December 13, 2022

The Deputy Commissioner, Jalandhar

Respected Sir,

I would like to express my enthusiasm in applying for the position of Governance Fellow at the Deputy Commissioner office, in Jalandhar. I am pursuing **B.Tech. IT from NIT**, **Jalandhar** with a strong interestin data analytics, public policy, and Govt Schemes, I believe I am a strong candidate for the Public Policy intern position.

The job description states that you are looking for a candidate with a commitment to Public Policy, who has strong communication and interpersonal skills, excellent Excel and MS office skills, organizational skills, and someone who is very detail-oriented.

I think I am really cut out for this job profile as I am highly skilled in using this software and technologies. Also, along with my B. Tech. in IT from NIT Jalandhar, I am pursuing **B.S. in Data Science and Applications from IIT Madras** as an online degree that conducts offline exams at designated centers. With that degree, I am taught **MS Excel, Google Sheets, Statistics, Python, and English Communication** which makes me stand out in this job profile. My **Project Work** includes making a simple **static website that provides substitutes for unhealthy food**. It also has a BMI Calculator which tells a person what meal plan he should go for. Technologies used are HTML, CSS, and a little Javascript for the BMI calculator.

Link for the same: https://[www.loom.com/share/ae382afe435744dc84c4a00453e1879b](http://www.loom.com/share/ae382afe435744dc84c4a00453e1879b)

Some of my accomplishments are:

* Passed 10th CBSE with 98.2% and was fourth in the district.
* Cleared NTSE State Level with State rank 13
* Qualified for Regional Mathematics Olympiad(RMO)
* Got a chance to represent the school’s Maths’ Model at Regional Science Exhibition held at Ludhiana(where we won third prize and got selected for the National Level Science Exhibition held at Noida

I am proficient in speaking English, Hindi, and Punjabi.

**Jashan Sehgal**

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Thank you