

## **CONTENT**

**PREAMBLE**

**SUPREMACY OF THE CONSTITUTION**

**CITATION**

**MEMBERSHIP**

**AIMS AND OBJECTIVES**

**LEVELS OF ASSOCIATION**

**OFFICERS OF THE ASSOCIATION**

**THE EXECUTIVE COUNCIL (EC)**

**THE SENATE**

**THE CONGRESS**

**JOINT COUNCIL**

**ELECTION**

**COMMITTEE**

**REMOVAL AND RESIGNATION**

**FINANCE**

**ADDENDUM**

**CONSTITUTION INTERPRETATION**

**AMENDMENT AND ADOPTION OF CONSTITUTION**

**DRESS CODE**

## **PREAMBLE**

We the members of the Pharmaceutical Association of Nigerian Students (PANS), University of Port Harcourt Chapter having unanimously, firmly and solemnly resolve:

to establish an association that shall promote unity and harmony amongst us

to provide for ourselves an indisputable constitution with a view of promoting the good admiration, management and conduct of activities and welfare of all members based on the principles of equity and justice for the purpose of consolidating the unity amongst our members

do hereby make, enact and give to ourselves the following constitution.

## **ARTICLE I**

### **SUPREMACY OF THE CONSTITUTION**

This constitution shall be the supreme document of pharmacy students of the University of Port Harcourt and it's provisions shall be binding on all registered members.

## **ARTICLE II**

### **CITATION**

This document shall be known as and called the Constitution of the Pharmaceutical Association of Nigerian Students (PANS), University of Port Harcourt Chapter and herein after referred to as The Constitution. The motto of PANS Uniport shall be “safeguarding humanity through pharmaceutical care”.

## **ARTICLE III**

### **SECTION 1**

#### **MEMBERSHIP**

- I. Membership is compulsory for all duly registered students of the Faculty of Pharmaceutical Sciences.
- II. All students of the Faculty of Pharmaceutical Sciences, University of Port Harcourt shall be registered members of the association.

### **SECTION 2**

#### **PRIVILEGES OF A MEMBER**

- I. Identification cards and a copy of the constitution shall be issued to members of the association on payment of a fee agreed on at a general congress.
- II. Members are entitled to facilities provided by the association.
- III. The members are entitled to participate in recognized sittings and functions of the association, within the confines of PANS standing order.

- IV. Members shall have the right to vote and be voted for, except otherwise stated in any part of this constitution.
- V. Among other privileges to be enjoyed by members, a graduating member shall be presented with a certificate from PANS.
- VI. There shall be a sessional welcome and send forth reception for the incoming and outgoing members respectively.
- VII. Members elected or appointed shall be entitled to represent the association when required.

### **SECTION 3**

#### **HONORARY MEMBERSHIP**

- I. Honorary member(s) shall be appointed based on the interest of individual or individuals in matters relating to the association through the Executive Council (EC) and must be ratified by the Senate with approval based on simple majority vote.
- II. Each honorary member shall be notified in writing prior to a formal conferment.

### **SECTION 4**

#### **PATRONS**

- I. Shall comprise the Dean of the Faculty of Pharmaceutical Sciences and four (4) others of proven integrity who shall be appointed by the E.C.
- II. Such appointment shall be subject to approval by the Senate and shall, in addition be subject to review as and when necessary.

## **ARTICLE IV**

### **AIMS AND OBJECTIVES**

The aims and objectives guiding the association shall be as follows:

- I. To provide a platform for the attainment of academic excellence.
- II. To provide a forum for the academic and social interaction among the members of the association.
- III. To see to the welfare, unity and to defend the right of all members of the association
- IV. To promote cordial relationship among students, between students and staff of the Faculty of Pharmaceutical Sciences on one hand and the University at large on the other hand.
- V. To serve as a forum for liaison with the Pharmaceutical Association of Nigerian Students' national body and other pharmaceutical organizations.
- VI. To educate the public on proper and effective use of drugs.
- VII. To project and protect the image of the profession.
- VIII. To practice self discipline, decency and live together peacefully with one another as good fellow pharmacy students.
- IX. To promote exchange of ideas and knowledge by national correspondence and publication of news media interest through journals.

**ARTICLE V**  
**LEVELS OF THE ASSOCIATION**

There shall be three (3) levels of the association of PANS:

1. The Executive Council, otherwise known or cited as the “E.C.”
2. The Legislative, otherwise known or cited as “The Senate”.
3. The General Assembly, otherwise known or cited as “The Congress”.

**ARTICLE VI**  
**OFFICERS OF THE ASSOCIATION**

The following shall comprise the officers of the association and they make up the Governing Council:

- I. The President
- II. The Vice President
- III. The Secretary General
- IV. The Assistant Secretary General
- V. The Treasurer
- VI. The Financial Secretary
- VII. The Director of Welfare and Health
- VIII. The Public Relations Officer (P.R.O.)
- IX. The Provost
- X. The Director of Socials/Sports
- XI. The Senate President
- XII. The Deputy Senate President

**ARTICLE VII**  
**THE EXECUTIVE COUNCIL**

**SECTION 1: COMPOSITION**

The Executive Council (E.C) shall consist of all elected officials except the Senate President and the Deputy Senate President.

