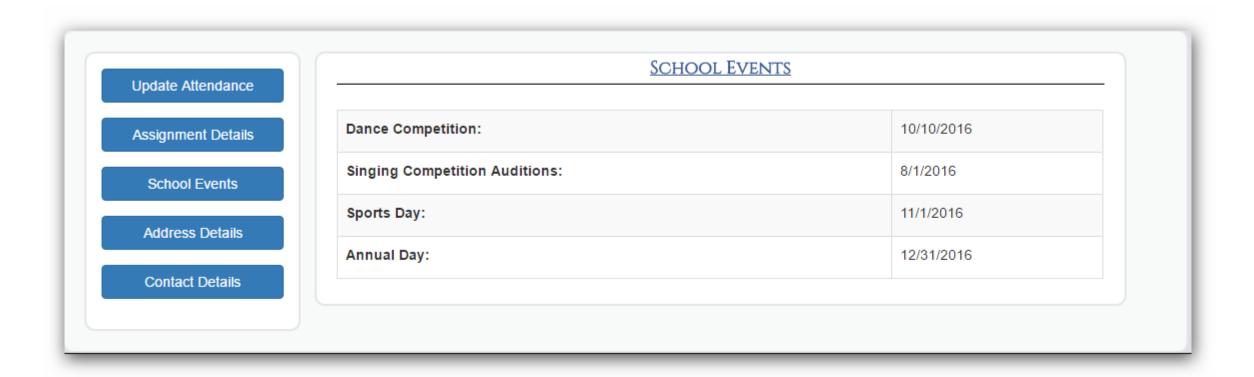
### Assignment details

- > Staff can upload assignment of any standards.
- > Staff can view or delete that assignments by "View/Delete" button.



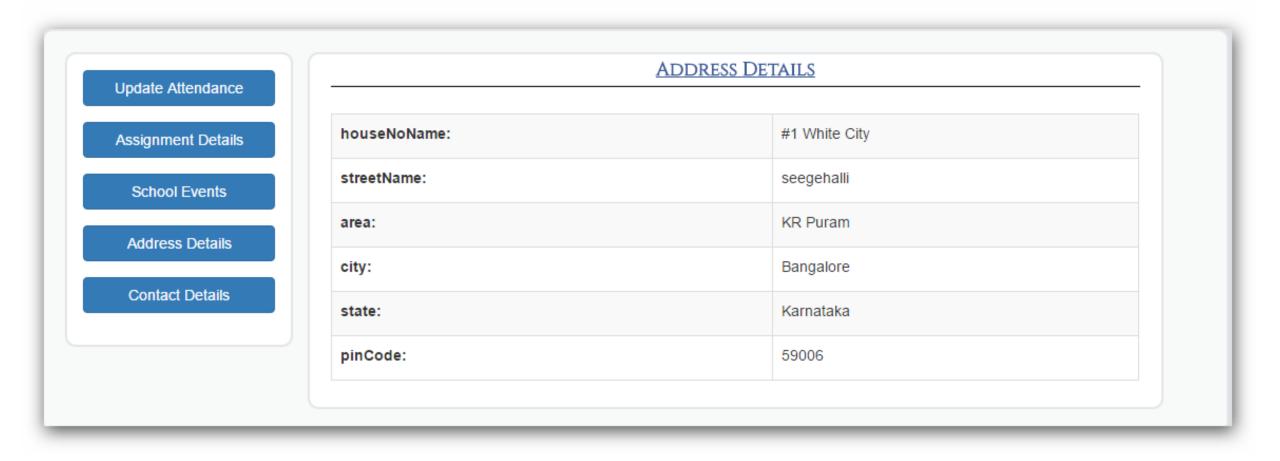
### **School event**

> Staff can see school events.



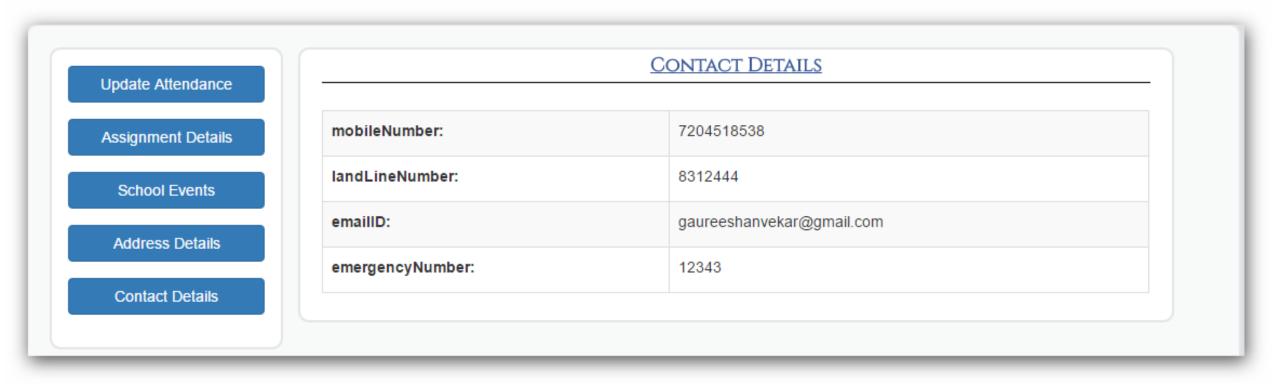
#### Address details

> Staff can see their address details.



#### **Contact details**

> Staff can see their contact details.



# Library's Zone Details

- Enter New Book
- Delete Book
- Issue Book
- Receive Book

- Search Book
- Search Borrowers

#### **Enter NEW BOOK**

## \* Features

- > Librarian can add new book.
- > Book information consist of BookID, Title, Price, Publisher Name etc.
- > You can enter bulk book by an appropriate excel sheet.

## \* Benefits

> Librarian can quicker find book and can add new books.

