

Team H2 CMPT 370 - Code of Conduct

In addition to the University of Saskatchewan Guidelines for Academic Conduct¹, we have a few additions:

1. IntelliJ shall be our IDE of choice for the project
2. Meetings
 - a. Team meetings shall be held regularly on Mondays after the 370 Lecture (about 4pm)
 - i. Alternative meeting times are Friday after class and Tuesday afternoons as needed
 - ii. Extra meetings can be called as necessary
 - iii. All extra meetings or meeting time changes require 24 hours notice to the group over Email or Discord
 - iv. If one cannot attend a meeting due to unforeseen circumstances, as much notice as possible must be given
 - v. Short breaks are acceptable during longer meetings
 - vi. Meeting rooms shall be booked by Spencer
 - b. TA meetings are Thursday at 1:25pm. Attendance by all group members is required
3. Leadership
 - a. Leadership over specific topics will be given to the person with the most experience, as decided by the group
 - b. Decisions that need to be made will be taken to a vote
 - i. Everyone must participate in these votes
 - ii. Ties will be broken by the designated leader of that issue
 - iii. If a member is not present at a meeting:
 1. All decisions to be made will be posted to the group discord server.
 2. The absent group member will be given 30 minutes from the time of posting to voice their opinion on the decision.
 3. If the absent member does not respond within the 30 minutes, their vote will not count
 4. If the present members reach a majority to the point where the absent member's vote would not make a difference, the group can go ahead with decision without leaving the 30 minute window
4. Course Work
 - a. Work shall be completed in a reasonable timeframe and not left until right before the due date
 - i. If work is taking longer than expected, it is expected that groupmates will be asked for help
 - b. Group deadlines can be adjusted as necessary due to heavy course load or other outside factors
 - c. Class deadlines must be met without exception

1 - University of Saskatchewan Academic Code of Conduct

<http://policies.usask.ca/documents/GuidelinesForAcademicConduct.php>