**Brukerstøtte**
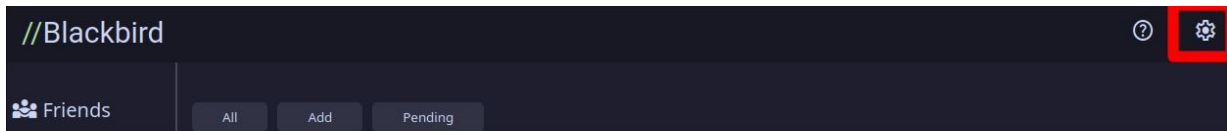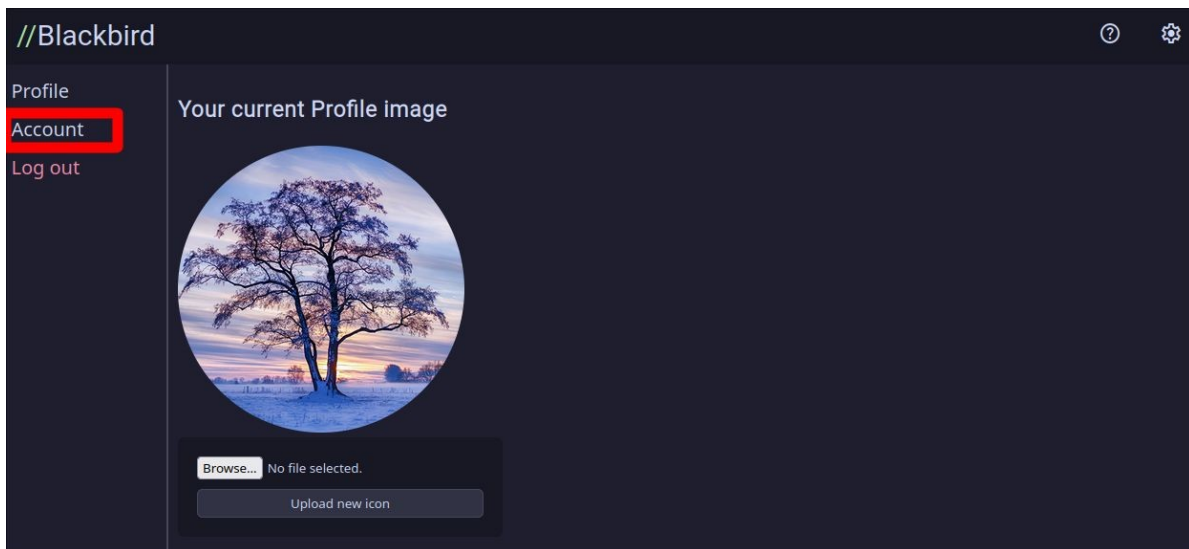
Dette er en samling med alle brukerstøtte dokumentene som er tilgjengelig med untatk av FAQen.
Disse er også tilgjengelige (og enklere å navigere) på 10.200.4.173/help om du er på kuben.it.
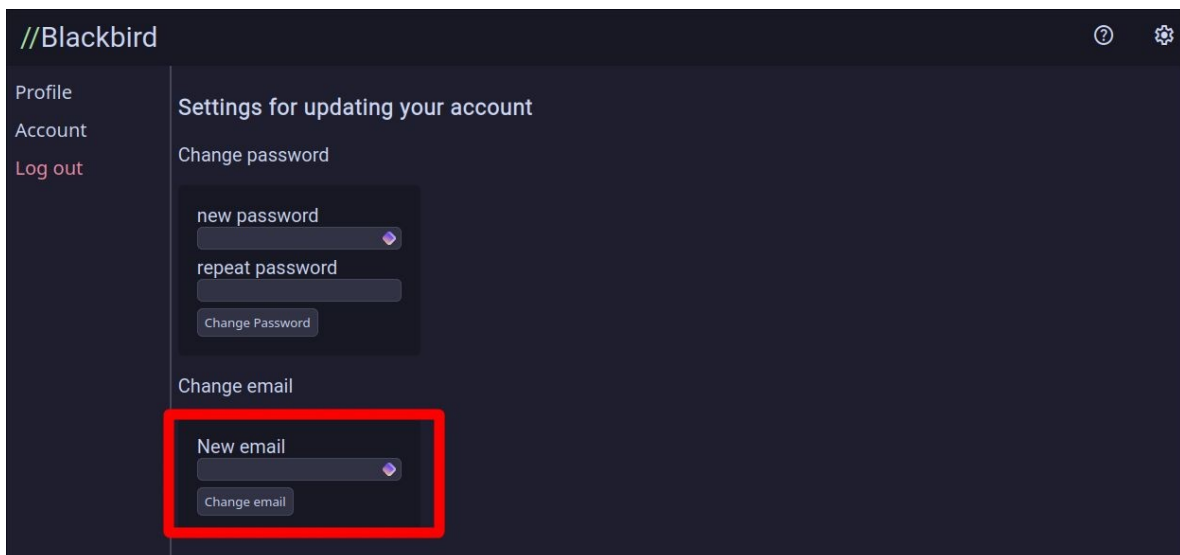
## Changing your email