**Enter New Book** 

Delete Book

Issue Book

Receive Book

Search Book

Search Borrowers

#### **ENTER NEW BOOK**

1.) To enter a new book, please enter following details:

Book ID:	RG101
Title:	C# Magic Trick
Author:	A.B.Clerk
Publisher:	Jyothi Pub.
MRP:	599
Cost:	500
Year Of Purchase:	2016

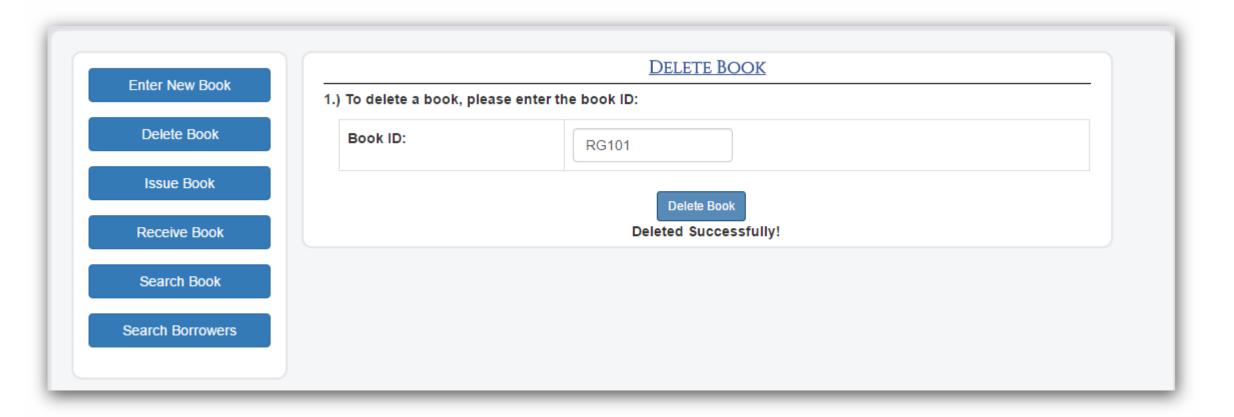
Upload Book

BOOK ADDED SUCCESSFULLY

2.) To enter a bulk of books, please select an appropriate excel sheet:

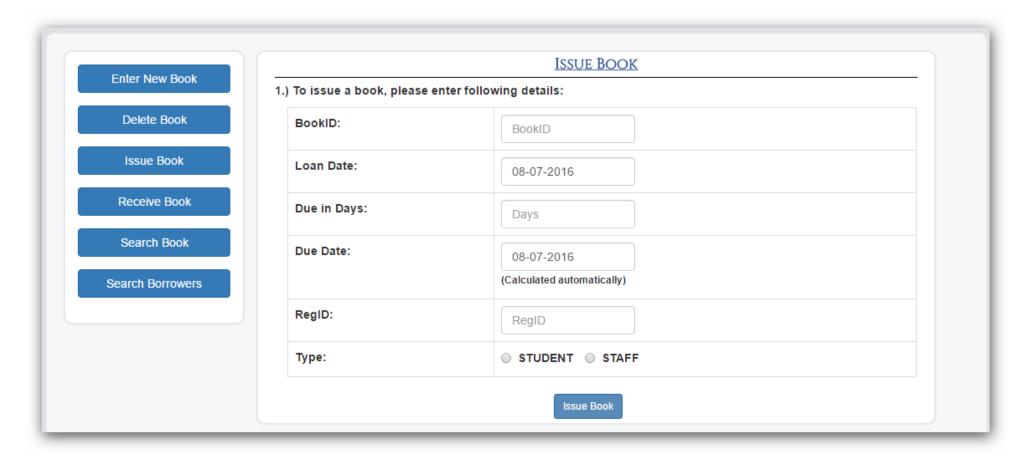
#### **Delete Book**

> You can delete the specific book by Book ID.



#### **ISSUE Book**

- > Librarian can issue a book to students.
- ➤ Books are issued by Reg.ID
- > Student can issue the book as well staff members.



#### **Receive Book**

# \* Features

- > Number of books can be received.
- Fine will be applied per day of due.

Enter New Book

Delete Book

Issue Book

Receive Book

Search Book

Search Borrowers

#### RECEIVE BOOK

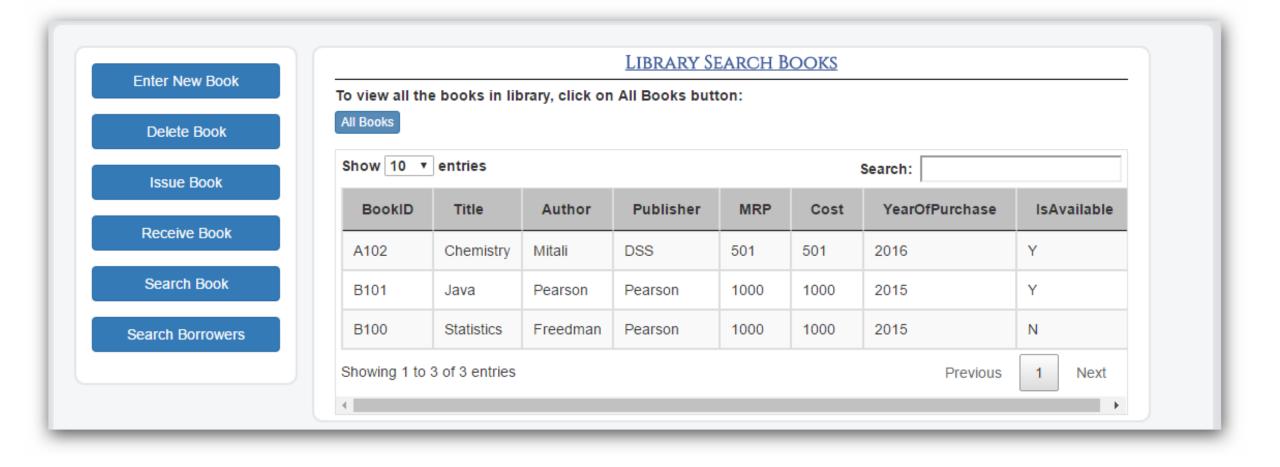
1.) To receive books from Borrower, please enter following details:

