

Date	22 July 2015
Time	10:00AM - 02:00PM
Present	George, Connor, Saashrik
Absent	Anam
Agenda	<ul style="list-style-type: none"> • Meet and greet every group member. • Organise free periods, member roles including project manager. • Initial contact with supervisor.

Date	24 July 2015
Time	10:00AM - 03:00PM
Present	George, Connor, Saashrik, Anam, Ahmed(supervisor)
Absent	None
Agenda	<ul style="list-style-type: none"> • Meet with supervisor to hear his introduction and background and for each individual member to discuss their background and relevant working experience. • Work out key skills of each group member. • Integrate supervisor into key project elements by adding him to our Google Drive where we will be adding Google Docs in the future. • Thinking about the client by looking at the current Waitemata District Health Board (WDHB) website and exchanging client details. • Discussion of planning client questions. • Think about key areas such as requirements, methodology, risk management, security and usability.

Date	31 July 2015
Time	09:00AM - 02:00PM
Present	George, Connor, Saashrik, Anam, Ahmed(supervisor), Jarrad(client)
Absent	None
Agenda	<ul style="list-style-type: none"> • Meet and greet our client, including their graphic designer for project mock-ups and various other involved persons. • Introduction of ourselves to the client team. • Talk about the project and its goals. • We voiced concerns that the project may be too large for us to complete everything they want. This is because we also will need a lot of training so we have to factor in extra time for that. • The development cannot start until all the research is complete in late-November this year which adds risks and time constraints.

	<ul style="list-style-type: none"> Overall it went well, we are still waiting to receive some graphic mock-up artwork from the WDHB so we can start planning development and delegating tasks and areas for research and learning.
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Date	05 August 2015
Time	08:00PM - 12:00AM
Present	George, Connor, Saashrik, Anam
Absent	None
Agenda	<ul style="list-style-type: none"> Finish proposal introductions. Collaborate on major sections e.g. budget. Decide on a group methodology; we chose Crystal Clear. Some members were set on SCRUM, others were quite keen on Waterfall so Crystal Clear seemed like a nice middle ground. Crystal Clear is similar to SCRUM but less of a formal procedure, more focused on people and communication and goals and face-to-face interaction. It is confirmed that our client Jarrad is the 'Expert User' under the Crystal Clear methodology. It is also confirmed that there will be a Friday meeting and another work session to pump out the last of the proposal before hand.

Date	06 August 2015
Time	10:00AM - 03:00PM
Present	George, Connor, Saashrik, Anam
Absent	None
Agenda	<ul style="list-style-type: none"> Preparation.

Date	07 August 2015
Time	10:00AM - 03:00PM
Present	George, Connor, Saashrik, Anam, Ahmed(supervisor)
Absent	None
Agenda	<ul style="list-style-type: none"> Meeting to finish the draft proposal before checking it with our supervisor at 02:00PM. Checking allocated tasks have all been completed. Some items in the proposal required revision. Some tasks still to be completed before 02:00PM. Discussions regarding draft proposal.

Date	10 August 2015
Time	12:00PM - 05:00PM
Present	George, Connor, Saashrik, Anam
Absent	None
Agenda	<ul style="list-style-type: none"> • Finish project proposal and start on project presentation. • Meeting with Anne Philpot to discuss issues and project direction. • Formatting the last few sections of proposal. • Started project presentation PowerPoint.

Date	11 August 2015
Time	02:00PM - 03:00PM
Present	George, Connor, Saashrik, Anam
Absent	None
Agenda	<ul style="list-style-type: none"> • Project proposal presentation.

Date	21 August 2015
Time	12:00PM - 01:00PM
Present	George, Connor, Saashrik, Anam, Ahmed(supervisor)
Absent	None
Agenda	<ul style="list-style-type: none"> • Discussed proposal recommendations for finalizing proposal. • Updated him with the current stage we are at with our project and what we plan to do within the next few weeks.

September 2015

Date	18 September 2015
Time	11:00AM - 01:00PM
Present	George, Connor, Saashrik, Anam, Ahmed(supervisor)
Absent	None
Agenda	<ul style="list-style-type: none"> • Presented research on usability for feedback. • Set up a coding playground testing environment WordPress website where we can test our HTML5 code. • Research reports need some revision.