1. Navigate to settings by clicking the settings icon in the top right.



2. Click on account in the navigation menu to the left



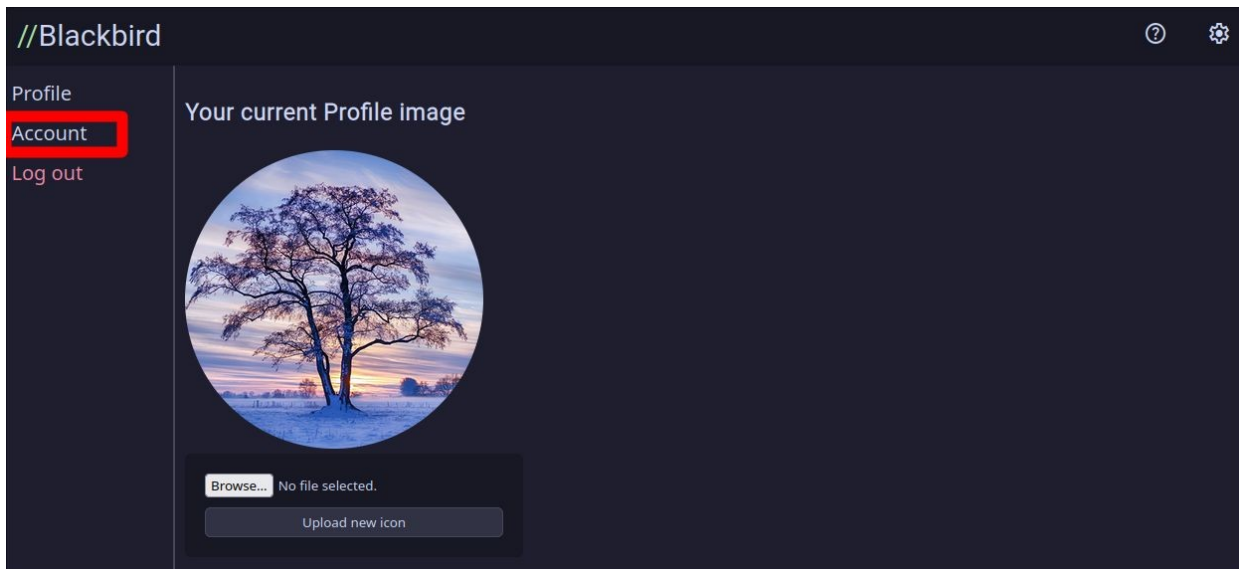3. Fill in your new email in the "New email" field