No.of Books:	(Reduces by 1 automatically after receiving)
Per day Due charge:	12
Return Date:	08-07-2016
BookID:	BookID
RegID:	RegID
Type:	○ STUDENT ○ STAFF
Current Book Due:	(Calculated automatically after receiving)
Total Due:	(Calculated automatically after receiving)

Receive Book

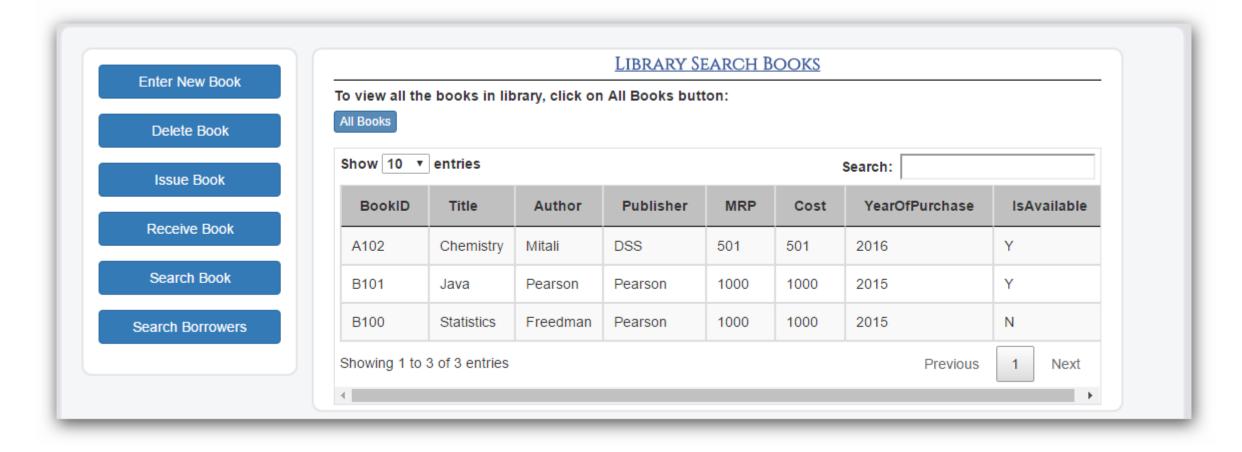
#### search Book

- > You can search all books.
- ➤ You can search Specific book.



#### **Borrower / Issuer**

- > You can search all issuer/borrower of book.
- > You can search particular borrower by book ID.



## Admin's Zone Details

- Student Registration
- Employee Registration
- Search Student
- Class promotion
- Update Result
- Head wise Collection
- Collection Register

- Fees Setup
- Collect Monthly Fees
- Collect One Time Fees
- Defaulter List
- View Fees Setup
- Send SMS

### **STUDENT** registration

## \* Features

- > Admin can register the new student.
- > Admin also add parents details, address details, contact details, transport details.
- > Admin can upload student photo.
- > Admin also upload a multiple student details by using excel sheet.

## \* Benefits

- > Admin can quicker add students information.
- > Student registration number and roll number automatically generated when its register.
- > Student get unique "Reg.no" so they can login by using their "Reg.no" and Date of birth.
- > E.g. Login ID: 122005 (Reg.ID), Password: 12202016 (Date of Birth)

STUDENT REGISTRATION Student Registration 1.) Please enter following details for student admission: A.) Student Details: Employee Registration Search Student Student Photo Upload: Student Photo Upload Class Promotion RegistrationNo: RegistrationNo (Calculated automatically) Section Transfer First Name: FirstName Update Result Middle Name: MiddleName Fees Setup Last Name: LastName Collect Monthly Fees Date of Birth: DateOfBirth Collect One Time Fees Gender: Gender Defaulter List View Fees Setup Blood Group: BloodGroup Headwise Collection Academic Year: AcademicYear Collection Register Standard: Standard Send SMS Section: Section B.) Parent Details Father's First Name: FirstName Mother's First Name: FirstName

#### **B.) Parent Details**

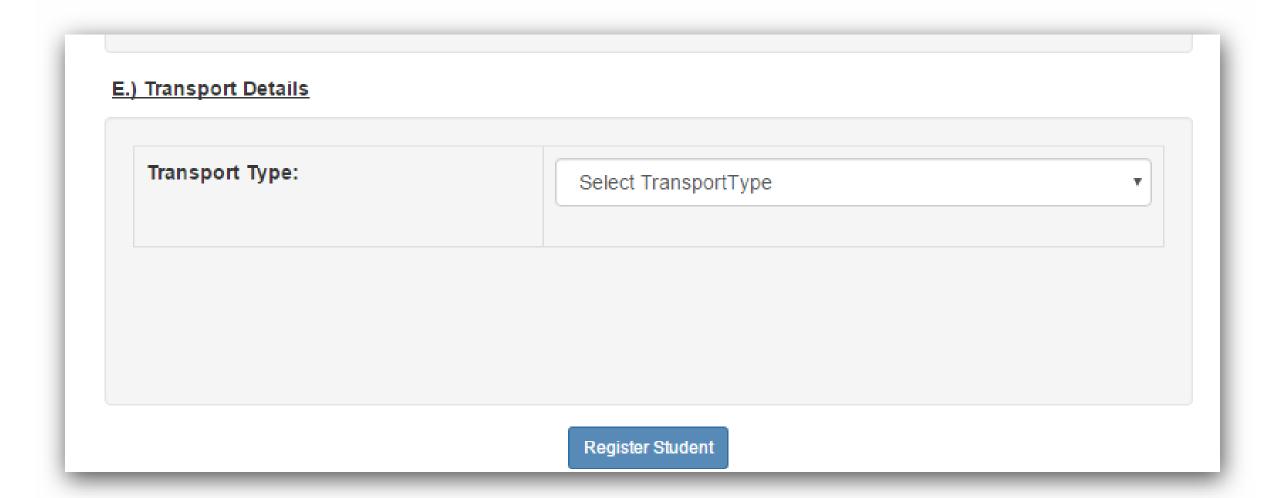
Father's First Name:	FirstName
Mother's First Name:	FirstName
Last Name:	LastName
Father's Occupation:	Occupation
Mother's Occupation:	Occupation
Guardian's Full Name:	FullName(optional)
Guardian's Occupation:	Occupation(optional)

