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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Priscilla Owusu Timah | |  |  | | --- | --- | | Accra-Ghana |  | | 0554124161 |  | | prissyowusu@iCloud.com |  | |  |  | |  |  | |

Committed job seeker with a history of meeting company needs with consistent and organized practices. Break large tasks into smaller manageable chunks, and make sure to attach milestone deadlines to each task.

# Skills

|  |  |
| --- | --- |
| * Good Work Ethic * Supervision & Leadership * Data Management | * Organizational Skills * Computer Skills * Microsoft Office |

# Experience

### Mar 2019 – feb 2021

## Sales Personnel / T. Chandirams and co Gh Ltd, Kasoa

Responsible for increasing revenue by effective customer management and negotiation, generating leads, and qualifying prospects to increase sales of plastics.

**Key Responsibilities;**

* Maintaining current store, product and promotional knowledge to drive consistent sales.
* Counting cash, making changes and storing coupons to keep organized and balanced cash register drawer.
* Monitoring customer accounts, updating payment and shipping details in company system.
* Entering customer transaction information into company databases.

**Key Achievements;**

* Acquired new customers and identified unique needs to deliver relevant products.
* Drove substantial sales through suggestive selling and by promoting add-on purchases.
* Fostered relationships with customers to expand customer base and retain business.
* Trained newly hired sales team members regarding company procedures and standards.

# Education

### Apr 2015

## WASSCE / New Nsutam Senior High/Technical School, Nsutam

**Extracurricular Activities;**

* Cadet Officer

### june 2012

## BECE / New Life Preparatory School, Koforidua

# Languages

|  |  |
| --- | --- |
| * English | * Twi |

# Reference

## Samuel Mensah

## Managing director

## T. Chandirams and co Gh Ltd.

## Kasoa

## 0241443871

## [samuelmens@gmail.com](mailto:samuelmens@gmail.com)

## Relationship: General Manager