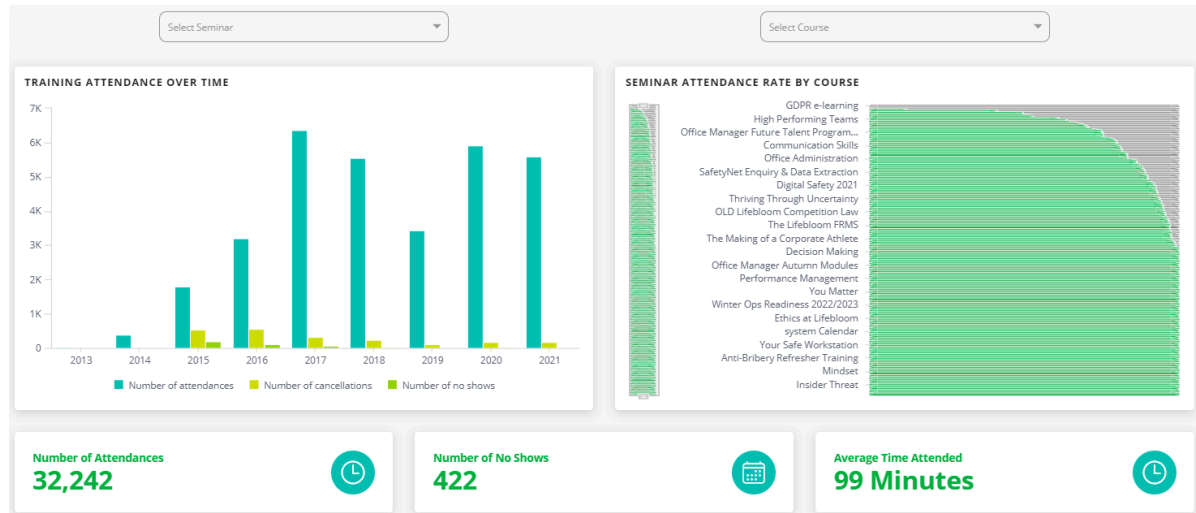


totara:kineo edition

Seminar Attendance Dashboard

 Jon Evans
Product Owner

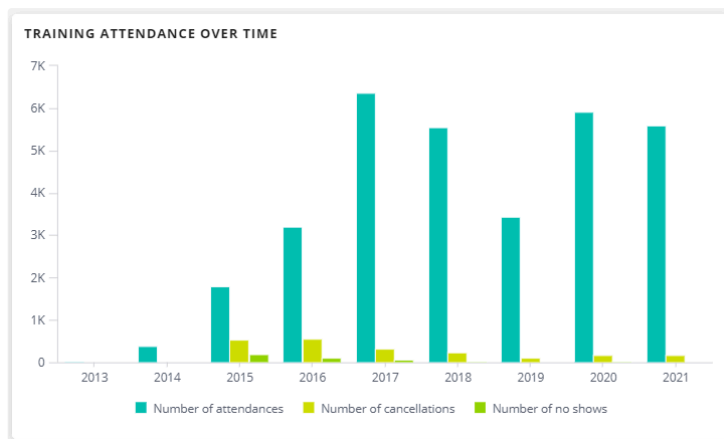
The Seminar Attendance dashboard shows seminar attendance rates over time, with the ability to drill into courses and seminars to see the statuses of signups and the overall number of cancellations/no-shows.



Attendance charts

Training attendance over time

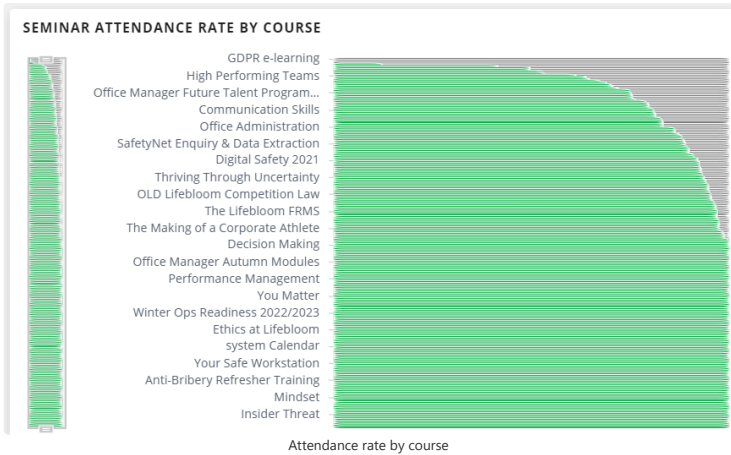
The chart shows the number of attendances (Fully and Partially Attended), cancellations and no shows over time.



Attendance over time chart

Seminar attendance rate by course

The chart shows the % of learners at a status of Fully or Partially Attended for seminar bookings in each course.



Secondary metrics

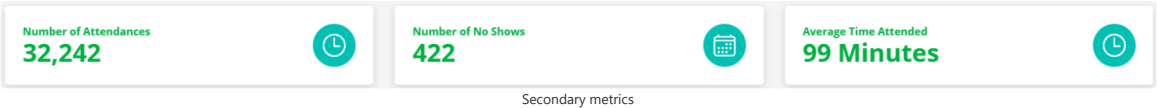
The secondary metrics provide another level of insight for the selected data. They can be filtered using the top-level dashboard filters (year/organisation/position/manager) and also the category and program filters.