#### C.) Address Details

House No/Name:	No/Name
Street Name:	StreetName
Area:	Area
City:	City
State:	State
Pin Code:	PinCode

#### D.) Contact Details

Mobile Number:	MobileNumber
Landline Number:	LandlineNumber
EmailID:	EmailID
Emergency Number:	EmergencyNumber



# **Employee registration**

# \* Features

- > Admin can register the new Employee.
- > Admin also add Employee details, address details, contact details.
- > Admin also upload a multiple employee details by using excel sheet.

**EMPLOYEE REGISTRATION** Student Registration 1: Please enter following details for Employee registration: **Employee Registration** A: Employee Details: Search Student First Name: FirstName **Class Promotion** Middle Name: MiddleName Section Transfer **Update Result** Last Name: LastName Fees Setup Qualification: Qualification **Collect Monthly Fees** Date of Joining: Collect One Time Fees DateOfJoining Defaulter List Date of Birth: DateOfBirth View Fees Setup Gender: Select Gender Headwise Collection View Fees Setup Gender: Select Gender **Headwise Collection Collection Register** Blood Group: Select BloodGroup Send SMS

#### **B: Address Details**

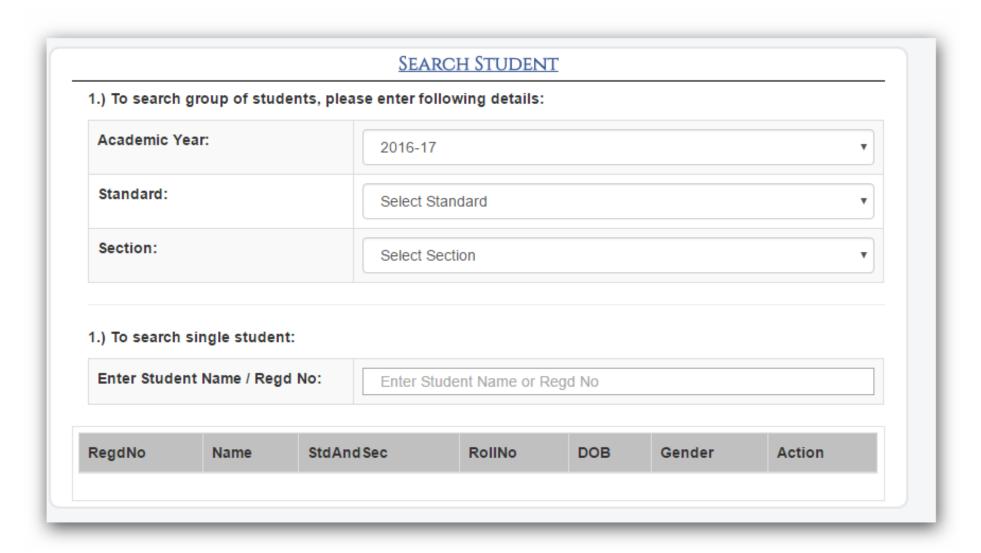
House No/Name:	No/Name
Street Name:	StreetName
Area:	Area
City:	City
State:	State
Pin Code:	PinCode

# C: Contact Details Mobile Number: MobileNumber LandNumber: LandNumber Email ID: EmailID Emergency Number: ${\sf EmergencyNumber}$

Register Employee

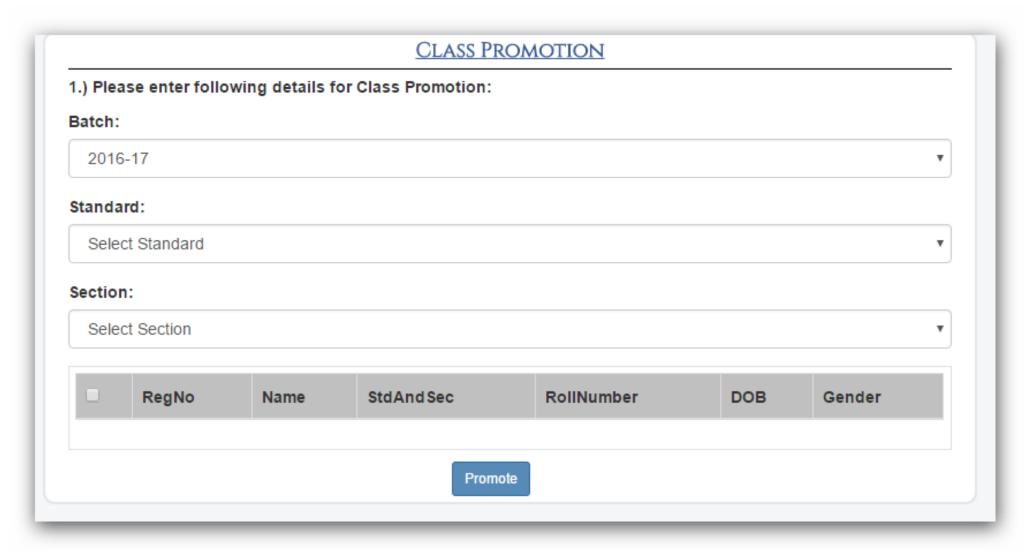
# Search registration

> Admin can search group of student and single student by name or registration number.