**SECTION 2: DUTIES OF OFFICERS**

**PRESIDENT**

The office of the President shall be open to all 400 level students. His/her official duties shall entail the following:

- I. Be the chief executive of the association.
- II. Be responsible for the overall co-ordination and supervision of the Executive Council as well as efficient functioning of the association.
- III. Summon through the Secretary, meetings when necessary.
- IV. Preside over all meetings he/she is constitutionally empowered to convene.
- V. Sign duly adopted minutes of the meetings as prescribed by the secretary.
- VI. Shall make a comprehensive report of the activities of the association at the end of his/her tenure of office and present same at the Senate meeting where the E.C. shall be dissolved and presided over by the Senate President.
- VII. Render an account in writing to The Congress at the expiration of the tenure of the E.C.

- VIII. Have the “veto power” of conclusion in a heated and protracted debate if he/she is convinced that it is likely to cause a breach of peace in the meeting.
- IX. Reserve the right to adjourn any meeting if peace is threatened.
- X. Have a casting vote in the event of a tie in meetings and during elections.
- XI. Shall be the national vice president of PANS (national body).
- XII. Shall be a mandatory signatory to the association’s account.
- XIII. Shall present the annual budget to The Senate for ratification within two (2) weeks of assumption of office.
- XIV. Shall carry out such other activities as The Senate or Congress may him/her.
- XV. Shall be statutory member of all standing committees set up by the E.C. excluding the electoral committee.
- XVI. He may, in consultation with the Senate President, summon a meeting of The Senate.

## **VICE PRESIDENT**

The office of the Vice President shall be open to all students in 300 level. His/her duties shall entail the following:

- I. Advising and assisting the President in the performance of his/her duties and act for him/her in his/her absence subject to the provision of the constitution.
- II. Performing such other functions as may be delegated or assigned to him/her by the President or the Executive Council from time to time by the President.



- III. He/she shall act in the capacity of the president in the absence of the President.
- IV. He/she shall appoint the Academic Coordinator who shall be in charge of tutorials conducted by PANS Uniport Chapter. The Academic Coordinator shall report to the Vice President his/her activities.

### **SECRETARY GENERAL**

The office of the Secretary General of the association shall be open to all 400 level students. His/her duties include:

- I. Perform all secretarial duties of the association.
- II. Summon with the consent of the President in writing all meetings of the E.C. and Congress.
- III. Record and present minutes of all E.C. and Congress meetings as well as proper attendance of such meeting.
- IV. Shall compile and present to the E.C., a comprehensive annual report of the association's activities within the period which cover their tenure of office. This report shall after due consultation with the Executives, be presented to The Congress at the end of their tenure (at least four days before the end of their tenure).
- V. Perform such duties as may be assigned to him/her from time to time by the President.

### **FINANCIAL SECRETARY**

The office of the Financial Secretary shall be open to all 300 level students. His/her duties include:

- I. Prepare and keep financial records of the association.

- II. Prepare the budget of proposal of the association on the directives of the E.C.
- III. Make periodic financial statement to the Senate and Congress when necessary.
- IV. Shall collect all monies due to the association and issue receipts for such monies.
- V. Report outstanding debts and issues on demand.
- VI. Prepare and submit to the Congress, an annual financial report at the end of his/her tenure in office.
- VII. Provide books of account to the auditory committee as they may require.
- VIII. Perform such duties as may be assigned to him/her from time to time by the President.

#### **PUBLIC RELATIONS OFFICER (P.R.O.)**

This office shall be open to all 200 level students . His/her duties include:

- I. In consultation with the President, prepare and issue releases of the association's activities.
- II. Make copies of such releases available to the E.C. and the Faculty Officer.
- III. He/she shall be the chairman of the publicity committee.
- IV. He/she shall be responsible for the production of the association's calendar and magazine.
- V. Perform such duties as may be assigned to him/her from time to time by the President.

## **PROVOST**

This office shall be open to all 200 level students . His/her duties include:

- I. Be responsible for maintaining orderliness and decorum in meetings and gatherings.
- II. Report to the E.C. or Congress a case of persistent indecorum and indiscipline of any member.
- III. Perform such other duties as may be assigned to him/her from time to time by the President.
- IV. Shall be in custody of the association's materials during E.C. meetings and Congress.

## **TREASURER**

This office shall be open to all 300 and 200 level students. His/her duties include:

- I. Shall receive all monies of the association collected by the Financial Secretary, or any member of the E.C. or members of the association, from any source.
- II. Shall pay all such monies to the bank account of the association within 72 hours of receiving them.
- III. Shall be a signatory to the association's bank account.
- IV. Perform such other duties that may be assigned to him/her from time to time by the President.