Date	24 September 2015
Time	10:00AM - 02:00PM

Present	George, Connor, Saashrik, Jarrad(client)
Absent	None
Agenda	<ul style="list-style-type: none"> • Discussed the evolution of the project into building multiple boards. • Talked about the idea of visiting the WDHB to meet users and their IT department. • Discussed the future of the project.

Date	25 September 2015
Time	10:00AM - 02:00PM
Present	George, Connor
Absent	Saashrik, Anam
Agenda	<ul style="list-style-type: none"> • Reports have been revised, awaiting feedback. • Updated Ahmed(supervisor) on our meeting with Jarrad(client). • Looked at the project schedule. • Meet Jarrad(client) as soon as possible to show him the example of similar application we found, arrange a time to come in and meet the users, arrange a time to meet the WDHB IT team. • We need to start psuedo coding soon. • We need to have met with Jarrad(client) again and planned to meet the WDHB IT department. • We need to have produced some real code.

October 2015

Date	06 October 2015
Time	10:00AM - 02:00PM
Present	George, Connor, Saashrik, Anam
Absent	None
Agenda	<ul style="list-style-type: none"> • Psuedo coding. • GUI mock-ups. • HTML coding. • Researching.

Date	07 October 2015
Time	10:00AM - 02:00PM
Present	George, Connor, Saashrik, Anam
Absent	None
Agenda	<ul style="list-style-type: none"> • Getting up to date on required tasks. • Working on mid-project review document.

Date	09 October 2015
Time	10:00AM - 02:00PM
Present	George, Connor, Saashrik, Anam, Ahmed(supervisor)
Absent	None
Agenda	<ul style="list-style-type: none"> • Discuss the presentation and show Ahmed(supervisor) our work. • Discuss tutorials for upskilling. • Update our supervisor of our current progress.

Date	12 October 2015
Time	10:00AM - 04:00PM and 08:00PM – 11:00PM
Present	George
Absent	None
Agenda	<ul style="list-style-type: none"> • Learning about HTML5 on W3Schools.com and practicing using the TryIt Editor.

March 2016

Date	01 March 2016
Time	12:00PM - 03:00PM
Present	George, Connor, Saashrik
Absent	Anam
Agenda	<ul style="list-style-type: none"> • Re-establishment of project after holiday period. • Read through newly created requirements document. • Discussed current position and required steps to continue project development.

Date	02 March 2016
Time	10:00AM - 01:00PM
Present	George, Connor, Saashrik, Ahmed(supervisor)
Absent	Anam
Agenda	<ul style="list-style-type: none"> • Discussion about our current plan of action to restart project development. • Studying with Coursera and Lynda.

Date	07 March 2016
Time	03:00PM - 05:00PM

Present	George, Connor
Absent	Saashrik, Anam
Agenda	<ul style="list-style-type: none"> • Discuss how to create a basic skeleton board game using HTML5, JavaScript. • Post links onto Facebook chat of good HTML5 and JavaScript tutorials on how to make basic board games that are similar to our patient journey maps. • Start coding on a basic journey map using HTML5 canvas and online tutorials.

Date	10 March 2016
Time	11:00AM - 03:00PM
Present	George, Saashrik, Anam
Absent	Connor
Agenda	<ul style="list-style-type: none"> • Emailed our client Jarrad of our current progress. • Organized meeting and discussed progrss such as HTML5 canvas tutorials via Lynda.

Date	15 March 2016
Time	09:30AM - 01:30PM
Present	George, Connor, Saashrik, Anam
Absent	None
Agenda	<ul style="list-style-type: none"> • Sort meeting with our client Jarrad and supervisor Ahmed. • Update with tutorial, looked over documentation and planned requirement.

Date	16 March 2016
Time	10:00AM - 03:00PM
Present	George, Saashrik, Anam
Absent	Connor
Agenda	<ul style="list-style-type: none"> • Updated current requirements document for tasks to do and delegated tasks fairly. • Proof read the documents.