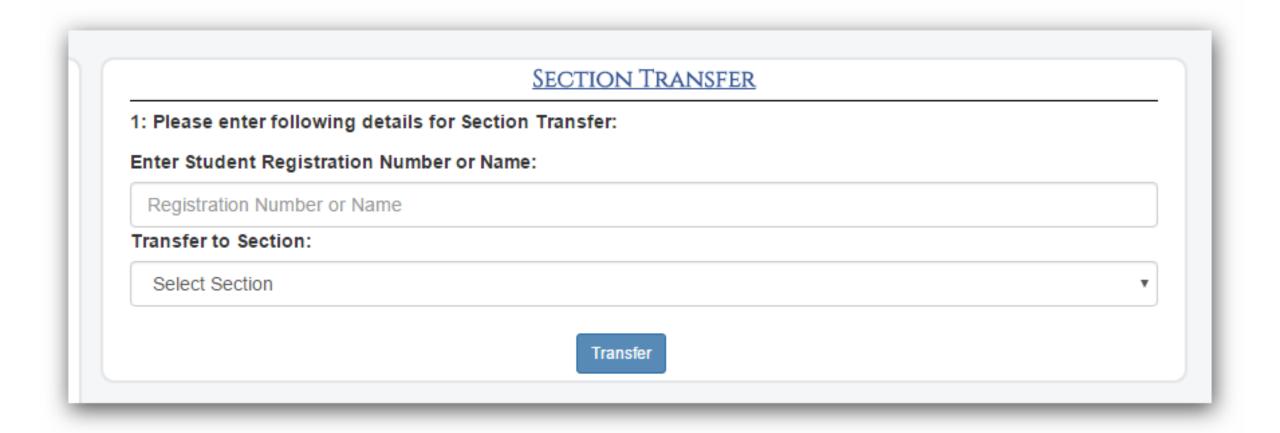
# **Class promotion**

> Admin can promote the group of students from one standard to another.



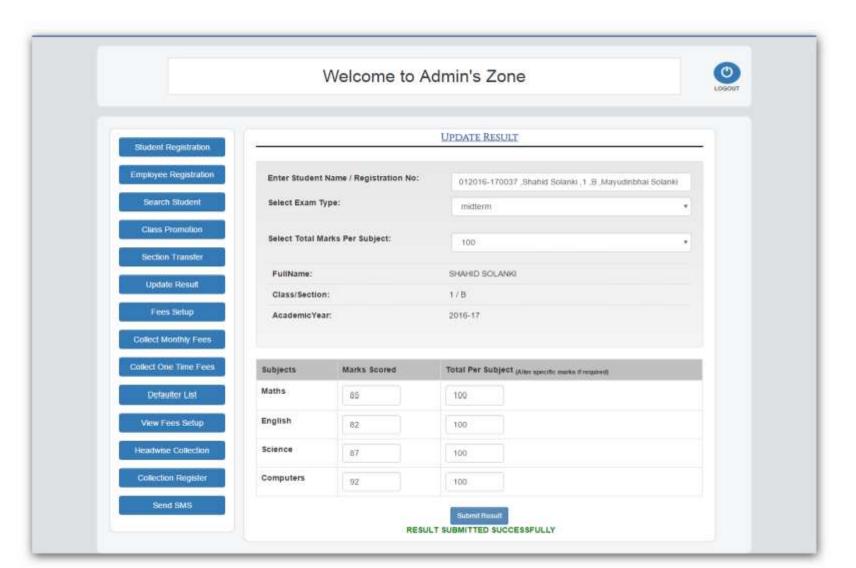
## **Section Transfer**

> Admin can transfer students from one section to another section.

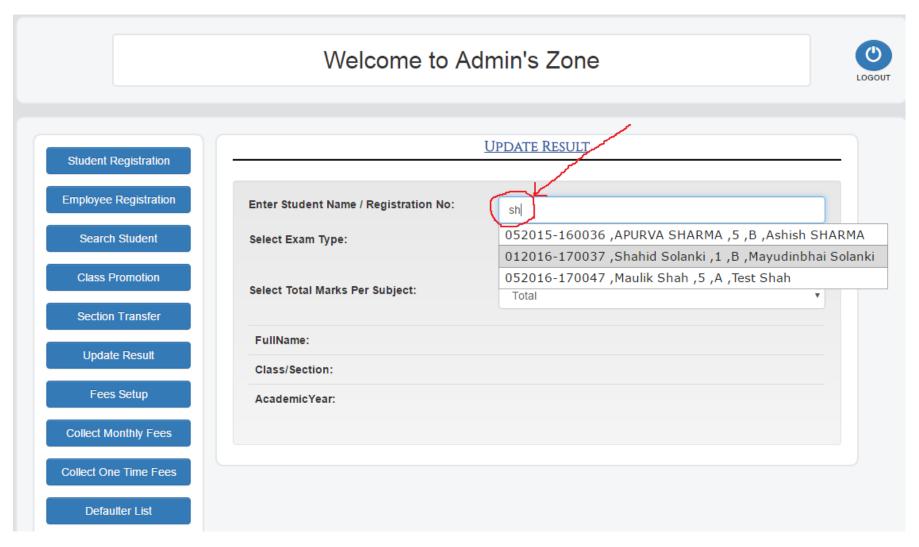


# **Update RESULT**

> Admin can update student result by registered number.