## **ASSISTANT SECRETARY GENERAL**

This office shall be open to all 200 level students. His/her duties include:

- I. He/she shall assist the Secretary General in all his/her duties.

- II. He/she shall act for the Secretary General in his/her absence.

### **DIRECTOR OF SOCIALS/SPORTS**

This office shall be open to all 300 and 400 level students . His /her duties include:

- I. He/she shall be the chairman of the socials and sports committee of the association.
- II. He/she shall co-ordinate the social activities of the association.
- III. He/she shall co-ordinate the games and sporting activities of the association.
- IV. Perform such duties as may be assigned to him/her from time to time by the President.

### **DIRECTOR OF WELFARE AND HEALTH**

This office shall be open to all 300 and 400 level students. His/her duties include:

- I. Shall be in charge of the welfare of all PANSITES.
- II. Shall be a mediator between the E.C. and PANSITES.
- III. Shall relate complaints and inculcate discipline and order between the E.C. and PANSITES.
- IV. Shall ensure that the faculty's environment such as the toilet, classrooms and surroundings are kept clean.
- V. Shall from time to time, interact with the students and relate their plights to the E.C.
- VI. Shall ensure that the value of services rendered to PANSITES correlates with the expenditure mapped out for those services.

## **THE EX-OFFICIO MEMBER**

- I. The association shall co-opt the immediate President Emeritus as the ex-officio member into the E.C. to cover interests not adequately represented.
- II. Appointed ex-officio (if any) serves only for a period of one year.

## **SECTION 3**

### **TENURE OF OFFICE**

- I. The tenure of office shall not exceed at most six (6) weeks into the second semester at which the ELECO should have been constituted.
- II. There shall be no tenure elongation for any office as elected members shall step down for newly elected members to occupy the seats.

## **ARTICLE VIII**

### **THE SENATE**

#### **SECTION 1**

#### **COMPOSITION, POWERS AND DUTIES**

- I. PANS shall have a Senate which shall be made up of three (3) constitutionally elected students from each class including the elected Senate President and Deputy Senate President (that is, 14 members).

- II. The Senate shall have the following officers:
  - A. The Senate President
  - B. The Deputy Senate President
  - C. The Senate Leader
  - D. The Chief Whip
- III. The inauguration of the Senate shall be funded by the association.
- IV. The Senate shall operate as a link between the Congress and the E.C.
- V. The Senate shall consider budgetary allocation/proposal presented to it by the Executive Council for deliberation and approval.
- VI. The Senate shall from time to time review the progress of activities of the association at shall be presented Tobit at the first joint Senate-E.C. meeting and make recommendations to same with the aim of ensuring that the objectives set by PANS are realized.
- VII. The Senate may at any time summon by writing the E.C. or any member of the E.C. and any committee named or established by virtue of the provisions of this constitution to submit a report, shed more light or defend its activities.
- VIII. The Senate shall investigate all cases of misconduct, dereliction of duty and/or misappropriation of the association's funds that are referred to it and shall take appropriate decisions on them.
- IX. The Senate shall have the power at any time to summon:
  - A. any person/persons who has/have held or is/are holding any office of the association to submit and

give an account of his past/present official activities.

B. any member of the association to attend its meeting, submit a report or testify to an issue before it.

- X. The Senate may bring up any matter(s) it considers material to the association and make recommendations to the appropriate body.
- XI. Failure of the E.C. or any member of the E.C. or any member of the association to respond to the summon of the Senate shall be deemed contempt to the Senate and shall be dealt with accordingly.
- XII. The Senate shall have the power to suspend or recommend the removal of any member of the E.C. who is found guilty of gross misconduct, inefficiency or dereliction of duty as the case may be with recommendation be forwarded to the Congress meeting for further approval.
- XIII. The Senate shall have the power to mandate the E.C. to call for Congress meeting if the need arises.
- XIV. Subject to the provisions of this constitution, the conduct of business in the Senate shall be as provided in the Standing Order.
- XV. Members of the Senate shall consult students in the respective constituencies on issues that directly affect them when such issues are being considered in the Senate.
- XVI. To scrutinize, criticize, amend, ratify or reject the decisions of the Executive Council.

- XVII. To perform such other duties as may be conferred on it by other sections of the constitution.

## **SECTION 2**

### **VOTING**

- I. Subject to other articles of this constitution, the decision/resolutions of the Senate shall be carried by a 2/3 majority of her members present at her sitting.
- II. Decisions/resolutions required for public consumption shall be published on the student's notice boards.
- III. Decisions/resolutions of the Senate shall be communicated and filed with the faculty officer.

## **SECTION 3**

### **ALLOWANCES**

- I. The formal sittings of the Senate shall be twice in a month.
- II. The allowances are to be paid only for the formal sitting(s); that is to say, no payment is to be made during emergency or informal sittings.
- III. The amount of the allowances is to be decided in a Senate/E.C meeting.

