



## Assignment - 02

### ENH 1202 - Application Laboratory

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#### Instructions

- Do the following questions using LibreOffice Calc.
- Write the answers to the question and take the necessary screenshots for proof.
- Create a PDF file that includes screenshots and answers.
- Rename the file using your temporary index number (Eg. 230011.pdf) and upload it in the given link.

#### Task 1: Product Rating Summary

You are required to create a product review summary using LibreOffice Calc.

Product Name	Customer 1	Customer 2	Customer 3	Customer 4	Customer 5
Product A	5	4	5	4	5
Product B	4	4	4	4	4
Product C	3	3	3	3	4
Product D	2	2	3	2	2
Product E	5	5	4	5	5

- Calculate the Average Rating for each product by adding a new column named "Average Rating" next to the customer ratings, and use the AVERAGE() function to find the average of the 5 customer ratings for each product.
- Assign a Grade to each product by adding a new column named "Grade" next to the average rating, and use the IF() function to classify each product as Excellent

(average  $\geq 4.5$ ), Good (average  $\geq 4.0$ ), Average (average  $\geq 3.0$ ), or Poor (average  $< 3.0$ ) based on its average rating.

- C. Calculate the Rank of each product by adding a new column named "Rank" and using the RANK() function to rank the products in descending order based on their average rating, so that the highest-rated product gets rank 1.

## **Task 2: Attendance Percentage Calculator**

- A. Create a student attendance sheet by constructing a table with columns labeled "Student Name" and "Day 1" through "Day 30". Use "P" to indicate present and "A" to indicate absent for attendance entries.
- B. Count the number of days each student was present by using the COUNTIF() function to count how many times "P" appears across the 30 days for each student.
- C. Calculate the Attendance Percentage for each student by dividing the number of presents by 30 and multiplying by 100, using the formula:  $(\text{Presents} / 30) * 100$ .
- D. Display a remark next to the attendance percentage by using the IF() function to show "Low Attendance" if the value is less than 75%, and leave it blank otherwise.