4. After filling in your new email click "Change email"

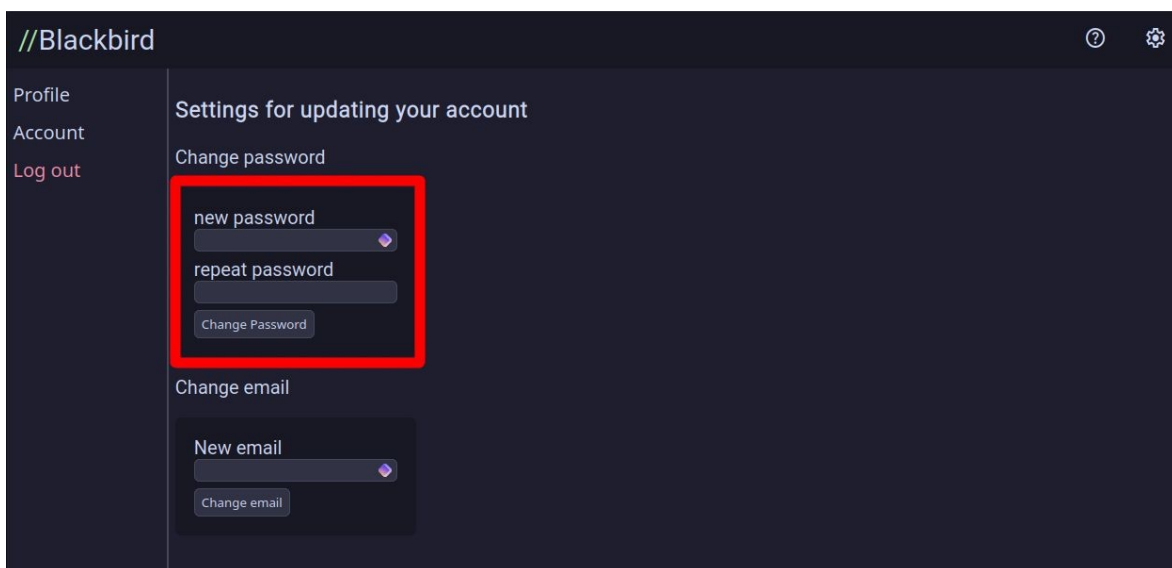## Changing your Password

1. Navigate to settings by clicking the settings icon in the top right.

2. Click on account in the navigation menu to the left



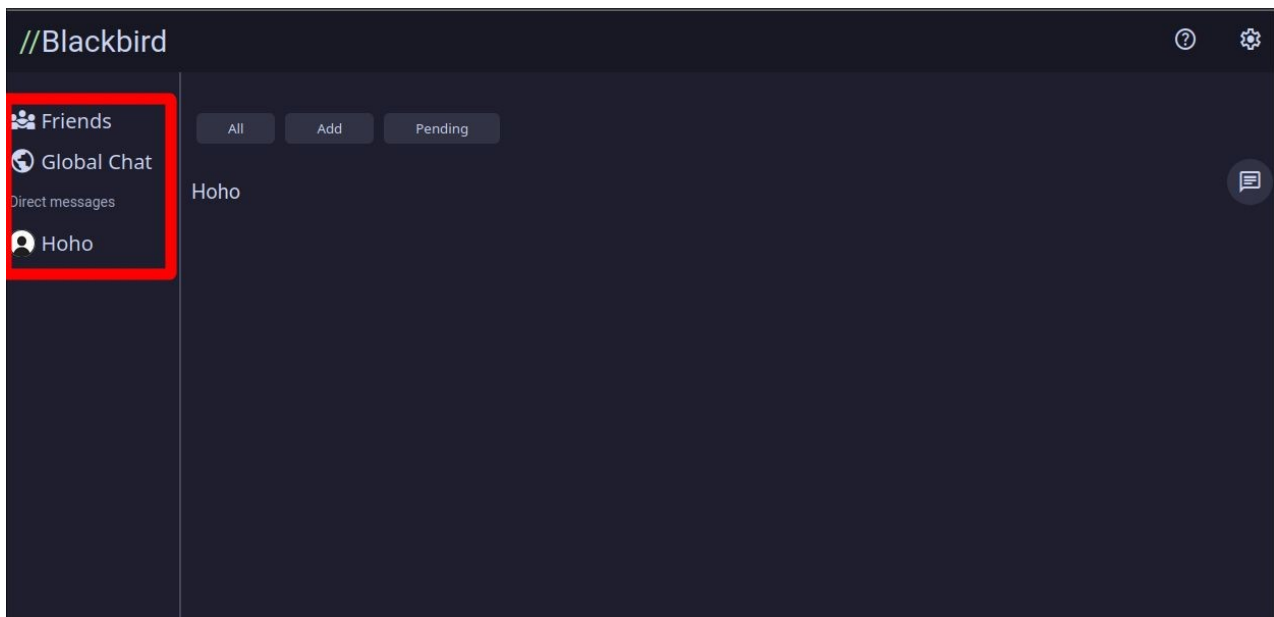3. Fill in your new password in the "New password" field



