

## Event Application

Date \_\_\_\_\_ Name of Event \_\_\_\_\_

Contact Name \_\_\_\_\_ Title \_\_\_\_\_ Event Sponsor or Company Name \_\_\_\_\_

Daytime Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_ Fax \_\_\_\_\_ E-Mail \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Detailed Description of Activity: \_\_\_\_\_

At: \_\_\_\_\_

(State Park/Historic Site, Facility and Location within site)

Event Date(s) and Time(s) \_\_\_\_\_

Number of Participants: \_\_\_\_\_ Number of Personnel Provided for Event: \_\_\_\_\_

Will you provide Portable Restrooms for the Event? \_\_\_\_\_ If so, how many? \_\_\_\_\_

List of Equipment for Event: \_\_\_\_\_

Intended use of proceeds from event (Please be specific and include whether the project has potential for profit or commercial gain.)

*Complete one of Sections I through III below according to your participation in the Event.  
Complete section IV.*

**SECTION I-EVENT SPONSOR**

Will recognition be given to the Georgia Department of Natural Resources and/or the state park or historic site? No \_\_\_\_\_ Yes \_\_\_\_\_

If “yes” is answered to the above question, explain:

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**SECTION II-FOOD VENDOR**

1. Are you certified or licensed by a government entity to serve food? Yes \_\_\_\_\_ No \_\_\_\_\_
2. Can you provide evidence of this certification? Yes \_\_\_\_\_ No \_\_\_\_\_
3. Can you provide insurance with liability limits of \$1,000,000 per occurrence and \$2,000,000 aggregate? Yes \_\_\_\_\_ No \_\_\_\_\_

**SECTION III-EXHIBITOR**

Type of Display: \_\_\_\_\_

Type of Demonstration (if applicable): \_\_\_\_\_

Electricity required? Yes \_\_\_\_\_ No \_\_\_\_\_

Special Requests: \_\_\_\_\_

Exhibitor shall be solely responsible for operating said facilities in a safe and proper manner. Department shall have no duties or responsibilities for operating, or supervising said facilities. Exhibitor shall and does hereby agree to occupy, use and enjoy the leased premises at its sole risk and shall pay, protect, indemnify, release and save and hold Department and Department’s employees and agents harmless from and against all liabilities, damage, cost, expenses, (including all attorney fees and expenses incurred by Department and of the Department’s employees or agents), causes of action, suits, demands, judgments and claims of any nature whatsoever (excluding those based upon the negligence of the Department, but including those caused in whole or in part by the negligence of the Exhibitor, its officers, agent, employees, customers, invitees or licensees), arising from, by reason of or in connection with: (i) injury to or death of persons or damage to property (a) on the premises or (b) in any manner arising from use, non-use or occupancy of the premises by Exhibitor or any Exhibitor’s officers, agents, employees, customers, invitees, or licensees or (c) resulting from a condition of the premises, excluding any condition of the premises for which Department specifically is responsible under this Agreement, if any; (ii) violation of any agreement representation warranty, provision, terms or condition of the Agreement by Exhibitor or any of the Exhibitors officers, agents or employees: or (iii) violation of any law affecting the premises or the occupancy or use of the premises.

**SECTION IV-SIGNATURE**

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**Event Sponsor/Exhibitor/Food Vendor Signature**

**Date**

**OFFICE USE ONLY**

**Does the proposed event (check if applicable):**

☐ **Impact site visitors by restricting access or closing public use areas or facilities?**

☐ **Require access to restricted areas or facilities?**

☐ **Require special hours?**

☐ **Require site staff supervision or oversight?**

☐ **Have the potential for profit?**

☐ **Require restoration of site resources?**

☐ **Involve the use of artifacts or historic structures?**

☐ **Involve preparation or sale of food to public?**

☐ **Present possible risk of personal injury or property damage?**

**Fee Recommendation:**

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**Site Manager Signature**

**Date**

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**Region Office Signature**

**Date**