## **SECTION 4**

### **ELECTION OF CONSTITUTIONAL REPRESENTATIVES**

- I. Each class shall elect three students to represent them at the Senate.
- II. If any representatives repeats that class or leaves the faculty, he/she shall cease to represent the constitution, the class shall therefore carry out another election.



## **SECTION 5**

### **DUTIES OF OFFICERS**

The officers of the Senate shall perform duties as understated here:

#### **THE SENATE PRESIDENT**

- I. The office of the Senate President shall be open to any Senator from 400 level who has spent at least one session in PANS Senate.
- II. In a situation where the provision of the above subsection is not obtainable, this procession shall be waived for that session to be any 300 level student who have spent at least a session in the PANS Senate.
- III. No member of PANS shall be Senate President for more than one session throughout his/her membership of the Senate.
- IV. The Senate President shall:
  - A. Have the power to summon meeting/sitting of the Senate
  - B. On behalf of the Congress ensure that all the committees formed submit their reports on/before a stipulated time.
  - C. Interpret the constitution and standing orders of the Senate when requested.
  - D. Sign correspondences and resolutions of the Senate.

- E. Sign jointly with the Senate Leader of the house, resolutions that require to be published for public consumption.
- F. In the absence of the Senate Leader, any other Senator appointed by simple majority shall co-sign with the Senate President.
- G. Do such other things as may be mandated by the Senate.
- H. Exercise such power as may be provided for in the Standing Orders of the Senate.
- I. Is the head of the interim council constituted on the dissolution of the E.C.

#### **THE DEPUTY SENATE PRESIDENT**

- I. The Senate shall have a deputy Senate President who shall be elected at a general election.
- II. The deputy Senate President shall be open to any Senator from 300 level who has spent at least one session in PANS Senate.
- III. No member of PANS shall be deputy Senate President for more than one session throughout his membership at PANS Senate.
- IV. The deputy Senate President shall:
  - A. Assume all the constitutional powers of the Senate President if the Senate President resigns or is absent.
  - B. Do such things as may be prescribed or directed by the Senate.

- C. Subject to the provisions of the constitution and/or standing order, do such duties as may be mandated by the Senate President.

### **SENATE LEADER**

- I. The Senate shall have a Senate Leader from 300 level and above who shall be elected by a simple majority amongst her members.
- II. The Senate Leader shall:
  - A. Head the Senate secretariat
  - B. Be responsible for the general secretary function of the Senate.
  - C. Carry out such duties as may be directed by the Senate President or any person acting for him within the constitutional limit.
  - D. Do such things as prescribed or directed by the Senate
- III. The Senate Leader shall be deemed to have vacated office if approved at a resolution passed at a meeting of the Senate by not less than 2/3 majority of the total membership of the Senate.
- IV. Preside in the absence of the Senate President and the deputy Senate President.

### **THE CHIEF WHIP**

- I. The Chief whip shall be open to any Senator from 200 level and above who shall be elected by a simple majority from amongst her members.
- II. Shall be the bearer of the mace.

- III. Be responsible for the welfare of the Senate members during meetings.
- IV. Maintain order during sessions of Senate and reserve complaints(s) during such meetings and relay same to the Senate President for necessary action.
- V. Submit through the Senate President to the house, names of members that contravene the Standing orders of the house for necessary discipline action in accordance with the standing orders.
- VI. Perform other duties as assigned to him by the Senate President.

## **ARTICLE IX**

### **THE CONGRESS**

#### **SECTION 1**

#### **COMPOSITION AND FUNCTION**

- I. The Congress is the highest decision making body in PANS.
- II. The Congress shall consist of all registered members of the Association.
- III. The Congress shall take decisions in matter which are conscientiously thrown to it by the E.C or Senate.
- IV. The Congress shall have power to take decisions on any matter before it subject to the provisions of the constitution.
- V. Decisions of the Congress are subject to the constitution of PANS Uniport.

## **SECTION 2**

### **CONGRESS MEETINGS**

- I. There shall be a Congress meeting convened by the President or any other officer as empowered by the Constitution.
- II. There shall be a notice for Congress meetings not later than two days before the meeting.
- III. There shall be not less than three Congress meetings in a semester.
- IV. The President shall summon an extraordinary Congress meeting at the request by any of the following:
  - A. 50% of E.C. members.
  - B. A resolution of the Senate
  - C. At least 50% of the members of the association with any of such request passed through the Senate formally with duly signed documents.
- V. Where the President has been asked to convene a Congress meeting under the foregoing provisions of the Constitution and fails to do so within one week, the Senate President shall assume the responsibility and power to do so.
- VI. In the absence of the President, the Vice President shall preside over Congress meetings. In the absence of these two officers, the Secretary General shall preside.
- VII. The Vice President shall preside over a Congress meeting in which the removal of the President or critical matters concerning the President is to be deliberated.
- VIII. Every decision of the Congress shall be by 2/3 majority of her members present in the meeting. Issues on which 2/3 majority cannot be obtained would be directed to the Senate where they will be resolved.