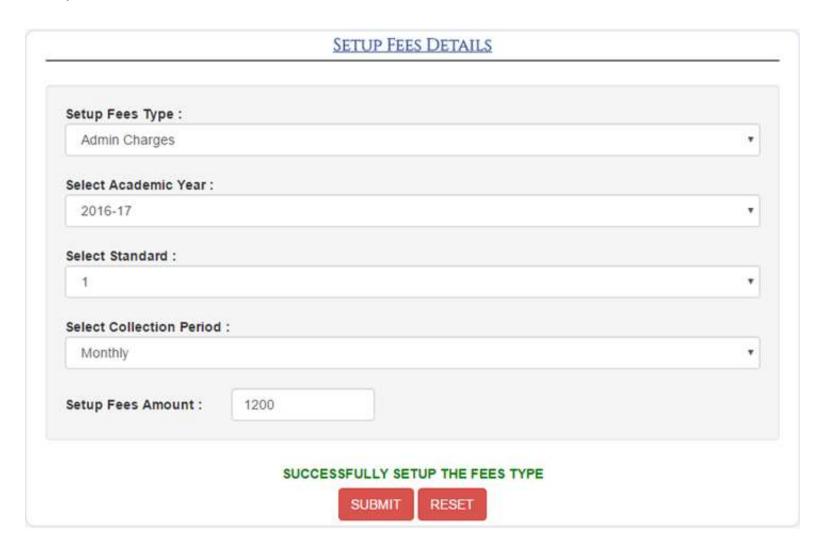


- There is no need to remember all Reg.no.
- ➤ You can search students by just alphabets intelligence as shown below :



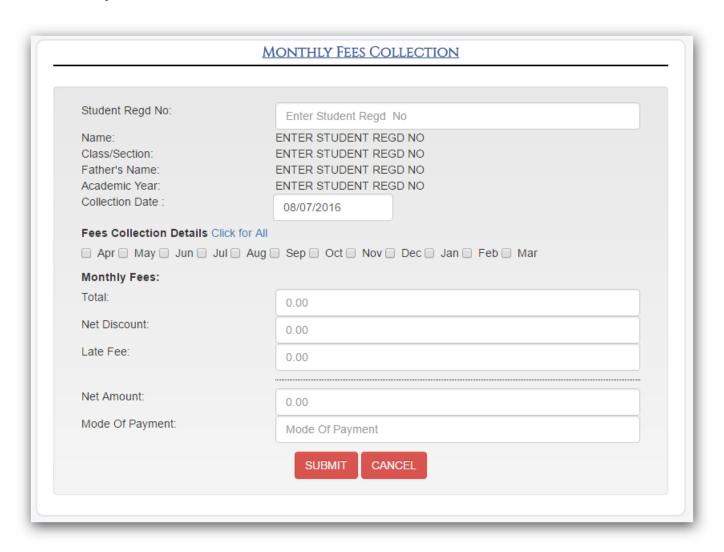
## **FESS SETUP**

Admin can change the fees setup category wise Ex. Lab fees, registration fees, smart class fees Etc...



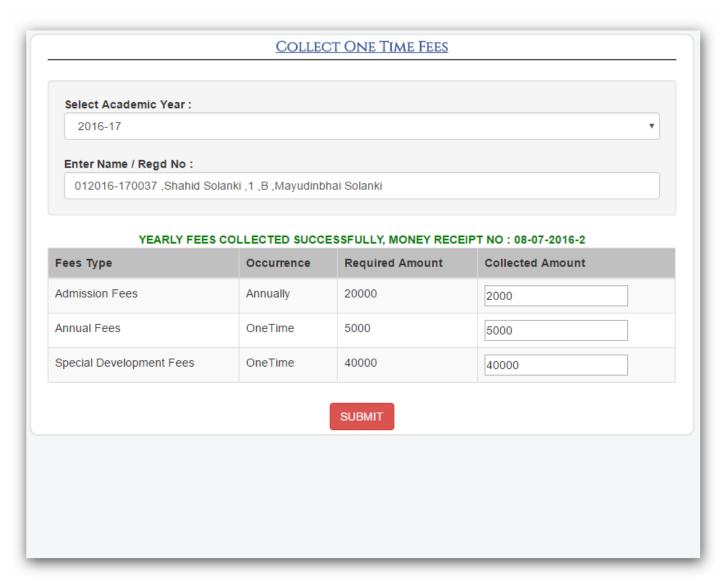
# **COLLECT MONTHLY FEES**

> Admin can collect monthly fees.



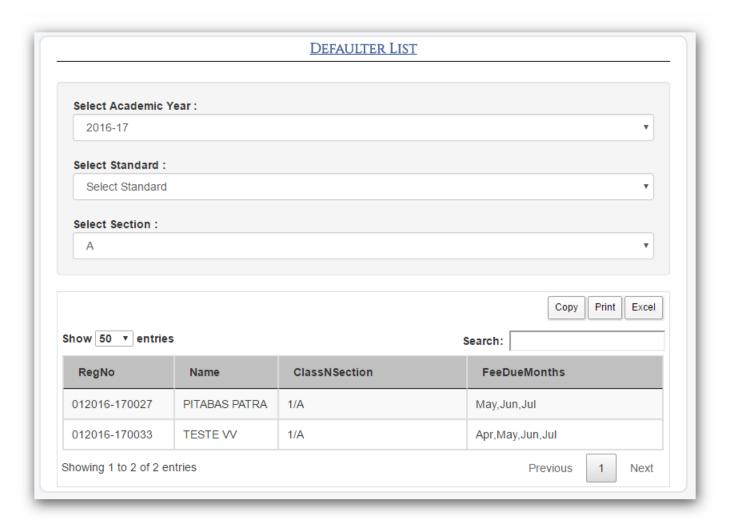
## **COLLECT ONE TIME FEES**

> Admin can collect one time yearly fees and give them receipt.



