



General Terms and Conditions (GTC) for Courses and Workshops

General comment

These GTC are translated from German. In case of doubt the German version is binding.

Registration and payment

1. **Registration.** The registration for a course is performed via the TQ website. A registration can be made for a single person or a couple (two people). It is necessary to register on the TQ website.
2. **Subscription confirmation.** After registration the participant receives a subscription confirmation. This is not yet the definite participation confirmation.
3. **Participation confirmation.** A definite participation confirmation will be sent via email as soon as possible, but sometimes only shortly before the course begins. Together with the participation the participant receives a payment request.
4. **Obligation.** A registration is generally obligating, as soon as the email with the participation confirmation is sent out. This obliges to the payment of the published course fee.
5. **Withdrawal.** The participant may withdraw from the subscription before the definite participation confirmation is sent out. After receiving the participation confirmation the full course fee is owed.
6. **Registration deadline.** Registration deadline is generally one calendar day before the beginning of the course. Later registrations are generally possible, but do not entitle for a reduced course fee. Well-founded exceptions may be applied for at anmeldungen@tq.vseth.ch.
7. **Payment methods.** The course fee can be paid by bank transfer. Payment instructions sent out with the participation confirmation have to be followed. Other payment methods on request.
8. **Payment deadline.** The course fee is to be paid before the beginning of the course or within a week upon receiving the participation confirmation. If not noted otherwise the longer time limit is valid.
9. **Payment confirmation.** Participants who paid the course fee receive an automatically sent out payment confirmation via email. If this is not the case and a payment reminder is sent out, it is the duty of the participant to present a payment confirmation.



10. **Voucher.** If a course is paid (partially) with a voucher, this voucher must be redeemed before the beginning of the course. Instructions can be found in the participation confirmation email.

Prerequisites and change of courses

11. **Prerequisites and change of courses.** It is expected that the participant masters the content of lower courses. These are generally published in the course description. It is the responsibility of the participant to ensure this, however it is possible to contact the respective teacher or anmeldungen@tq.vseth.ch for advice. Participants who do not fulfil the requirements may be excluded from the course without compensation. A change of course level within the course period is generally not possible..

Course periods

12. **Course periods.** One course period generally lasts for six weeks and is aligned to the academic semester. The standard course periods are weeks 2-7 as well as weeks 8-13 of a semester.
13. **Workshops.** In between the academic semesters there are generally no courses. Instead, various workshops may be offered.

Discounts

14. **Student card.** Students from ETH, UZH, PH and technical colleges get 50% discount on the normal course price.
15. **Assertion of claim.** Every discount must be claimed at the registration. This is executed by entering the matriculation number in the participant's profile on the TQ website. Belated claims cannot be considered.
16. **Proof and control.** Upon request the participant must be able to prove the assertion of claim by showing the relevant legitimation. If this cannot be produced, the difference to the normal price must be paid.

Single subscriptions

17. **Single subscriptions.** Single subscriptions are welcome. Participants are encouraged to register also without a partner.
18. **Confirmation of single subscriptions.** Single subscriptions will only be confirmed and bindingly accepted if a successful matching has been carried out, i.e. a partner has been assigned. Exceptions are courses that do not require a partner.
19. **Successful matching.** With the successful matching both registrations become binding. An antipathy against the assigned partner does not entitle the participant to cancel the course.
20. **Unsuccessful matching.** If the individual registrations received do not allow successful matching, the person concerned will be informed accordingly. As a rule, the application is considered withdrawn. In exceptional cases it is possible to attend the course as an individual.



Transferability of subscriptions

21. **Personal subscription.** A subscription is generally personal, the participation and payment confirmation may not be passed on to other persons.
22. **Transferability of course bookings.** If one of two participants of a dance couple is prevented from attending individual lessons, a substitute may be organised independently - after informing the dance teacher in advance - to substitute the prevented partner free of charge.

Course places and execution

23. **Minimum number of participants.** A minimum number of participants is generally required to run a course; in exceptional cases, courses may be run with fewer pairs. The minimum number of participants is usually 6.
24. **Maximum number of participants.** The number of participants is determined by the size of the room. In exceptional cases this limit may be exceeded.
25. **Non-execution of courses.** If a course is cancelled, the participant's payment obligation expires. Amounts already paid will be refunded. There is no entitlement to an alternative course.