- IX. The Congress may adopt or reject any resolution presented by the EC/Senate with a resolution passed by a simple majority of votes in accordance with the provisions of the constitution.

### **SECTION 3**

#### **VOTING IN MEETINGS**

- I. Every member shall have a voting right and shall not be disenfranchised except otherwise stated in any aspect of the constitution.
- II. Voting at any Congress shall be by open ballot.
- III. Only well dressed members are allowed to vote.
- IV. The President shall only vote in the event of a tie.

### **SECTION 4**

#### **MOTIONS**

- I. All motions shall have a proposer and seconder.
- II. No discussion shall be allowed on any motion until it has been proposed and seconded.
- III. Debate must be limited to the immediately pending question around the motion.
- IV. The mover of a substantive motion shall have the right to accept an amendment. If so accepted, shall become part of the substantive motion.

#### **ORDER**

- I. Order supersedes any other business during meeting.
- II. A call to order shall be made to the Congress:
  - A. By any member of the Congress or by the President

- B. To point out observed anomalies in the proceedings
  - C. To restore orderliness and quietness which shall be made by the President himself or the Provost
- III. Only well dressed members are allowed to air their opinions in meetings
- IV. A point of order shall be heard at all times except during voting.

### **OBSERVATION**

- I. A point of observation may be raised to bring to the notice of the house in case of observed anomalies.
- II. The person to which the observation is directed shall halt his/her activities.
- III. The President or any other person presiding has prerogative to either uphold or overrule the observation.

### **CORRECTION**

- I. A point of correction shall be made by any member duly allowed to do so by the President.
- II. If a point of correction:
  - A. Made appropriately, the affected person(s) shall take correction
  - B. On the contrary, the affected person(d) shall be allowed to reframe his/her point but cannot be allowed to make another point.

### **INFORMATION**

- I. For point of information, all the implications shall apply except that incorrect information shall not stop a member from raising further point of information.
- II. A point of information shall be made to substantiate on a topic under discussion or give clarity on any issue.

## **RESOLUTION**

- I. All resolutions shall be made by a reasonable number of members present and shall be done by voting in meetings.
- II. All decision(s) taken in a properly constituted meeting shall be binding on all members.

## **ARTICLE X JOINT COUNCIL MEETING**

### **SECTION 1**

- I. There shall be at least two joint meetings between the E.C. and the Senate (at least one during budget presentation and the other during sessional report)
- II. This meeting shall be summoned by the Executive President after due consultation with the Senate President.
- III. The Executive President shall preside over this meeting.
- IV. In the absence of the Executive President, the Senate President shall preside over the meeting.

## **ARTICLE XI ELECTION GUIDE**

### **SECTION 1**

#### **ELECTION OF OFFICERS**

- I. The election into various offices shall be conducted by only duly constituted ELECO (Electoral Committee).
- II. All candidates standing election must sign an undertaking to abide by the accepted code of conduct.



- III. A member who has been found guilty of misconduct by a duly constituted tribunal empowered by the school Senate or the school authority shall be disqualified from running for any office. If by default, such a member contests and wins an election, he/she shall forfeit his/her post when discovered.
- IV. All registered students shall be eligible to vote and be voted for except the 100L students.
- V. Election results shall be announced immediately after the election.
- VI. Vacancy or tie after the first election shall be filled through a by-election not later than two weeks after the first election. In the event of a second tie, then the electoral committee members shall be required to vote.
- VII. The association shall be responsible for any expenditure during the conduct of the election and inauguration of the newly elected officers.
- VIII. Election petition shall be filed in writing to the election tribunal not later than two working days after the election.
- IX. If the decision of the election tribunal is not acceptable to any party directly involved, he/she shall petition to the staff adviser in writing through the chairman of the election tribunal. The decision of the staff adviser is final.
- X. No person shall qualify for election as an officer of the association if such person:
  - A. Is in final year
  - B. Is on academic probation
  - C. Has been found guilty of any form of examination malpractice
  - D. Is in his/her first year of study

## **SECTION 2**

### **ELECTION OF STUDENT REPRESENTATIVE COUNCIL (SRC)**

- I. Election of SRC members shall be conducted in a general congress about two weeks before the SUG election. Forms should be obtained from the secretariat through the Secretary General.
- II. Members aspiring to represent the association in the SRC must have served for at least a session in PANS or SUG Senate.

## **SECTION 3**

### **ELECTORAL COMMITTEE (ELECO)**

- I. There shall be ELECO which shall be the only body that can conduct election into the offices of PANS.
- II. The ELECO shall conduct election into various offices of the association.
- III. The ELECO shall be constituted not later than two weeks before the expiration of the current tenure of EC.
- IV. The ELECO shall announce and publish election guidelines and requirements from the aspirants not later than 5 days to the election.
- V. The ELECO shall screen aspirants for the various offices
- VI. The ELECO shall ensure a smooth conduct of the elections and also maintain orderliness during elections.
- VII. The ELECO shall provide all the necessary materials required for the smooth conduct of the election.
- VIII. The ELECO shall effectively secure any material that is required for the election so as to guard against electoral fraud.

