



## Non-Disclosure Agreement

### *Policy Statement*

All MOX Project personnel, contractors (to include auditors) must have a non-disclosure agreement signed and on record prior to accessing or using MOX Project information and/or computer systems.

**NOTE:** *Subcontractors, who will not require site or network access, are not required to sign this agreement if bound by their company non-disclosure statement. A copy of such shall be provided to MOX Human Resources prior to accessing company data.*

### Acceptance of Policy Regarding MOX Computer and Data

I understand that in the normal performance of my duties on the MOX Project, I may see and have access to MOX Project information, including but not limited to government unclassified controlled marked information. Government information can come from multiple agencies, including but not limited to, the Department of Energy or the Nuclear Regulatory Commission. Some of the most frequently used markings on MOX may include: Official Use Only, Unclassified Controlled Nuclear Information, Limited Rights Notice, Sensitive Unclassified Non Safeguards Information, etc.), other proprietary or privileged information (hereinafter "information") contained in hardcopy or electronic files or databases. I agree that I will not, without prior approval of local management and/or the owner of the data, disclose any such information nor use for personal gain any information to which I have access.

All MOX Project members, contractors, auditors, etc. are not authorized to release information to the public that MOX Services (formerly Duke, Cogema, and Stone & Webster) indicates should be withheld from public disclosure. Per Project Procedure 13-13, Revision I, Section 3.1, "*All information that is planned for release externally to the project must be reviewed prior to the release (i.e., photos, presentations, technical papers, and abstracts, etc.). It is the responsibility of the person that wants to release the information to initiate this process with the MOX Security Department at least three days prior to requestor's need date.*"

### MOX Project Member Acknowledgement:

I further understand that if I do disclose or misuse said information or intentionally gain unauthorized access to such information, that I may be disciplined, up to and including termination without prior warning, according to individual (team member) company, subsidiary or affiliate policies and procedures.

Employee Name (printed or typed): D3P1F1

Employee Signature: D3P1F2 Date: D3P1F3