

# GAVIN KRITCHARD

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## PROFESSIONAL SUMMARY

Experienced with several different job varieties, some being official like Kennel Assistant or Courtesy Clerk, and some non-official experience with lawn-care, house-care, cleaning, and various other things. Adaptability is a strong suit and any job can be learned and performed optimally given enough time and practice.

## SKILLS

- Active Learning
- Social Perceptiveness
- Behavior Observation
- Daily Cleaning and Sanitation
- Care Monitoring
- Emergency Situations
- Punctual
- Client Relationships
- Hospitality and Accommodation
- Merchandise Stocking

## WORK HISTORY

### **KENNEL ASSISTANT** 07/2022 to Current

**Eastview Animal Hospital**, Ottumwa, IA

- Kept cages, kennels, play yards, and grooming areas neat and clean.
- Completed daily cleaning of kennels, cages and public areas using disease control protocol to provide sterile environment.
- Stocked kennel and cleaning supplies to maintain proper inventory for daily performance.
- Monitored and maintained food and water of boarded animals according to animal dietary health guidelines.
- Kept animals clean and free of contaminants to promote optimal health.
- Completed animal intakes to board animals, labeling all home items and toys properly.

### **COURTESY CLERK** 10/2020 to 07/2022

**Fareway Grocery**, Ottumwa, IA

- Provided excellent customer service while doing many tasks like cleaning or stocking
- Maintained store cleanliness and sanitation throughout the store at designated times or when needed.
- Returned unwanted products back to shelves either from checkout or directly from customers.
- Answered customer questions and addressed concerns resulting in reduction in customer complaints.
- Replenished shelves to maintain adequate merchandise levels.
- Maintained high-volume workload within fast-paced environment and consistently met performance benchmarks.
- Packaged or bagged purchases and assisted customers with in-vehicle loading.
- Performed special tasks when deemed necessary by superiors or management.

## EDUCATION

No Degree : Computer Programming, Specific Applications, **Expected in 06/2024**  
**Ottumwa High School** - Ottumwa, IA