- IX. The ELECO should ensure that inauguration of the elected officers is carried out not earlier than three working days after the election and not later than one week.
- X. The ELECO stands dissolved on the inauguration of elected officers.
- XI. The ELECO shall submit report of its activities to the Senate two weeks after inauguration of the E.C.
- XII. In discharge of her duties as stipulated by the constitution, the ELECO shall be answerable to the Congress.
- XIII. ELECO shall consist of the following members and from the following constituencies:
  - CHAIRMAN -----500 LEVEL
  - SECRETARY-----400 LEVEL
  - COORDINATOR-----500 LEVEL
  - MEMBER-----300 LEVEL
  - MEMBER-----200 LEVEL
- XIV. Members are elected from such class by election and constituted in the Congress.

## **SECTION 4**

### **ELECTION TRIBUNAL**

- I. There shall be an election tribunal which shall adjudicate/settle election disputes/complaints.
- II. The election tribunal shall conclude its activities not later than one week after the election.
- III. The election tribunal shall consist of three members.
- IV. Constitution of the election tribunal shall be as follows:

- A. The Senate shall nominate eight (8) highly and widely reputable students, two (2) from each class except 100 level.
  - B. The Congress shall appoint five (5) out of the eight (8) nominated candidates.
- V. The election tribunal shall be deemed to have been dissolved immediately the officers are inaugurated.
- VI. The election tribunal shall have the power to summon the Congress (in matters affecting the President) in consultation with the President, where it shall present its findings and verdict as soon as disputes or complaints have been resolved.
- VII. The election tribunal shall be constituted and inaugurated alongside the ELECO.

## **ARTICLE XII COMMITTEE**

### **SECTION 1**

#### **INTRODUCTION**

- I. The following are some of the committees that shall be formed by the association. The members shall have a minimum of five (5) and a maximum of seven (7) members.

(A)

- i. The Ad-hoc committees
- ii. The Editorial Board

(B)

The Ad-hoc committees shall include:

- i. The Electoral Tribunal Committee

- ii. The Auditory Committee
  - iii. The Constitution Review Committee
  - iv. The Electoral Committee
  - v. Pans Health Week Committee
- II. The Editorial Committee, Constitution Review Committee (when necessary) and PANS Health Week Committee shall be constituted and inaugurated four weeks into the new administration.

## **SECTION 2**

### **APPOINTMENT OF THE MEMBERS OF THE COMMITTEES**

- III. The Audit committee and the constitution review committee shall be set up by the Senate.
- IV. The Electoral committee shall be set up by the Congress.
- V. Other ad-hoc committees of such nature and purpose could also be appointed if need be.
- VI. Such ad-hoc committees shall be dissolved at the expiration of its assignment.
- VII. The ad-hoc committee shall derive its terms of reference from the prevailing circumstances as may be given by the Congress or the E.C.
- VIII. All committees shall be answerable to the E.C. excel the electoral, audit and constitution review committee.

**NOTE:** For introduction and duties of the electoral committee, refer to article X, section I and II.

### **SECTION 3**

#### **EMERGENCY CONGRESS MEETING**

- I. There shall be an emergency congress meeting which the President shall call whenever necessary.
- II. Issues to be discussed in the Congress meeting shall be those requiring urgent attention which regards the collective interest of the members of the association.
- III. Sensitive issues regarding offices shall be excluded from emergency congress meetings.

### **SECTION 4**

#### **EDITORIAL BOARD**

- I. PANS shall have an Editorial board, whichever shall be appointed by the Senate on the recommendation of the E.C.
- II. The Editorial board shall work with the P.R.O. in the production of the magazine and other periodicals.
- III. The board shall consist of the Editor-In-Chief, a 400 level and above student, who shall be the chairman of the board with at least two (2) members from each level (200-500 level).
- IV. The board shall see to the publication of PANS magazine annually.

### **ARTICLE XIII**

#### **REMOVAL AND RESIGNATION**

### **SECTION 1**

#### **GUIDELINES**

- I. The E.C. can indict any of its members by a simple majority vote and refer such case immediately to the Senate. The Senate shall in its sitting consider the case of such officer.
- II. Any member of the Congress can bring members of the E.C. to order by an injunction registered with the Senate.
- III. Any officer of the E.C shall be suspended from office if a motion to that effect is supported by at least 2/3 of the total membership of the Senate. The duration of suspension shall be contained in the motion passed.
- IV. Provision of subsection III of this section of the constitution shall be sequel to investigation and fair hearing from all the parties involved by the Senate.
- V. Vote of no confidence may be passed on the E.C. or any of its members thereof in the event of allegations or gross misconduct and incompetence.
- VI. A motion of vote of no confidence shall be passed if supported by at least 2/3 of the total membership of the Senate.
- VII. When vote of no confidence is passed, the E.C. or any member thereof may be asked/advised by the Senate to resign.
- VIII. Any resignation by officers of the E.C. shall be made through the Senate President to the Congress in writing.
- IX. An officer shall resign his/her office in writing and shall give up all the association's properties in his/her possession within 48 hours to the Senate President.
- X. An officer shall cease to hold office if he/she:
  - A. Ceases to be a member of PANS
  - B. Becomes insane
  - C. Is convicted of a criminal offense by a court of competent jurisdiction.