Date	18 March 2016
Time	09:30AM - 01:30PM
Present	George, Connor, Saashrik, Anam
Absent	None

Agenda	<ul style="list-style-type: none"> Finalizing documentation by putting all our parts together.
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Date	19 March 2016
Time	12:30PM - 02:30PM
Present	George, Connor, Saashrik, Ahmed(supervisor)
Absent	Anam
Agenda	<ul style="list-style-type: none"> Prepare a requirements document for our client Jarrad.

Date	21 March 2016
Time	11:00AM - 03:00PM
Present	George, Connor, Saashrik, Anam, Jarrad(client)
Absent	None
Agenda	<ul style="list-style-type: none"> Working on the requirements document.

Date	22 March 2016
Time	08:00AM - 11:00AM
Present	George, Connor, Saashrik, Anam, Jarrad(client)
Absent	None
Agenda	<ul style="list-style-type: none"> Meeting with our client to sign off the requirements document.

Date	23 March 2016
Time	10:00AM - 02:00PM
Present	George, Saashrik, Anam
Absent	Connor
Agenda	<ul style="list-style-type: none"> Viewed many tutorials. Decided what to follow text.

April 2016

Date	04 April 2016
Time	11:00AM - 04:00PM
Present	George, Saashrik, Anam
Absent	Connor
Agenda	<ul style="list-style-type: none"> Working on HTML5Maker.com as part of our upskilling.

Date	05 April 2016
Time	01:00PM - 05:00PM
Present	George, Connor, Saashrik, Anam
Absent	None
Agenda	<ul style="list-style-type: none"> Working on HTML5Maker.com as part of our upskilling.

Date	12 April 2016
Time	11:00AM - 01:00PM
Present	George, Saashrik, Anam
Absent	Connor
Agenda	<ul style="list-style-type: none"> Started our upskilling canvas tutorial on building a complex clock.

Date	15 April 2016
Time	10:00AM - 01:00PM
Present	George, Connor, Saashrik, Anam, Ahmed(supervisor)
Absent	None
Agenda	<ul style="list-style-type: none"> Discussed difficulty starting coding. We were advised to meet the game programming lecturer to get some ideas and guidance.

Date	18 April 2016
Time	10:00AM - 02:00PM and 03:00PM – 07:00PM and 08:00PM – 12:00AM
Present	George
Absent	None
Agenda	<ul style="list-style-type: none"> Watching EggHead videos and learn how to code in HTML5 and JavaScript in canvas.

Date	19 April 2016
Time	10:00AM - 02:00PM and 03:00PM – 07:00PM and 08:00PM – 12:00AM
Present	George
Absent	None
Agenda	<ul style="list-style-type: none"> Watching EggHead videos and learn how to code in HTML5 and JavaScript in canvas.

Date	20 April 2016
Time	10:00AM - 02:00PM and 03:00PM – 07:00PM and 08:00PM – 12:00AM
Present	George
Absent	None
Agenda	<ul style="list-style-type: none"> Watching EggHead videos and learn how to code in HTML5 and JavaScript in canvas.

Date	21 April 2016
Time	10:00AM - 02:00PM and 03:00PM – 07:00PM and 08:00PM – 12:00AM
Present	George
Absent	None
Agenda	<ul style="list-style-type: none"> Watching EggHead videos and learn how to code in HTML5 and JavaScript in canvas.

Date	22 April 2016
Time	10:00AM - 02:00PM and 03:00PM – 07:00PM and 08:00PM – 12:00AM
Present	George
Absent	None
Agenda	<ul style="list-style-type: none"> Watching EggHead videos and learn how to code in HTML5 and JavaScript in canvas.

Date	23 April 2016
Time	10:00AM - 02:00PM and 03:00PM – 07:00PM and 08:00PM – 12:00AM
Present	George
Absent	None
Agenda	<ul style="list-style-type: none"> Watching EggHead videos and learn how to code in HTML5 and JavaScript in canvas.

