

GIFT CARD- REFUNDING A RESERVABLE TRANSACTION

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https://orms.reserveamerica.com/FieldMgrHome.do?e_Worker=Login&e_TagVariableName=Switch&e_Param=6&defaultContract=GA&orms_session_id=B40A059B-B70F-47AD-B89B-8645659C2B6E&e_RoleLocationDropDown=32003575

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Home Map Availability Open Cash Drawer Search: **Site Reservations**

PANOLA MOUNTAIN STATE

Field Manager

Reports POS Admin Financials Help Launch Pad Sign Out

Terry Trowbridge - GA Contract

GA - Park Manager - PANOLA MOUNTAIN STATE CONSERVATION PARK - Georgia State Parks

In Field Manager, click search by Site Reservations, Receipt #, or Customers

Click Search

FIND RESERVATION: [Reservation Search/List](#)

Reservation # Search For: Phone Include Area Code

Park Area or Loop Site# (Name) Arrival Departure

Include Later Arrivals Include Earlier Departures

Advanced Search

SEARCH

1

RES. #	INVOICE #	RES. STATUS	CUSTOMER	PHONE	EMAIL	# OCC.	PARK	AREA/LOOP	SITE# (NAME)	ARRIVAL	DEPARTURE	BALANCE
2												

Production

ACTIVEnetwork.

3.0.0.121 - Wed Mar 19 22:23:00 EDT 2014 generated on Mon Apr 07 13:29:10 EDT 2014

CE: C65D85AF0FB4431B1F0972474.eweb04-ny-B40A059B-B70F-47AD-B89B-8645659C2B6E - GA Contract

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What's Your *ACTIVE*?

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Home Map Cancel Cart Open Cash Drawer Help Search: Site Reservations

Your Cart

FIND RESERVATION: Reservation Search/List » Reservation Detail

Reservation Actions: TRANSFER DATE CHANGE EARLY CHECKOUT SWAP SITES CANCEL RES. VOID NO SHOW CHARGE POS ADD TO CART FEES ADJUST FEES TO PAST PAID REPRINT PERMIT HISTORY REPRINT RECEIPT RECEIPTS REQUEST CONF LETTER

NOTES & ALERTS

Reservation #	Arrival	Departure	Days	Status	Order Status	Created Date	Created By	Price	Paid	Unissued Refund	Confirmation Status	Balance	Collection Status	
2-4510160	Apr 7, 2014	Apr 7, 2014	1	Checked Out	Active	Apr 6, 2014 EDT	Summers, Sarah	\$70107	\$3.00	\$3.00	\$0.00	Full	\$0.00	Good Standing

Location: Park: PANOLA MOUNTAIN STATE CONSERVATION PARK Area: PANOLA MOUNTAIN CONFERENCE ROOM (PARK USE ONLY) Site# (Name): CONFERENCE A-CONFERENCE A Type of Use: Day

Invoice: Invoice #: 43556571 # of Active Charges: 0

Customer: Name: TROWBRIDGE, TERRY Phone: 9122232815 Email: Home Phone: No preference

Notes/Alerts: ADD NOTE/ALERT

Click Void

Reservation Details

Primary Occupant: ☒ Same as customer ☐ Completed Res. Details from Primary Occupant's Profile REPLACE PRIMARY OCCUPANT EDIT PRIMARY OCCUPANT

Identity/Address: Last Name: Trowbridge First Name: Terry Phone: 9122232815 Email: Street Address: 1 Conservation Way City: Brunswick Zip: 31525 State/Province: Georgia Country: United States

Customer Type Eligibility: ADD CUSTOMER TYPE

Customer Pass Eligibility: ADD CUSTOMER PASS

Promotional Discount:

Done

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PANOLA MOUNTAIN STATE CONSERVATION PARK

Terry Trowbridge - GA Contract
GA - Park Manager - PANOLA MOUNTAIN STATE CONSERVATION PARK - Georgia State Parks

VOID RESERVATION: Void Reservation

Void Reservation

Reservation	Reservation #	Arrival	Depart	Days	Status	Order Status
	2-4510160	Apr 7, 2014	Apr 7, 2014	1	Checked Out	Active