Cancellation of lessons

26. **Number of lessons.** A course generally consists of 6 lessons; exceptions will be published in the announcement..
27. **Planned cancellation of lessons.** Cancellations of lessons that are previously known and published when the course is advertised (e.g. public holidays) are included in the course fee and therefore do not entitle the participant to compensation.
28. **Cancellation of additional lessons.** If additional lessons are cancelled so that the number of scheduled lessons cannot be completed, the participant may request a pro-rata refund in the form of a voucher. If an alternative date is offered by the dance instructors, which can be attended by the participant, this claim expires.

Teacher assignment and change

29. **Teacher assignment.** The planning of the dance teachers is a matter for TQ.
30. **Teacher change.** Care is taken to employ qualified teachers. The participant is not entitled to any compensation for a change of teacher, even at short notice.

Course contents

31. **General remarks.** The course content is typically defined independently by the dance teachers. In individual cases it is possible for the participants to help shape the course; this will be communicated by the respective teacher.



- 32. **Courses with teaching concept.** For courses with a teaching concept, the dance teacher is required to teach the corresponding contents in the specified course period. As long as this goal is achieved, the teacher is free to design the course.
- 33. **Courses without teaching concept.** For courses without a teaching concept, the dance teacher is free to design the course.

Safety, insurance, exclusion and liability

- 34. **Personal responsibility.** Generally the participant is responsible for himself and his safety.
- 35. **Insurance is the responsibility of the participants.** TQ rejects any liability and compensation claims, in particular in the event of theft, accident or injury.
- 36. **Recommended clothing.** Shoes with sliding soles (ideally chrome leather soles) are recommended and protect against joint injuries. Normal street clothes and socks are possible.
- 37. **Personal hygiene.** Couples dance is a contact sport. It is expected that the participant appears clean and well groomed in the course. In case of repeated massive disregard, the participant can be excluded from the course after prior warning. The provisions of point 38 apply.
- 38. **Exclusion of participants.** Participants who endanger themselves or others can be excluded from the course after prior warning. This also applies if a participant disturbs the course to a large extent. In any case, the dance instructor decides in consultation with the TQ board. This does not entitle the participant concerned to any reimbursement, change of course or other compensation.
- 38. **Liability of the participant.** The participant commits to treat premises and materials with care. The person causing the damage is responsible and liable for any damage caused and any resulting claims.

Personal and data protection

- 39. **Principle of the minimum necessary.** Only the necessary data of the course participants will be processed by TQ. This is done exclusively in connection with the provision of the service; the data will not be passed on to third parties without the express consent of the participant.
- 40. **Information transfer.** The course participant acknowledges that his/her data will be used to send relevant information (e.g. changes to these conditions).
- 41. **Sending of advertisement.** By registering on the TQ website, course participants have the opportunity to subscribe to the TQ Newsletter. This can be cancelled at any time on the website.
- 42. **Photography and video recording during lessons.** For reasons of personal protection, photography and filming are prohibited during lessons; exceptions are possible in agreement with the responsible teacher.
- 43. **Photo and video recordings for marketing purposes.** For marketing purposes, TQ may take photographs and/or make video recordings; however, this is expressly



announced in advance. Participants who do not wish to appear on recordings will be given the opportunity to do so.

Inconsistencies, place of jurisdiction

- 44. **Principle of cooperation.** Should any discrepancies arise, they shall be settled by mutual agreement.
- 45. **Place of jurisdiction.** In case of doubt, Swiss law shall apply exclusively; the sole place of jurisdiction shall be the city of Zurich.

Final remarks

- 46. **Acceptance through registration.** With the registration for a course of TQ the participant accepts these terms and conditions.
- 47. **Coming into effect.** These conditions will become fully effective on 01.06.2019.
- 48. **Special events.** TQ reserves the right to publish separate general terms and conditions for special occasions which supplement these guidelines and - in exceptional cases - amend them.
- 49. **Amendment of these GTC.** These GTC can be changed at any time and without prior notice, but with the assurance of an appropriate announcement.
- 50. **Severability clause.** Should any provision of these terms and conditions be invalid, this shall not affect the validity of the remaining provisions. The parties undertake to replace the invalid provision with a valid provision that comes as close as possible to the invalid provision.