

## Guideline for Interim Report

This is a general guideline for preparing the interim report for the second deliverable. Consult with your supervisor to see if there are any special requirement for your project. A large portion of the content can be included in the final report, so you may choose to include a lot more detail in your interim report.

In general, the interim report will include the following sections:

- **Project Objective**

A detailed description of the objective of the project.

- **Project Background**

A detailed description of the project background. For example, what is available now, what are their shortcomings, why you want to do the project and why such as project is desirable.

- **Project Methodology**

Elaborate on how the project is to be implemented. Include a discussion on the theory behind, if any.

- **What has been accomplished**

Describe what has been done in the first semester.

- **What will be done**

Describe what will be done in the second semester.

There is no requirement on the length of the report, but about 5-10 pages will be suitable.