



## PROFILE

Dedicated and detail-oriented Bank Cashier/Clerk with 3 years of experience in handling diverse financial transactions. Proficient in cash handling, POS system operations, and customer service. Committed to maintaining accuracy and efficiency while ensuring customer satisfaction.

Committed to Leveraging proficiency with banking software and a methodical to approach to enhance financial product Knowledge and Operational efficiency.

## CONTACT

PHONE:  
8870255243

EMAIL:  
[Kaviram2801@gmail.com](mailto:Kaviram2801@gmail.com)

## SKILLS

- Financial Analysis
- Financial Audits
- Financial Reporting
- Communication Skills
- Account Management
- Customer Service.
- Financial Strategies.
- Portfolio Management.
- Analytical and Research.

# KAVIRAM

## EDUCATION

### MANONMANIAM SUNDARANAR UNIVERSITY

B.Sc. Mathematics  
2018 – 2021.  
CGPA : 9.2

### SPIC Matriculation Higher Secondary School

Higher Secondary  
2015 – 2017.  
CGPA: 8.5

## WORK EXPERIENCE

### Tamil Nadu Mercantile Bank.

08/2022 – 11/2024.

- Processed a variety of transactions, Including deposits, Withdrawals, and loan Payments.
- Accurately handled cash and cheque, ensuring proper balancing and reconciliation.
- Provided Excellent customer service by addressing inquires and resolving issues promptly.
- Maintained knowledge of bank polices, Procedures, and regulatory compliance.
- Assisted with Clerical Tasks such as filing, data entry, report generation and Customer service.

## TRAINING AND WORKSHOPS

- Training on **ANTI MONEY Laundering** Organized by TamilNadu Mercantile Bank.
- Training on **banking Fraudulent Activities** by Tamilnadu Mercantile bank.
- Training On **Digital Bank Methods** on Tamil Nadu Mercantile bank.
- Training On **Certified Financial Planner** on Tamilnadu Mercantile bank.