4. repeat your password in the repeat password field.
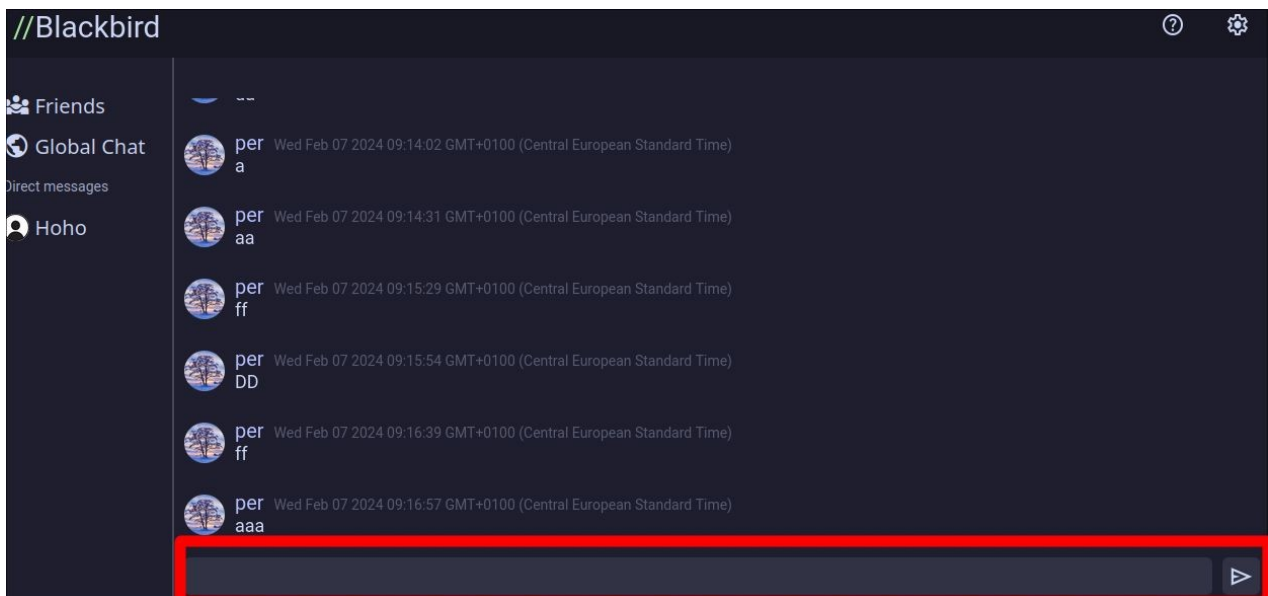5. After filling in your new password click "Change password"

## How to send a message

Blackbird is all about sending messages to your friend, this is how:

1. Select the chat you want to send a message in by selecting it from the navigation bar on the left. The global chat is available to everyone, while the chats under Direct messages is between you and your friends.

