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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Angela Konadu Gyarteng | |  |  | | --- | --- | | EN-351-9816, Palace Street-K’dua |  | | 0559403866/0243543688 |  | | angelagyarteng@gmail.com |  | | Angela Konadu Gyarteng |  | | Twitter/Blog/Portfolio |  | |

Enthusiastic IT student with expertise in technologies, with a subject and working knowledge of technologies and systems, I have a rounded tech skillset and deep passion for technology. Having completed numerous projects during my studies and personal projects such as websites and others I can make a positive impact within any IT department.

# Skills

|  |  |
| --- | --- |
| * Creativity * Print Production * Problem Solving * Front End Development | * Web Development * HTML/CSS * Microsoft Excel * Database Administration |

# Experience

### December, 2022 – february 2023

## INTERN / High Court, Koforidua

Reporting to project supervisor within technology team, supporting all technology operations and projects. Working in technology team of team size assisting the delivery of all technology activities within the organization. Responsible for the receiving and dispatching of letters as well as Print production.

**Key Responsibility;**

* Desktop support, Receiving and Dispatching of letters
* Writing functional code for websites and applications using HTML/Java/CSS

**Key Achievements;**

* Received positive feedback from all line managers and team members
* Successfully supported technology project across the organization within budget and deadline

### January, 2023 – current

## FINANCIAL SECRETARY/ All Christians Fellowship, GCTU

**Key Responsibility;**

* Reporting to the ACF President as well as the ACF Alumni President providing timely and accurate financial reports.
* Ensuring that all accounting and taxation commitments are held

## STUDENT AMBASSADOR/ SPEX AFRICA

**Responsibility;**

# Education

## WASSCE / Odorgonno Senior High School, Accra

### SEPTEMBER 2020

## BSc Information Technology / Ghana Communication Technology University, Tesano

### JUNE 2024

# References

Francis Acheampong

Data Analyst

Judicial Service, Eastern Region

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Relationship: Supervisor

Godfred Boateng Denkyi

ACF President, 2023

GCTU, TESANO

0241372571

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