

# DADA AJIBOLA OMOTOYOSI

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## PERSONAL STATEMENT

A highly motivated and proactive young professional with passion for continuous learning and professional development. I am accustomed to working in a challenging and fast-paced environment, particularly when dealing with multiple projects and priorities at the same time.

## Key Skills

- ✚ Excellent communication skills (both written and verbal)
- ✚ Pro-efficient in Microsoft Office Suite (i.e Word, Excel, PowerPoint and Outlook)
- ✚ Pro-efficient in CorelDraw
- ✚ Pro-efficient in HTML5, CSS3 and JavaScript (Vanilla)
- ✚ Troubleshooting skills

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## PERSONAL DETAILS

Date of Birth:	July 12, 1998
Nationality:	Nigerian
Marital Status:	Single
State of Origin:	Ogun State
Religion:	Christian

## **EMPLOYMENT HISTORY**

### **Side Hustle Internship 1.0**

(October 2020– January 2021)

#### ***Achievement and responsibilities***

- ✚ Understand HTML 5 better
- ✚ Pro-efficient in CSS 3
- ✚ Better understanding of Javascript ES6 (Vanilla)
- ✚ Understand what Github is all about and how it works
- ✚ Team up with other interns to develop a live project ([www.hustlevest.com](http://www.hustlevest.com))

### **Nectar Beauty Hub Limited**

(May 2019 – October 2020)

#### ***Achievement and responsibilities***

- ✚ Manage the company's website which includes (publishing of products and product delivery)
- ✚ Maintain the companies system and printers in all outlets
- ✚ Fix any bugs/errors in the staffs system
- ✚ Guide the company staffs whenever they need help with the likes of Microsoft Dynamics 365 and Outlook.

## **School Works Enterprise**

(March 2018 – June 2018)

### ***Achievement and responsibilities***

- ✚ Contributes to team effort by accomplishing related results as needed.
- ✚ Ensures operation of equipment by completing preventive maintenance requirements and tests and following manufacturer's instructions.
- ✚ Prepares equipment for operations by accessing software in computer.
- ✚ Graphics Design {Corel Draw}

## **DMD Links**

(April 2016 – May 2017)

### ***Achievement and responsibilities***

- ✚ Troubleshoots malfunctions.
- ✚ Ensures operation of equipment by completing preventive maintenance requirements and tests and following manufacturer's instructions.
- ✚ Provide data by operating the computer.
- ✚ Prepare equipment for operations by accessing softwares in computer.
- ✚ Graphics Design {Corel Draw}

## EDUCATIONAL BACKGROUND

### **Yaba College of Technology**

(May 2017 – Dec 2018)

***OND, Computer Science, Lower Credit***

### **Iganmode Grammar School**

(June 2015)

***SSCE***

## HOBBIES AND INTERESTS

Football, Video Games and Programming.

## REFEREES



**Miss Dada Omolola**

Access Bank Plc

***Tel: 08059211903***



**Mr. Segun Abiodun**

Lecturer {Yaba College of Technology}

***Tel: 08036340274***