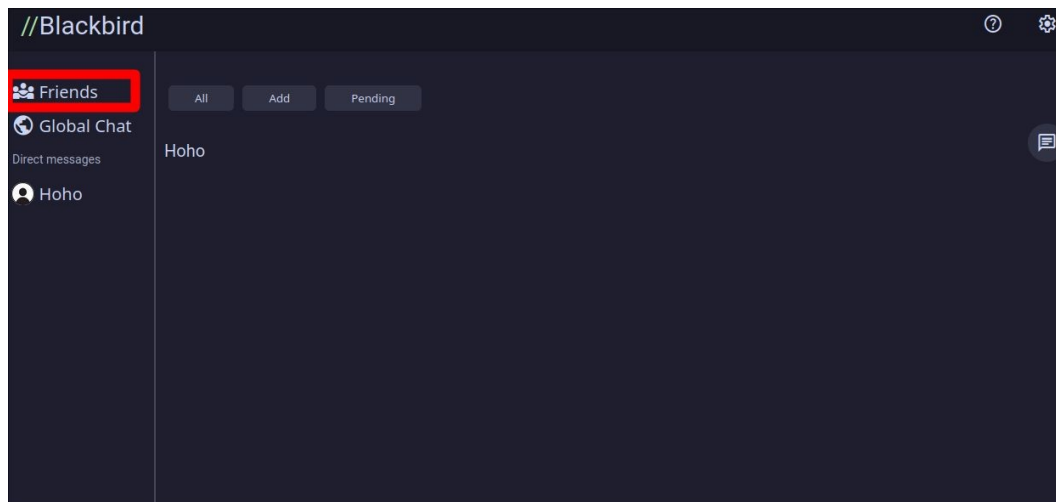2. Write your message in the message box on the bottom of the page



3. Click the send icon on the right side of the message box
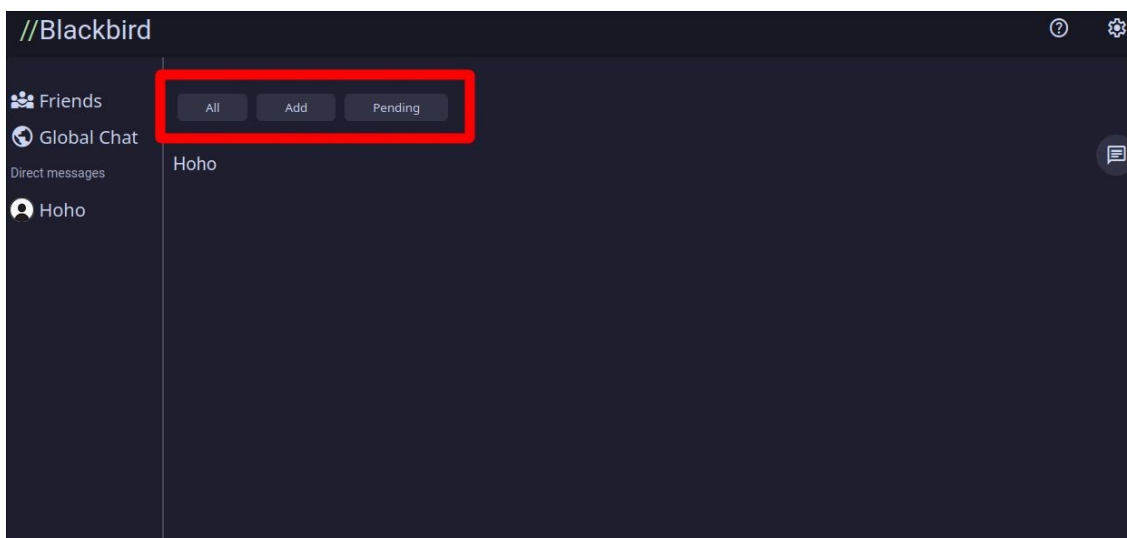
How to add your friends!

