**Final Presentation Information**
**CSCE 645/VIZA 675 Geometric Modeling** **Fall 2021**

Following is a short summary of final presentation schedule and logistics.  Room location for December 15 will be announced when it is determined.

*Expectations*
You are expected to present your final project during the presentation time.

- Presentations will be limited to 10 minutes.  You should plan about an 8 minute presentation, allowing up to 2 minutes for questions.
  - We will keep a strict watch on the upper limit of 10 minutes.  We will stop the presentation at 10 minutes, regardless.
- Your project presentation should be sure to do the following:
  - Introduce the topic and goal of the project, and why you are working on it
  - Summarize the work actually accomplished.  Generally this would include presentation of results achieved (including via images/video/charts/demo/etc. as appropriate).
  - Describe what the conclusion of your work was – were you successful in what you aimed to do, or were there problems?  What might you have done differently?  What might be directions for continuing the work, if it would be worthwhile to do so?
- Audience:
  - You should not assume that the audience knows the background of your project, unless it was something discussed in class, or is the equivalent of standard undergraduate computer science or computer graphics material.
  - During your presentation, you should be sure to remember that this will be a major factor in how the project itself is judged by the instructors, so be sure to present your work as thoroughly as you can.
- Presentations should be simultaneously streamed over Zoom and will be recorded.  When you present, you will be expected to share your screen with the zoom recording and unmute your audio.
- You are expected to attend all presentations.  This should be in person unless you are presenting on Tuesday, December 7, or had prior approval (in which case you still attend, but via zoom).
- You are expected to provide evaluation of everyone after the presentation is over, so should take notes during the presentations so you can rate these accurately.

*Evaluation*
Every student will be expected to evaluate the presentation of every other student.  Following the final presentation, you will be expected to fill out a google form located at:
https://forms.gle/o4oQ1iES24dannEw7
The form will ask you to rate each presenter on a scale from 1 to 10.  You should take notes during the presentation so that you will be able to grade these accurately.  Your rating should reflect the **quality of the presentation**, not the quality of the work itself.  A person might have a great project and a poor presentation (in which case they should be rated poorly) or poor results but a great presentation (in which case they should be rated highly).  You should give honest evaluations, and your ratings should span a range of values that reflect the variance in quality of the presentations.

To determine the presentation grade, the instructors will use their own evaluation's mean and standard deviation, and use this to scale individuals' evaluations.  **If a student does not fill out an evaluation of others' presentations, that student will receive a 0 on the presentation grade.**