



# Taking minutes

## Agenda for the team meeting.

Location: Drebbelweg-PC Hall 1  
Date: 28.02.2023  
Time: 16:45-17:30  
Attendees: Georgios Kontos, Ioan Leolea, Jakub Matyja, Vlad Popescu, Shashwat Sahay, Germans Vahatovs

## Agenda items

### Opening by Chairperson

*No minutes.*

### Approval of the agenda

*No additions to the agenda were made.*

### Prior meeting:

*Before the TA meeting, the team created wireframes on a white board.*

*TA suggestion: Even if it is said that mockups are optional, it is recommended to put some in the backlog. We can have the final mockups made in LucidChart.*

### [Agenda item 1] - [Final feedback for the Code of Conduct].

*TA feedback: The final feedback for the Code of Conduct and for the Backlog will be published on the team repository later today. The feedback for the Backlog is more important, so in order to receive a last reaction we should make some changes by friday.*

### [Agenda item 2] - [Feedback and Discussion on the Backlog].

*TA feedback on backlog's structure: Sebastian changed the backlog this year, so it must have epics instead of musts, shoulds and coulds! Epic examples can be taken from one of the lectures, in the backlog write a list of epics with descriptions and group user stories by epics. First epic should be a minimal app, like things in the first version. Epics must be in order of importance. These changes should be done as soon as possible so that we will get final feedback on epics.*

### *Is there any acceptance criteria on every part of the backlog?*

*TA's response: Yes, every part has its own definition on whether it is completed or not.*

### *How to differentiate admin from users?*

*TA's response: it is not properly mentioned how the admin is separated from others, so we choose how to do it. As for the backlog, everything that we write related to the admin must be specific to it, so it will not be redundant. For example, both the user and the admin are able to create boards, so we shouldn't mention this twice. Overall, the main idea is that the admin has more control but the focus should be on the user.*

### *How do we add features that were not on the slides?*

*TA's response: Additional epics can be added at the end, but do not focus on them. Do what the client says, even if the lack of information was on purpose. It would be great to add new epics, but it is not important, nor a focus point.*

**[Agenda item 3] - [Summary action points].**

*No minutes.*

**TA's remark:**

*Do not download JavaFX. It is already configured in the Gradle build.*

**The Spring Database task problem was raised:**

*TA's response: Delete the repo when having errors and reclone the app, we will get an answer by tomorrow.*

**TA's remark on the Git assignment:**

*Having a master branch instead of main is fine, based on git installation and version.*

**TA's tip:** *Use a visual version of Git, (GitKraken or IntelliJ's support), as most of the commands are done automatically. For example, reverting is hard in the terminal, so a User Interface will be useful when solving such things.*

**[Agenda item 4] - [Additional questions].**

**Ioan: What should we study related to the project (tools, skills etc.)?**

*TA's response: Javafx is easy, understanding the architecture is important, everyone should be on the same page on how we navigate through the server and through the pages. Spring is learned along the way, the database part is really important. You should have a great database design so that you can easily understand what it does.*

**Georgios: What to start from?**

*TA's response: If it is planned well, the frontend should be done quickly, it would be great if you could work on the meaningful merge request from monday. Not everyone should go on the frontend so that if anything goes wrong you can solve the errors quickly.*

**TA's announcement:** *Starting from the next meeting, we must have a stand-up part on what we did on coding and also give feedback. Additionally, one person should show the IntelliJ demo of the app, that is the product or something functional. By week 7 there should be something well done. It is expected from you to have some UI implemented in the code by next week.*

**[For the next 5 minutes, everyone stood up and told the group what they did in the past week, such as finishing the Git assignment and the Code of Conduct with the team, writing user stories to the Backlog, etc.]**

**TA's tips/statements:** *The next meetings should be code related. Everyone should make changes to the ReadMe file, discuss the CheckStyle implementation, the project documentation and how to commit messages, so that issues are consistent and not made by a single person. Do not do unnecessary merging and branching. Do not merge from admin to a different random branch, but you can have multiple people on the same branch, as more people would work on a feature.*

**Vlad: Should we do backend and frontend separately?**

*TA's response: Everyone should do both, and you should change every week, it is checked when grading if it was done in equal amounts. A 60-40 ratio is fine, but do not focus individually on one of them.*

**[Agenda item 5] - [Setting the roles for the next team meeting (07.03.2023)].**

**Minute Take:** *Ioan*

**Chair:** *Shashwat. If he cannot arrive at the meeting, the roles are swapped.*

### **Summary of action points**

| Action Items   | Who is responsible | Deadline           |
|--|--------------------|--------------------|
| Discuss non coding related standards, such as writing commit messages, changing the CheckStyle, etc. | All team members   | Monday, 06.03.2023 |

**TA's final remark:** Delete the Code of Conduct branch, merge with the main.

### **Closing**

*No minutes*