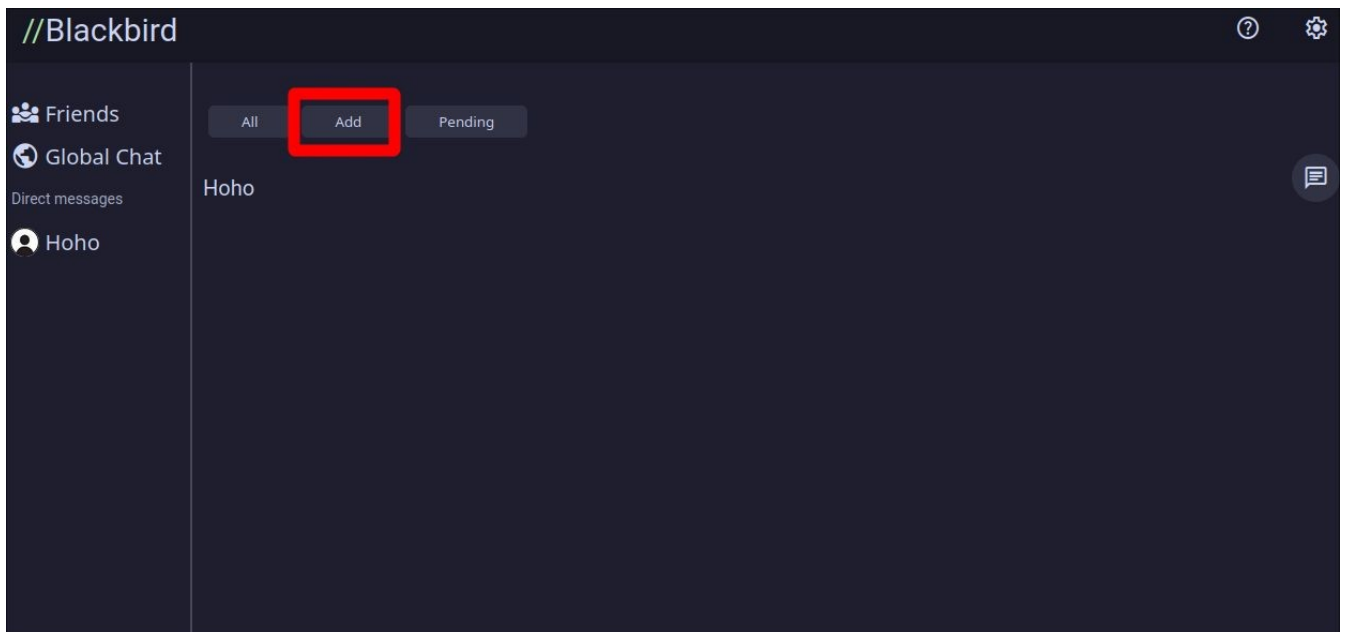To send a message to someone you have to be friends. Not certain how? this guide will help you

1. Ndavigate to the friends menu: Click on "friends" in the navigation bar to the left of the screen
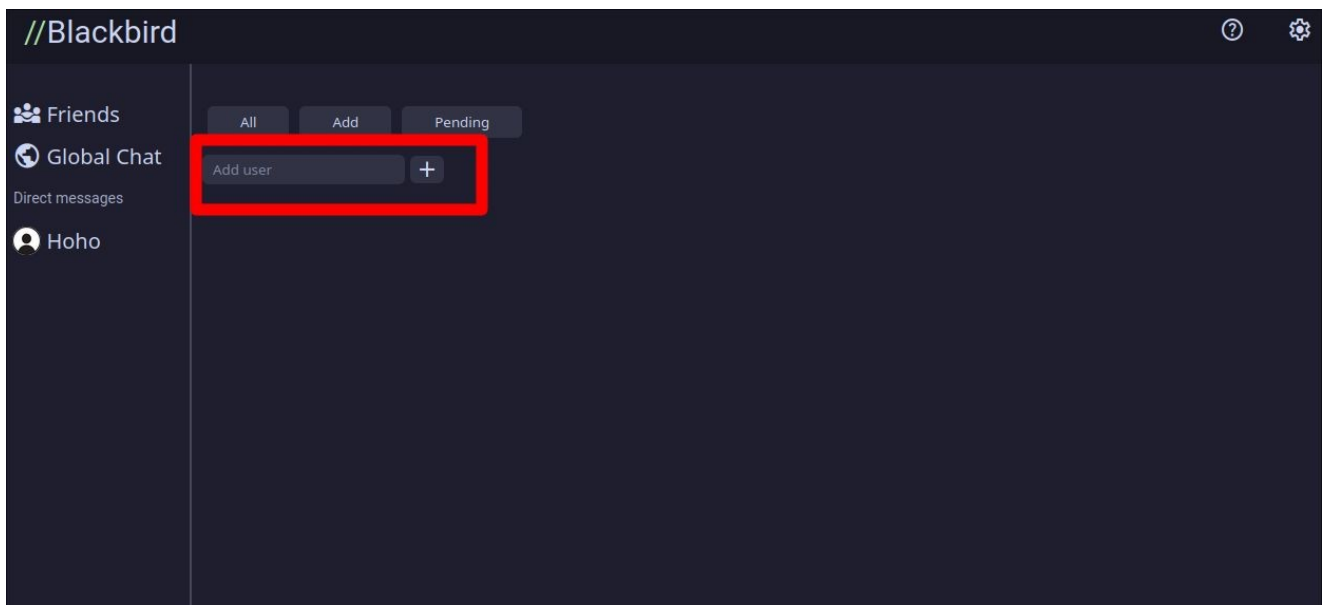
2. When you are in the friends menu, you will find a top bar with the options "All", "ADD" and "Pending", These do the following
   - All: Shows all you friends
   - Add: this shows a menu for adding friends
   - Pending: friend requests from other people, or ones you sent that have not been accepted yet