- Number of attendees - the total number of learners with a status of Fully or Partially Attended for the seminar event sessions in the current selection
- Number of No Shows - the total number of learners with a status of No Show for the seminar event sessions in the current selection
- Average Time Attended - the average total duration of time spent attending seminar events for learners with a status of Fully or Partially Attended for the seminar events in the current selection. $\frac{([Total\ Duration], [Attendance_Status^1]) + ([Total\ Duration], [Attendance_Status^2]) * 0.5}{count([User_Session_ID], [Attendance_Status^3])}$

¹ Fully-attended

² Partially-attended

³ Fully-attended + Partially-attended



Learner Details

The Learner Details shows the signup status for each learner for seminar event sessions in the current selection. The status will display the session attendance if this has been taken, otherwise it will display the attendance status of the event.

Attendance Status

LEARNER DETAILS						
Learner	Course Name	Seminar Name	Start	Finish	Status	
Gavin Douglas	Experiencing Change Module	The Final Touch: Enhancing Customer Satisfac...	08 May 2022 12:00	08 May 2022 12:00	Booked	
Isaac Schmidt	Full-Year Performance Management & Developm...	Empowering Self-Organizing Teams: Principle...	22 Dec 2021 12:00	22 Dec 2021 12:00	Fully attended	
Max Williams	Full-Year Performance Management & Developm...	Empowering Self-Organizing Teams: Principle...	22 Dec 2021 12:00	22 Dec 2021 12:00	Fully attended	
Logan Joseph	Full-Year Performance Management & Developm...	Whistleblower Protection and Reporting Mec...	22 Dec 2021 12:00	22 Dec 2021 12:00	Fully attended	
Logan Joseph	Full-Year Performance Management & Developm...	Whistleblower Protection and Reporting Mec...	22 Dec 2021 12:00	22 Dec 2021 12:00	Fully attended	
Josephine Hud...	Office Administration	Conflict Resolution: Managing Disagreements...	22 Dec 2021 12:00	22 Dec 2021 12:00	Fully attended	
Martha Ramos	Full-Year Performance Management & Developm...	Empowering Self-Organizing Teams: Principle...	22 Dec 2021 12:00	22 Dec 2021 12:00	Fully attended	
Katie Doyle	Full-Year Performance Management & Developm...	Empowering Self-Organizing Teams: Principle...	22 Dec 2021 12:00	22 Dec 2021 12:00	Fully attended	
Bruce Roberson	Full-Year Performance Management & Developm...	Whistleblower Protection and Reporting Mec...	22 Dec 2021 12:00	22 Dec 2021 12:00	Fully attended	
Mark Phillips	Full-Year Performance Management & Developm...	Whistleblower Protection and Reporting Mec...	22 Dec 2021 12:00	22 Dec 2021 12:00	Fully attended	
Bruce Roberson	Full-Year Performance Management & Developm...	Whistleblower Protection and Reporting Mec...	22 Dec 2021 12:00	22 Dec 2021 12:00	Fully attended	
Helen Tyler	Full-Year Performance Management & Developm...	Empowering Self-Organizing Teams: Principle...	22 Dec 2021 12:00	22 Dec 2021 12:00	Fully attended	
Willie Fleming	Full-Year Performance Management & Developm...	Whistleblower Protection and Reporting Mec...	22 Dec 2021 12:00	22 Dec 2021 12:00	Fully attended	
Shane Wright	Full-Year Performance Management & Developm...	Empowering Self-Organizing Teams: Principle...	22 Dec 2021 12:00	22 Dec 2021 12:00	Fully attended	
Nannie Higgins	Full-Year Performance Management & Developm...	Empowering Self-Organizing Teams: Principle...	22 Dec 2021 12:00	22 Dec 2021 12:00	Fully attended	
Willie Fleming	Full-Year Performance Management & Developm...	Whistleblower Protection and Reporting Mec...	22 Dec 2021 12:00	22 Dec 2021 12:00	Fully attended	
Helena Figueroa	Full-Year Performance Management & Developm...	Whistleblower Protection and Reporting Mec...	22 Dec 2021 12:00	22 Dec 2021 12:00	Fully attended	
Paul Anderson	Office Administration	Conflict Resolution: Managing Disagreements...	22 Dec 2021 12:00	22 Dec 2021 12:00	Fully attended	
Janie Erickson	Communication Skills	Preventing Workplace Accidents through Haz...	21 Dec 2021 12:00	21 Dec 2021 12:00	Fully attended	
Max Williams	Full-Year Performance Management & Developm...	Empowering Self-Organizing Teams: Principle...	21 Dec 2021 12:00	21 Dec 2021 12:00	Fully attended	
Isaac Schmidt	Full-Year Performance Management & Developm...	Empowering Self-Organizing Teams: Principle...	21 Dec 2021 12:00	21 Dec 2021 12:00	Fully attended	
Shane Wright	Full-Year Performance Management & Developm...	Empowering Self-Organizing Teams: Principle...	21 Dec 2021 12:00	21 Dec 2021 12:00	Fully attended	
Martha Ramos	Full-Year Performance Management & Developm...	Empowering Self-Organizing Teams: Principle...	21 Dec 2021 12:00	21 Dec 2021 12:00	Fully attended	

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