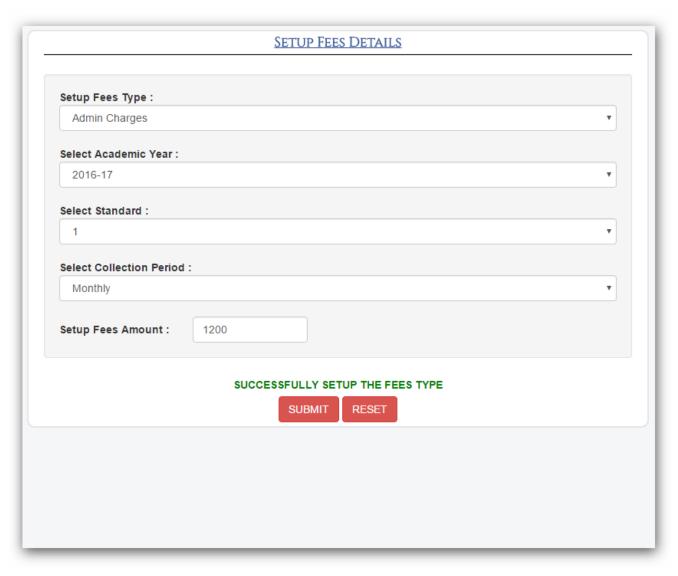
# **DEFAULTER LIST**

- > Admin can search the student who has not paid fees.
- > That collected group of student called defaulter list.



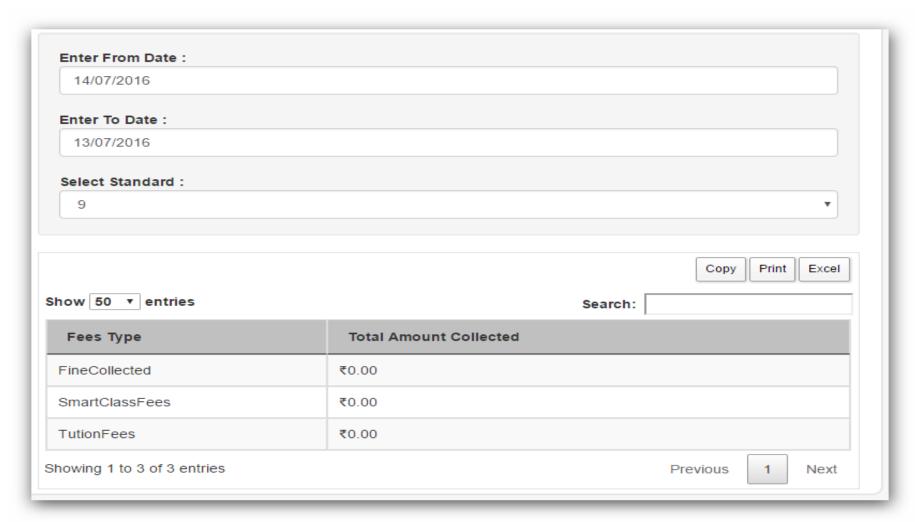
# **VIEW FEES SETUP**

> Admin can see the fees setup that admin setup earlier.



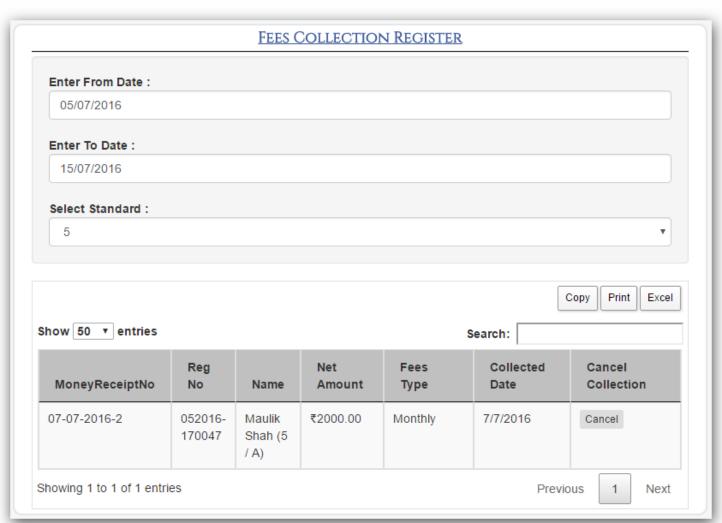
## **HEADWISE COLLECTION**

Admin can view the money collected on different account heads based on 'from date' and 'to date' and also by standard.



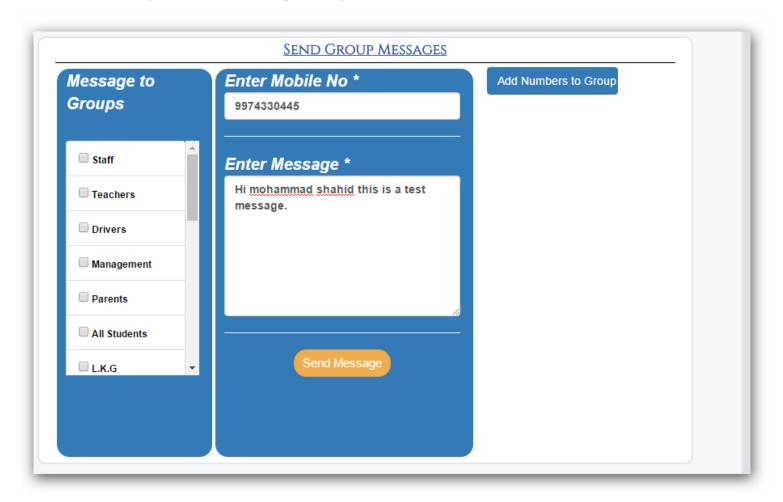
# **Collection register**

Admin can search or see the detail of students who has already paid their fees .



# Send sms

- > Admin can send messages group wise or particular by entering a number
- > Group wise message and particular messages can be send.
- > You can add number to a particular group.