- D. Ceases to be a student of the University of Port Harcourt.
- XI. Any member of the E.C. who without reasonable cause absents himself from four (4) consecutive meetings of the E.C. shall be deemed to have vacated his/her office.
- XII. The resignation or removal of an officer shall not absolve him/her from liabilities or irregularities committed by him/her during his/her tenure of office.

## **SECTION 2**

### **DISSOLUTION OF THE EXECUTIVE COUNCIL (E.C.)**

- I. The E.C. shall stand dissolved when
  - A. The President acting on the authority of the E.C. formally notifies the Senate President that the E.C. wishes to resign.
  - B. At the expiration of their term in office.
  - C. If about 50% of the members are no longer in office.
  - D. If a vote of no confidence is passed by the 2/3 of the Senate with further approval by a simple majority of the total membership of the Congress.
- II. When the E.C. is dissolved within the session, an interim council comprising the Senate President, Senate Leader (as the Secretary) and other members of the association each representing each class assume the constitutional powers of the E.C. and run the affairs of the association until the Electoral Committee conducts a fresh election into the E.C. in accordance with the provision of the Constitution.
- III. Dissolution of the E.C. shall mark the end of tenure of officers.



### **SECTION 3**

#### **REMOVAL OF THE EXECUTIVE PRESIDENT**

- I. The removal of the President shall commence with a written motion sponsored by members of the Senate.
- II. Such motion shall state the allegation(s) levelled against the President.
- III. The allegation shall be referred to the ethics committee if supported by simple majority of the Senate members present.
- IV. The Senate ethics committee shall submit get report to the Senate within 14 days from the day it received the mandate from the Senate.
- V. The Senate shall debate the report of the Senate ethics committee and decide if the President is guilty or not guilty of the allegation.
- VI. The Senate shall impeach the President if found guilty by a vote of not less than 2/3 of the total membership of the Senate.
- VII. The decision of the Senate shall be forwarded to the Congress for approval.

#### **REMOVAL OF THE SENATE PRESIDENT**

- I. The removal of the Senate President shall commence only with open allegation by a Senate member on the floor of the Senate in a formal sitting.
- II. Such allegation(s) shall be referred to Senate ethics committee if carried by a simple majority of the Senate members present.

- III. The Senate ethics committee shall submit its report to the Senate in writing not later than 14 days from when the allegation was made.
- IV. The Senate shall pass vote of no confidence on the Senate President by 2/3 majority of the total membership of the Senate if adjudged to be guilty of the allegations levelled against him/her.
- V. Such resolution with the report of the Senate committee shall be forwarded to the Congress through the Executive President who shall effect the removal of the Senate President by 2/3 of the Congress members present.
- VI. The decision of the Congress shall be in form of secret ballot voting except in area as stipulated by the constitution.

## **ARTICLE XIV**

### **FINANCE**

#### **SECTION 1**

##### **SOURCE**

The association shall raise or derive its fund from the following sources:

- I. Annual dues: the annual dues shall be paid by every member as may be approved by the E.C. from time to time.
- II. Donation: either in kind or cash by members or non-members alike.
- III. Special levies: as may be approved by the Congress for implementation of specific project when the need arises.
- IV. The proceeds of the association.
- V. The interest from the association's bank account.

## **SECTION 2**

### **BANKERS**

- I. The association shall bank her money with any reputable bank within Uniport community.
- II. The signatories to the bank account shall be:
  - A. The President
  - B. The Secretary
  - C. The Treasurer
  - D. The Vice President (in the absence of the President)
- III. Closing the account or changing the signatories shall be made public and approved by the Senate.
- IV. Withdrawal of money must be on genuine grounds and supported by documentary evidence.

### **ARTICLE XV**

#### **ADDENDUM**

Rules and regulations passed by the Congress which are not already enshrined in the constitution and not in conflict with the provision of the constitution are binding.

### **ARTICLE XVI**

#### **CONSTITUTION INTERPRETATION**

In this constitution, unless it is otherwise expressly stated OT required by context:

- I. Any work in singular also means plural and conversely, those in plural shall include singular and vice versa.