Reservation	Park	Area	Site# (Name)
	PANOLA MOUNTAIN STATE CONSERVATION PARK	PANOLA MOUNTAIN CONFERENCE ROOM (PARK USE ONLY)	CONFERENCE A-CONFERENCE A

Invoice	Invoice #	Date	Created By	Paid	Pay Status	Balance
	43556571	Apr 6, 2014 EDT	Summers,Sarah,400170107	\$3.00	Full	\$0.00

Customer	Name	Phone	Email
	TROWBRIDGE, TERRY	9122232815	

You are about to void this reservation and generate a full refund of payments made!

This void is irreversible.
If the resulting Refund is pre-approved and if the source Payment is Credit Card or ACH, the Refund will be issued automatically by the system and can not be taken back.
Unless this reservation was made in error, please press the Don't Void button below and use the Cancel button from the Reservation Details page instead.

Reason for voiding the reservation:

Complete Void **Don't Void**

Enter reason for voiding. Be detailed!

Click Complete Void

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3.05.11 - Wed Mar 19 22:23:00 EDT 2014 generated on Mon Apr 6 11:38:28 EDT 2014
CE7F7065D95AF0FB4431B1F0972474.eweb04-ny-B40A059B-B70F-47AD-B89B-8645659C28BE - GA Contract
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WHAT'S YOUR ACTIVE?

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11:42 AM

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Home Map Cancel Cart Open Cash Drawer Help Search: Site Reservations

Your Cart

Customer: Name: Trowbridge, Terry Phone: 9122232815 Zip: 31525 CHANGE CUSTOMER

Actions: ADD POS PRODUCT PAY OUTSTANDING BALANCE NEGOTIATE PRICE Change Order Add Order

Items	ORDER	ITEM	QTY.	FEE TYPE	PRICE
<input checked="" type="checkbox"/>	Void Reservation # 2-4510160 Park: PANOLA MOUNTAIN STATE CONSERVATION PARK	Area: PANOLA MOUNTAIN CONFERENCE ROOM (PARK USE ONLY) Site: CONFERENCE A-CONFERENCE A Occupant: Terry Trowbridge # of Occupants: 1 Arrive: 2014-04-07 Depart: 2014-04-07 Days 1	N/A	Use Fee	\$0.00
				Subtotal	\$0.00
				Total Price	\$0.00
				Total Past Paid	\$3.00
				Total Refund	(\$3.00)
				Cash Refund available to be Issued immediately	(\$0.00)
				Amount Owing	\$0.00
				Minimum Payment Due	\$0.00

REMOVE ORDER SPLIT ORDER APPLY DISCOUNT REDEEM POINTS FEES ADJUST FEES TO PAST PAID REJECT REFUND CHARGE POS

Totals Refunds Outstanding

Process Order Cancel Cart

1 Click transaction to be voided

2 Click Process order

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Home Map Cancel Cart Open Cash Drawer Help Search: Site Reservations

Your Cart

Customer: Name Phone Zip
Trowbridge,Terry 9122232815 31525 CHANGE CUSTOMER

Actions: ADD POS PRODUCT PAY OUTSTANDING BALANCE NEGOTIATE PRICE

Items: ORDER
Void
Reservation #: 2-4510160
Park: PANOLA MOUNTAIN STATE CONSERVATION PARK
REMOVE ORDER SPLIT ORDER APPLY DISCOUNT REDEEM

Totals: Refunds: Outstanding:

Process Order Cancel Cart

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For Trowbridge,Terry (Cart 1)

There is a total of \$3.00 approved Refund that can be issued to Gift Card : GIFT CARD

Are you issuing the Refund to Gift Card now?

☒ Yes, I am issuing the \$3.00 to Gift Card

Enter Gift Card Number: 9811124040 SWIPE CARD

☐ No, I would like the Refund to be issued at a later time

Pin #: [REDACTED]

OK CANCEL

Note: Click Swipe Card before swiping the card to read correctly.

In Dialog Box, check "Yes"

Enter or swipe Gift Card #

Enter employee pin#

Click OK

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