Date	24 April 2016
Time	10:00AM - 02:00PM and 03:00PM – 07:00PM and 08:00PM – 12:00AM
Present	George
Absent	None
Agenda	<ul style="list-style-type: none"> Watching EggHead videos and learn how to code in HTML5 and JavaScript in canvas.

Date	25 April 2016
Time	10:00AM - 02:00PM and 03:00PM – 07:00PM and 08:00PM – 12:00AM
Present	George
Absent	None
Agenda	<ul style="list-style-type: none"> Watching EggHead videos and learn how to code in HTML5 and JavaScript in canvas.

Date	26 April 2016
Time	10:00AM - 02:00PM and 03:00PM – 07:00PM and 08:00PM – 12:00AM
Present	George
Absent	None
Agenda	<ul style="list-style-type: none"> Watching EggHead videos and learn how to code in HTML5 and JavaScript in canvas.

Date	27 April 2016
Time	10:00AM - 02:00PM and 03:00PM – 07:00PM and 08:00PM – 12:00AM
Present	George
Absent	None
Agenda	<ul style="list-style-type: none"> Watching EggHead videos and learn how to code in HTML5 and JavaScript in canvas.

Date	28 April 2016
Time	10:00AM - 02:00PM and 03:00PM – 07:00PM and 08:00PM – 12:00AM
Present	George
Absent	None
Agenda	<ul style="list-style-type: none"> Watching EggHead videos and learn how to code in HTML5 and JavaScript in canvas.

Date	29 April 2016
Time	10:00AM - 02:00PM and 03:00PM – 07:00PM and 08:00PM – 12:00AM
Present	George
Absent	None
Agenda	<ul style="list-style-type: none"> Watching EggHead videos and learn how to code in HTML5 and JavaScript in canvas.

Date	30 April 2016
Time	10:00AM - 02:00PM and 03:00PM – 07:00PM and 08:00PM – 12:00AM
Present	George
Absent	None
Agenda	<ul style="list-style-type: none"> Attempt to create a slideshow effect in canvas using JavaScript.

May 2016

Date	02 May 2016
Time	11:00AM - 03:00PM
Present	George, Connor, Saashrik, Anam
Absent	None
Agenda	<ul style="list-style-type: none"> Started pseudo code for prototype.

Date	10 May 2016
Time	11:00AM - 02:00PM
Present	George, Connor, Saashrik, Anam, Ahmed(supervisor)
Absent	None
Agenda	<ul style="list-style-type: none"> Show prototype.

Date	11 May 2016
Time	12:00PM - 04:00PM
Present	George, Connor, Saashrik, Anam
Absent	None
Agenda	<ul style="list-style-type: none"> Continued development. Worked on implementing slider.

Date	13 May 2016
Time	11:00AM - 03:00PM
Present	George, Connor, Saashrik, Anam, Ahmed(supervisor)
Absent	None

Agenda	<ul style="list-style-type: none"> • Reallocating tasks.
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Date	19 May 2016
Time	11:00AM - 02:00PM
Present	George, Connor, Saashrik, Anam
Absent	None
Agenda	<ul style="list-style-type: none"> • Updating tasks. • Planning to work on clickable events in canvas.

Date	24 May 2016
Time	12:00PM - 05:00PM
Present	George, Connor, Saashrik, Anam
Absent	None
Agenda	<ul style="list-style-type: none"> • 12:00PM - 02:30PM prepare for client meeting. • 02:30PM - 05:00PM meeting with our client, usability tested first prototype and client is happy.

June 2016

Date	10 June 2016
Time	10:00AM - 05:00PM
Present	George, Connor, Saashrik, Anam
Absent	None
Agenda	<ul style="list-style-type: none"> • Working on poster. • Working on reflective reports.

Date	14 June 2016
Time	11:00AM - 05:00PM
Present	George, Connor, Saashrik, Anam
Absent	None
Agenda	<ul style="list-style-type: none"> • Finalize poster. • Work on updating the portfolio.

Date	14 June 2016
Time	10:00AM - 04:00PM
Present	George, Connor, Saashrik, Anam
Absent	None
Agenda	<ul style="list-style-type: none"> • Finish and polish poster. • Get some finishing touches on portfolio. • Discuss ideas on reflective report.