

×

Create schedule

Step 3: Create shifts

June 2024

Mon 17	Tue 18	Wed 19	Thu 20	Fri 21	Sat 22	Sun 23
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a Front desk

Morning shift

+

+

+

+

+

+

+

Evening shift

...

Back

Continue

When

Monday, June 17, 2024

Where

Starlight Hotel | Front desk

Shift

Morning shift (custom)

Start time

6:30 AM

End time

2:30 PM

Who

Auto-assign

Leave a note...

Save

×

Create schedule

Step 3: Create shifts.

June 2024

Mon 10	Tue 11	Wed 12	Thu 13	Fri 14	Sat 15	Sun 16
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When

Monday, June 17, 2024

Where

Starlight Hotel | Front desk

Shift

Morning shift (custom)

Start time

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End time

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Who

Auto-assign

Leave a note...

Save