**GAVIN E. ANTHONY**

512-840-9940

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**PROFESSIONAL SUMMARY**

**Senior Budget Analyst** and Military Veteran with a **Secret Security Clearance** offering over 14 years of proven leadership experience in the **United States Marine Corps** and **United States Army**. Accomplished top-rated results while leading teams from four to 300 soldiers in a dynamic, fast-paced environment. Possess a comprehensive background in finance, logistics, risk management and critical thinking derived from conducting domestic operations in four states and global operations in Germany, Iraq, Qatar, Kuwait and Kurdistan. Managed risk upon multiple lines to protect property and equipment valued over $300K and managed funds valued over $6M daily while meeting the expectations of senior management with zero losses. Possess extensive knowledge of Military Finance Systems, budget analysis and experience in public speaking. Career is supported by extensive operational experience while in the Military and currently pursuing of a Bachelor of Science in Computer Science and Engineering at the University of Mary Hardin Baylor.

**AREAS OF EXPERTISE**

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| * Budget Analysis | * Finance Operations | * Logistics |
| * Data Analysis | * Problem Solving | * Federal Accounting |
| * Appropriated Funds | * Risk Management | * Project Management |

**PROFESSIONAL EXPERIENCE**

**U.S Army, FT. Hood, TX 2012-2013**

**Budget Analyst**

Served as a Budget Analyst for the Carl R. Darnall Medical Facility for government travel accounts and financial systems.

* Gathered, assembled, and formatted data and prepared preliminary analysis for budget preparation; assisted in the preparation and presentation of preliminary and final budget documents; prepared budget presentation materials.
* Reviewed, analyzed, and recommended to management organizational policy and procedures for department operations; participated in the development of new or revised programs, systems, procedures, and methods of operations
* Made recommendations on budget matters to higher level staff, and assisted in the implementation and monitoring of changes.

**U.S. Army, Bamberg, Germany 2010 – 2012**

**Resource Management Supervisor**

Served as Senior Manager for government travel accounts and finance systems supporting an Army unit consisting of 3K soldiers across Europe.

* Senior Manager of Defense Travel Systems and Military Pay Accounts of four separate organizations consisting of over 3K soldiers and civilians
* Served as Supervisor for 32 employees; managed review and submission of travel vouchers, pay inquiries and finance reports to brief the senior manager
* Account, manage, operate and protect property / equipment valued at $150K+ and assets valued at $10.5M over a two year period with zero losses or deficiencies
* Administer and utilize various financial systems; General Funds Enterprise Business Systems (GFEBS), Defense Travel System (DTS), Organizational Defense Travel Administrator (ODTA)
* Analyzed systemic issues to provide advice and guidance on operations or other related fiscal matters to unit command leadership
* Utilized superior analytical skills successfully providing quarterly training on Government travel card policies and procedures; resulting in the reduction of delinquency program from a standard of 2% to less than 1%
* Reviewed accuracy of data processed in local automated financial sub-systems prior to interface of data in standard Army systems

**Financial Management Technician 2007-2009**

Served as Finance Technician supporting soldiers at Fort Hood; provided support to all financial and accounting operations in support of Operation Iraqi Freedom.

* Maintained disbursing files and prepared periodic financial reports; received, reviewed, prepared and computed travel vouchers

**GAVIN ANTHONY PAGE TWO**

* Received, reviewed, and processed pay documents contracts, invoices and received reports to perform audits and analysis for unit commanders
* Deployed in support of Operation Iraqi Freedom to support combat operations while working in an austere, hostile environment to deliver funds and account for assets
* Prepared payment vouchers in accordance with various government regulations and performed duties as cashier

**Budget and Financial Management Resource Analyst 1997-2000**

Served as Financial Management Analyst; overseeing the Marine Forces Reserve Commands and Marine Forces Pacific Commands in Louisiana and Camp Smith, Hawaii.

* Performed compilation of financial data and estimates for budget formulation; analysis of variances between the budget plan, budget execution, budget analysis and oversight duties
* Supervised and managed eight Marines and a budget in excess of $5M for the Marine Corps Reserve Command
* Trained 10 unit commanders with guidance on fiscal year end close out responsibilities, proper reconciliation procedures and record keeping
* Utilized Superior analytical skills the inspection of various military command records which resulted in a 99% financial accuracy rate.

**EDUCATION / CERTIFICATIONS / TRAINING**

Bachelors in Accounting, (in pursuit)

Certificate, Fiscal Law. U.S. Army, Bamberg, GermanyCertificate, Resource Management Budget Course, U.S. Army, Bamberg, DECertificate, Resource Management Tactical Course, U.S Army, Bamberg, DECertificate, General Funds Enterprise Budget System (GFEBS) Course, U.S. Army, Bamberg, DE

Certificate, Defense Travel Management Office Travel card program and policies (DTMO) Course

Certificate, Defense Travel Management Office ODTA Course

**AWARDS**

Army Commendation Medal

Navy and Marine Corps Achievement Medal

Army Achievement Medal

Iraq Campaign Medal

Global War on Terrorism