- II. Where doubt arises as to the meaning of any part, clause or phrase in the constitution, the Senate President shall make interpretation of the part, section, clause or phrase in question.
- III. The officer presiding at any meeting shall have the power to interpret matter on which this constitution is silent and shall stand until it is either amended or received by 2/3 majority of vote of the Senate.

## **ARTICLE XVII**

### **AMENDMENT AND ADOPTION OF CONSTITUTION**

- I. The constitution and standing orders made here may be amended by a resolution passed at a special session of the Senate by a 2/3 majority of the total membership of the Senate by voting at such meeting provided that at least 2/3 of the total membership of the Senate forms quorum and such amendments shall become operative immediately.
- II. Written notice of any motion to amend this constitution or the standing orders shall be given to the Senate President at least 14 days before the date of the meeting of the Senate (legislative council) at which such motion is to be submitted and the resolution thereof shall be given by the Senate Leader in the manner prescribed in the standing orders.

## **ARTICLE XVIII**

### **DRESS CODE**

In order to protect the highly esteemed image of the profession, the code for members of the association shall be a well ironed and neatly tucked white shirt and ash trousers, shoe with a tie for male and decent white shirt and ash skirts for the females. Jean materials of any kind are not allowed.

### **BY-LAWS**

- I. The election of Senators from the different constituencies shall be done between the 7<sup>th</sup> and 8<sup>th</sup> week into the second semester.
- II. The inauguration of elected senators shall be done between the 8<sup>th</sup> and 9<sup>th</sup> week into the second semester.
- III. Any aspirant for any office (including ELECO) in PANS must have a copy of PANS constitution duly signed by the Senate President.
- IV. Any aspirant who fails to comply with III above will be disqualified to run for such position.
- V. Any PANSITE found in possession of a photocopied constitution (that is not from the Senate President) and/or found with an unsigned constitution shall pay double the price of the constitution and such constitution withdrawn from him/her.
- VI. Any Senator who fails to attend two consecutive sittings or three total sittings without permission from the Senate President, stands to be suspended by a 2/3 majority vote of the members of Senate present.

- VII. Any member of Senate above who does not face suspension by 2/3 majority vote of members of Senate will be automatically suspended if same occurs within the same session.
- VIII. Any committee member/head, E.C member who fails to respond to the summon of the Senate without permission from the Senate President will be suspended by a 2/3 majority vote of the members of the Senate present.
- IX. A joint E.C. and Senate meeting will be held with respect to appointment of a staff adviser.
- X. A staff adviser may or may not be changed bi-sessional (such will be agreed at the joint E.C. and Senate meeting.
- XI. A staff adviser can be changed at any time within the bi-session as in case of death, transfer and neglect of duty.
- XII. The appointment of a staff adviser, retention or removal of a staff adviser be done by voting of the E.C. and Senate present in the joint sitting.
- XIII. There shall be a monthly constituency report which shall be collated by Senators representing the various constituencies and presented to the Senate in a formal sitting.
- XIV. The Electoral Committee shall sponsor the inauguration of newly elected executive officers.

## **HISTORY OF THE CONSTITUTION**

The first constitution was drafted by the constitution drafting committee mandated by the Congress of Pharmaceutical Association of Nigeria Students, University of Port Harcourt.

1. Okumiahor Jude
2. Jidefor K. Micheal
3. Ebirim O. Joseph
4. Shiroye Olusegun
5. Mbachu Eberechi

And reviewed and amended by the constitutional review committee mandated by the Congress of the Pharmaceutical Association of Nigerian Students, University of Port Harcourt Local Chapter.

1. Shiroye Olusegun
2. Nzeocha Chizi
3. Agozin I. Goodway
4. Onwuchekwa Janet Ezenne
5. Andrew Inyang-Etoh

And further reviewed by the constitutional review committee mandated by the 4<sup>th</sup> Parliament of the Pharmaceutical Association of Nigerian Students of the University of Port Harcourt.

1. Olowu Duff (Chairman)
2. Lekia Princewill (Secretary)
3. Kiobari Victor (Member)
4. Jane Aghanya (Member)
5. Abonyi Benjamin Okechukwu (Member)

And adopted by the 4<sup>th</sup> Parliament of the Pharmaceutical Association of Nigerian Students of the University of Port Harcourt on the 14<sup>th</sup> of September, 2012.

And reviewed and amended by the constitutional review committee mandated by the 3rd Senate of the Pharmaceutical Association of Nigerian Students, University of Port Harcourt Local Chapter.

1. Senator Ogoh Christian Kasiemobi (Chairman)
2. Senator Azumara Uchechukwu Victor (Secretary)
3. Senator Abonyi Benjamin Okechukwu (Member)
4. Senator Sam Ozini-Perezidei (Member)
5. Senator Onah Gabriella Chikaodili (Member)
6. Senator Odegbo Samuel Gregory (Member)

This constitution is found to be correct and accurate as per the 3<sup>rd</sup> Senate of Pharmaceutical Association of Nigerian Students, University of Port Harcourt Local Chapter.