



Application for Commercial Photography/Filming

Date _____ Name of Project _____

Applicant's Name _____ Title _____ Organization or Company Name _____

Daytime Phone _____ Cell Phone _____ Fax _____ E-Mail _____

Mailing Address _____

I am applying for permission to _____
(Detailed description of activity – use additional sheets as needed)

At _____
(state park/historic site, facility and location within site)

Prep date(s) and time(s) _____

Filming date(s) and time(s) _____

Wrap/Restore date(s) and time(s) _____

List of equipment and personnel I will bring _____

Intended use of photos/film (Please be specific and include whether the project has potential for profit or commercial gain.) _____

Will recognition be given to the Georgia Department of Natural Resources and/or the state park or historic site?

_____ No _____ Yes (explain) _____

NOTE: A minimum application deadline of 2-weeks prior to anticipated arrival on location is required for any film/TV production request.

It is up to the site manager's discretion to waive fees based on the promotional value to the department.

Does the proposed photography/film shoot (check if applicable):

- | | |
|--|---|
| <input type="checkbox"/> Impact site visitors by restricting access or closing public use areas or facilities? | <input type="checkbox"/> Require restoration of site resources? |
| <input type="checkbox"/> Require access to restricted areas or facilities? | <input type="checkbox"/> Involve the use of artifacts or historic structures? |
| <input type="checkbox"/> Require special hours? | <input type="checkbox"/> Present potential liability issues? |
| <input type="checkbox"/> Require site staff supervision or oversight? | <input type="checkbox"/> Have the potential for profit or commercial gain? |

If you answered "Yes" to any of the above, complete the remainder of this form. If not, turn to pages 4 & 5 and sign.

Type of Project

- ☐ Advertising Stills ☐ Commercial Video/Photo ☐ Feature Film/TV Movie
☐ TV Series/Pilot ☐ Documentary ☐ Commercial ☐ Music Video
☐ Public Service Announcement ☐ Infomercial ☐ Industrial
☐ Other (explain) _____

Summary of scene(s)

Site Information

Total number of days on site _____ Prep _____ Shoot _____ Hold _____ Strike/Restore _____

Night work _____ No _____ Yes
(explain) _____

Shooting Schedule by Location/Facility

Dates/Times

Location/Facility

Set Dressing or Other Structures Proposed

To request set construction, off-road activity, or interior use of building(s), attach detailed information.

Electrical Needs

Lighting _____ Reflectors

Road(s) to be used

Closure Requested _____ Running Shots _____ Driving Shots _____ Drive-bys _____

Wet Down Road _____ Equipment on Road Shoulder _____ Equipment on Median _____

Other

Personnel and Vehicles

Total # Cast & Crew _____ Name of Producer _____

Names of Photographer and/or Director

Personal Cars _____ Large Trucks _____ Other Trucks _____ Vans _____ Camera Car _____ Picture Cars _____

Motor Homes _____ Other Vehicle(s) _____

Base Camp Location

Special Activities

Children _____ No _____ Yes # of Children _____ Age Range _____

Animals _____ No _____ Yes

On-site Accommodations _____

Special Effects _____

Stunts _____

Other Unusual or Hazardous Activities (explain) _____

Insurance Company (Certificate may be required) _____

Federal Tax I.D.
Number _____

Provide supplementary information as needed for consideration of application (attach additional pages).

If approved by the department, this constitutes an agreement between you and your company and the department for the use of the requested facilities at the dates and times indicated for the purposes set forth herein and for no other purpose. In using the facilities, you and your company agree to comply with all applicable laws and regulations. You and your company also agree to abide by all rules of the site unless specific written permission is granted in advance. Rules include: no entering unauthorized areas; no firearms, weapons or explosives; no disturbing visitors; and abiding by operating hours. Public-use areas will remain open to the public during filming. You and your company agree to restore the sites and/or facilities used for the shoot to a condition satisfactory to the department, and agree to pay for any damage to the sites and/or facilities resulting from the shoot. A museum manager must be present when filming artifacts. The site manager has the authority to shut down unauthorized shoots or approved shoots that violate conditions of use.

At the discretion of the department, you and your company may be required to obtain liability insurance covering the shoot. If so required, you and your company agree to obtain such insurance in amounts and carrier acceptable to the department.

You and your company agree that no modifications to the facilities, including cutting down trees, may be made without the prior written consent of the department.

Waiver of Liability: You and your company agree to release, indemnify and hold harmless the Department of Natural Resources, its Board, and its officers, employees, agents and designated representatives from and forever promise not to sue them on any and all claims, demands, rights, actions or causes of actions, liabilities, losses, damages, costs and expenses (including reasonable attorney's fees), whether known or unknown, which might arise out of or in any manner relate to the use of said state park or historic site, including damage to or injury or death of any person(s), (whether it be myself or another person), animal(s) or property.

You and your company agree to pay the shooting and/or location fees assessed by the department in accordance with the department's application fee guidelines prior to the shoot. If payment is not received by the department prior to the shoot, you agree that the department may refuse to permit the shoot to proceed. When facilities are closed because of hazardous weather or other emergencies or it is otherwise determined to be in the department's best interest, the department reserves the right to cancel the use of the facilities.

I hereby affirm that the above information is complete and accurate, and that no false or misleading information or false statements have been given. I have full authority to represent the Applicant/Production Company and the project described above. I and my company agree to comply with the terms and conditions set forth above.

Applicant's Signature _____ Date _____

Site Manager's Signature _____ Date _____

Region Manager's Signature (if required) _____ Date _____
Region Manager MUST be notified

Headquarters Staff Signature (if required) _____ Date _____

Shooting/Location Fee(s) Recommendation and Explanation

(To be completed by Site Manager)

I have reviewed the shooting and/or location fees set forth above and I and my company agree to pay the fees in full prior to the start of the shoot.

Applicant's Signature

Date

(Applicant: Do not sign this block until the amount of fees has been added by the department. Your check should be made payable to Department of Natural Resources and delivered to site manager in advance of the shoot)

Updated 3/21/13