**Información del Documento**

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| **General** | **Solución** |  |
|  | **Tipo de Documento** |  |
|  | **Título del Documento** |  |
|  | **Documentación Asociada** |  |

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| **Preparado Por** | **Nombre (Empresa)** | **Gerencia** | **Frente** | **Fecha** |
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| **Revisado por** | **Nombre (Empresa)** | **Gerencia** | **Frente** | **Fecha** |
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| **Aprobado por** | **Nombre (Empresa)** | **Gerencia** | **Frente** | **Fecha** |
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| **Documento** | **Versión** | **Motivo del Cambio** | **Fecha Efectiva** |
| **Historia** | V01 | Versión inicial |  |

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| Objetivo | |
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| **Logistica** | |
| Fecha: | *Date and Time which the SCRUM was executed* |
| Hora: |  |
| Lugar: |  |

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| **Participantes** | |
| **Nombre de los participantes** | **Rol** |
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| **Objetivos antes de la presente reunión** | | |
| **Nro.** | **Objetivo** | **A Cargo de** |
| 1 |  |  |
| 2 |  |  |
| 3 |  |  |
| 4 |  |  |
| 5 |  |  |

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| **Objetivos antes de la próxima reunión** | | |
| **Nro.** | **Objetivo** | **A Cargo de** |
| 1 |  |  |
| 2 |  |  |
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| **Lista de Issues/impedimentos/Bloqueantes** | | |
| **Nro.** | **Descripción** | **Reportado por** |
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| **Definiciones** | |
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