

SMRITI JHA

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SKILLS SUMMARY

- **Soft Skills:** Proficient communication skills, Presentation skills, Problem Solving
- **Management Skills:** Communication, Presentation, Leadership, Problem Solving
- **Technical Skills:** Python, HTML, SQL, MS excel, PowerPoint, Microsoft 365, Canva

PROJECTS

- Community Development Project** | Social Awareness and Child Education **June 2024 - July 2024**
- **Led social awareness campaigns** on child education and rights, engaging with local communities to promote understanding and action.
 - **Organized after-school tutoring programs** for underprivileged children, improving their academic performance and confidence
 - **Created child-friendly spaces** to foster safe and supportive environments for learning and play.
 - **Collaborated with local organizations** to ensure the sustainability of educational initiatives and support services for children.

ACHIEVEMENT

- **Elocution:** Ranked 3rd in district level elocution competition organized by Akhil Bhartiya Vidyarthi Parishad (ABVP) **Jan 13 2020**

CERTIFICATIONS

- **Marketing Management certificate** **July 2024**
Saylor.org
- **Business Analysis** **August 2024**
LinkedIn learning
- **Managing project** **August 2024**
Microsoft 365

EDUCATION

BBA Lovely Professional University Punjab Jalandhar, Punjab CGPA: 7.88	2023 – 2026
12th with science G.D.S Academy Champaran Percentage: 68%	2020 – 2021
10th G.D.S Academy Champaran Percentage: 85.4	2018 – 2019

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Projects

Community Development Project / Social Awareness and Child Education

- **Led social awareness campaigns** on child education and rights, engaging with local communities to promote understanding and action.
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June 2024 - July 2024

Certificates

Marketing Management certificate

July 24

Saylor.org

Business Analysis linkedin learning

August 24

LinkedIn learning

Managing project

August 24

Microsoft 365

Technical Skills

Technical skills: My SQL , MS Excel, Powerpoint, Microsoft 365, Canva, Python, HTML

Soft skills: Proficient communication skills, Presentation skills, Problem Solving

Achievement

- **Elocution:** Ranked 3rd in district level elocution competition organized by Akhil Bharatiya Vidyarthi Parishad (ABVP)
Jan'13 2020

Education

Lovely Professional University Punjab

2023 – 2026

BBA — CGPA: 7.88

Jalandhar, Punjab

G.D.S Academy | Champaran

2020 – 2021

12th with Science — Percentage: 68%

Champaran, Bihar

G.D.S Academy | Champaran

2018 – 2019

10th — percentage: 85.4% Champaran, Bihar