3. Go to "Add" here you will see a text box where you can write the username of your friend'

4. Write their username and click the button next to the text box or click enter to send a request



5. If the request is successful you will see a friend request sent message
6. Now all that is left is for your friend to accept your request

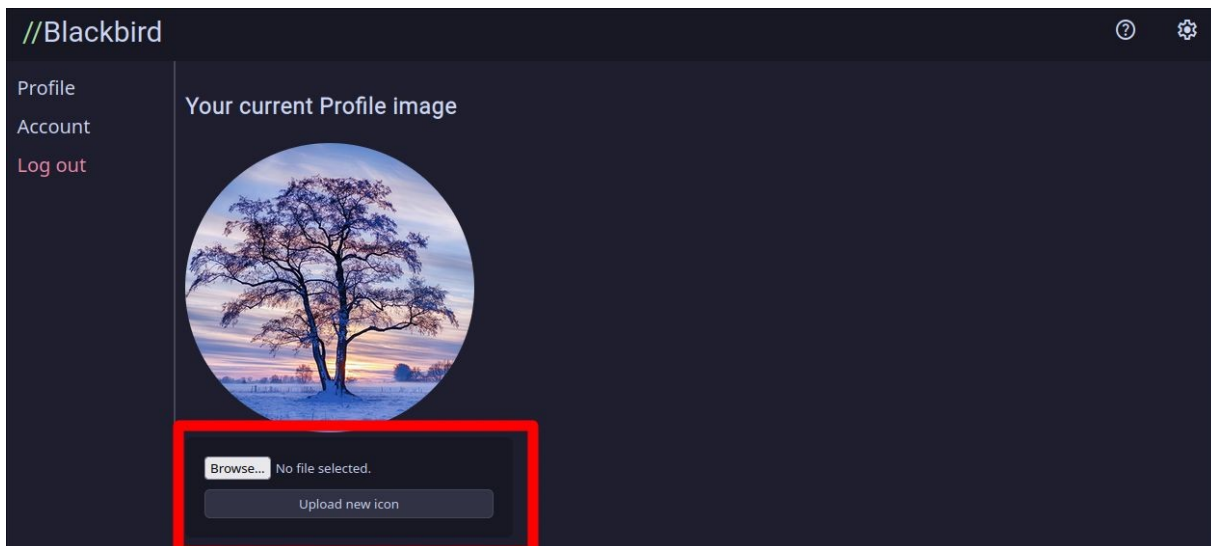Once your friend has accepted you will see your friend's name in the navigation menu to the left

## Choosing a new profile picture

Adding your own profile picture is really simple and makes your profile stand out!

1. Navigate to settings by clicking on the settings icon in the top right.



2. Click on "browse...", this will open up a file explorer

3. In the file explorer select the image you want to use as your profile picture
4. Click on upload new icon

If this does not work, check the following:

- Is your image in jpg or png format?
- Is the file size smaller than 2MB?