# Cashier's Zone Details

- Collect Monthly Fees
- Collect One Time Fees
- Defaulter List
- Class Promotion
- Collection Register

# **MONTHLY FEES collected**

# \* Features

- > Cashier can collect fees by Student registered number.
- > Cashier can collect fees monthly.
- There is no chance to skip any month of fees.
- > System auto generate receipt for paid fees for print it.

# \* Benefits

- > School can easily collect students monthly fees.
- > There is no chance fore mistake in collections of fees.
- > System auto generates receipt in two copies.
- The month is auto marked when its fees was paid.

Collect Monthly Fees

Collect One Time Fees

Defaulter List

Collection Register

#### **MONTHLY FEES COLLECTION**

Student Regd No:	012016-170037 ,Shahid Solanki ,1 ,B ,Mayudinbhai Solanki			
Name:	SHAHID SOLANKI			
Class/Section:	1 / B			
Father's Name:	MAYUDINBHAI SOLANKI			
Academic Year:	2016-17			
Collection Date :	09/07/2016			
Fees Collection Details Click for All				
Ø Apr        Ø May        Ø Jun        □ Jul        □ Aug        □ Sep        □ Oct        □ Nov        □ Dec        □ Jan        □ Feb        □ Mar				
Monthly Fees: ₹2200.00				
Total:	₹2200.00			
Net Discount:				
not blooding	₹0.00			
Late Fee:	₹0.00			
Net Amount:	₹2200.00			
	12200.00			
Mode Of Payment:	Credit Card			
	SUBMIT CANCEL			

#### **Money Receipt**

## **B.J.E.M School (A UNIT OF B.J EDUCATION SOCIETY)**

#### BHUBANESWAR-751014

#### **MONEY RECEIPT**

**Regd No.** 012016-170037 **Name** SHAHID SOLANKI

**Class/Section** 1 / B **Date/MR No.** 08-07-2016-2

Fees For the Month(s) Jun

#### Fee Details

Smart Class Fee 1700

Tution Fee 500

Total Fee ₹2200.00 Fine ₹0.00

Net Amount ₹2200.00

Cashier

PRINT

# One time fees collected

# \* Features

> Cashier can collect one time fees.

# \* Benefits

- > School can easily collect students one time fees.
- > System auto generates receipt in two copies.

## Welcome to Cashier's Zone



-

Collect Monthly Fees

Collect One Time Fees

Defaulter List

Collection Register

#### **COLLECT ONE TIME FEES**

#### Select Academic Year:

2016-17

#### Enter Name / Regd No:

012016-170008 ,Jatin Pancholi ,1 ,A ,Jatin Pancholi

#### STUDENT NAME: Jatin Pancholi

Fees Type	Occurrence	Required Amount	Collected Amount
Admission Fees	Annually	20000	
Annual Fees	OneTime	5000	
Special Development Fees	OneTime	40000	

SUBMIT

#### **Money Receipt**

## **B.J.E.M School (A UNIT OF B.J EDUCATION SOCIETY)**

BHUBANESWAR-751014

#### MONEY RECEIPT

Regd No. 012016-170008 Name Jatin Pancholi

Class/Section 1 /A Date/MR No. 08-07-2016-2

Fee Details

Special Development Fees₹30000.00Annual Fees₹5000.00

**Admission Fees Total**₹20000.00

Cashier

PRINT

# **DEFAULTER LIST**

# \* Features

- > System create list of student who's fees is pending.
- > Cashier can print those screens.
- > By clicking excel button the full list is converted in excel format.

## Welcome to Cashier's Zone



**DEFAULTER LIST** Collect Monthly Fees Collect One Time Fees Select Academic Year: 2016-17 Defaulter List Select Standard: Collection Register • Select Section: • Α Print Show 50 → entries Search: ClassNSection FeeDueMonths RegNo Name 012016-170008 JATIN PANCHOLL May Jun Jul 1/A 012016-170033 TESTE VV Apr,May,Jun,Jul Showing 1 to 2 of 2 entries Previous Next

# Fees collection register

# \* Features

- > Collection register create a list of fees collection from selected date.
- > Any entry of fee collection can be cancelled within 24 hrs.
- > You can convert those data to excel file also.

## Welcome to Cashier's Zone

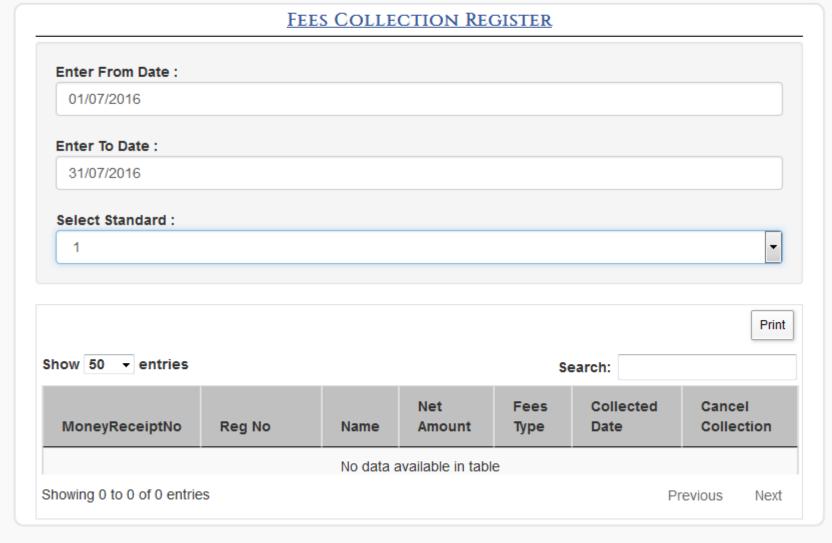


Collect Monthly Fees

Collect One Time Fees

Defaulter List

Collection Register



# Thank you

**Contact**: **9880883500**, **9937311114** 

rapoto@gmail.com