**Quizzing Application Suite 2.x**

**Administrator Tools** - Question Editing Instructions

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Applicable to QAS Versions **2.00.00 → 2.99.99**

**1:** **Adding Questions**

In order to add a question, open the ***Quizzing Application Admin Tools*** program and navigate to the “Questions” tab:

Table

Description automatically generated with low confidence

Next, click on “Add a Question;” a prompt like the following should show up:

Graphical user interface, text, application

Description automatically generated

**1.1: Adding a normal question**

In order to add a normal question, simply add your question to the “Enter Question” box and add the answer to the “Enter Correct Answer” box. Ignore the “Multiple Choice” and “True/False” options; instead, click on the “Add Question” button.

**1.2: Adding a True/False question**

In order to add a True/False question, simply add the question to the “Enter Question” box, and add one of the accepted values into the “Enter Correct Answer” box; then, click the “True/False” button, making sure it is selected, and finally click the “Add Question” button (see *1.2.2 – Accepted Answers*)

*1.2.2: Accepted Answers (Admin-Input)*

The answer detection algorithm is very lenient; it considers any word to have the character “t” or “T” in it as “True” and any word with the letter “f” or “F” in as “False”

**Tolerance**: “T1234” will be seen as “True,” whereas “f12323” will be seen as “False.”

**Additional Notes**:

1. The answer field is not case sensitive; “t” is the same as “T,” whereas “f” is the same as “F”
2. If neither “T” (or “t”) nor “F” (or “f”) is in the answer box, the application will see the question as an error
3. If both “T” (or “t”) and “F” (or “f”) are in the answer box, the application will see the question as an error
4. Because the question is marked as a “True/False” question, the user will not have to type a response, instead two buttons (one saying “True” and one saying “False”) will be displayed.

**Valid Syntax**:

|  |
| --- |
| T < or t> |
| F <or f> |

Or

|  |
| --- |
| Tt <or any other variant> |
| Ff <or any other variant> |

Or

|  |
| --- |
| True <or TRUE, or true, or tRUE, etc.> |
| False <or FALSE, or false, or fALSE, etc.> |

Or

|  |
| --- |
| <anything> t <anything> |
| <anything> f <anything> |

**1.3: Adding a Multiple-Choice question**

Adding a multiple-choice question is relatively straight forward, where you must first add your question to the “Enter Question” box (see *1.3.2 – Adding Options)* and add the correct ”*handle (see 1.3.2 – Adding Options)*” to the “Enter Correct Answer” box (see *1.3.3 – Accepted Answers*). Following, click the “Multiple Choice” selector button, making sure it is selected, and finally click the “Add Question” button.

*1.3.2 – Adding Options*

**Definitions**

* “handle” : “the option name i.e., ‘a,’ ‘b,’ ‘1,’ etc.”

In order to add options, you must add [QAS :: Option] immediately before the option, followed by a space and then an opening SQUARE bracket; add the “handle,” which is the option name, followed by a closing square bracket, then write out the text of your option.

**Note** that the “[QAS :: Option] [“ and the closing square bracket will not be shown to the quiz taker, but will be visible to the admin.

**Valid Syntax**

|  |
| --- |
| **QUESTION:** <question> [QAS :: Option] [<handle>] Option |
| **ANSWER:** <handle> |

**Example**

|  |
| --- |
| *What is the URL to the source code of this project?*  *[QAS :: Option] [Coding Made Fun]* [*https://codingmadefun.wixsite.com/home/qas*](https://codingmadefun.wixsite.com/home/qas)  *[QAS :: Option] [GitHub]* [*https://bit.ly/cmf-qas*](https://bit.ly/cmf-qas) |
| *github* |

*1.3.3 – Accepted Answers*

**Notes**

* You can have as many options as you like!

**1.4: Evaluation algorithm tolerance**

**1.5: Possible Errors/Warnings (+ their meanings)**

**2: Deleting Questions**

To delete a specific question, browse to the “View Questions” form, find the question you want to remove and click “Remove Question” button. To remove all questions, click “ Delete All Questions ” button in the question entry form.

***Warning:*** *Deleting questions, unlike previous versions, no longer logs the change due to privacy concerns; as such, this process is irreversible.*