November 14, 2024

**PROF. GINA M. OLORESISIMO**

Director of Placement, Alumni and Linkages Department

University of Cabuyao

**Dear Ms. Oloresisimo:**

Dangal Greetings!

We, the fourth-year BSIT students currently enrolled in the course ITP112 - Capstone 2, and the researchers behind the study titled **“COMPREHENSIVE INTERNSHIP MONITORING SYSTEM WITH GEOTAGGING ATTENDANCE LOCATOR FOR UNIVERSITY OF CABUYAO.”** Our study aims to develop a web-based internship attendance monitoring system by integrating a geotagging locator and a fingerprint technology that tracks intern’s attendance.

The system is designed to address challenges in traditional attendance tracking by enhancing reliability through automated location verification and biometric authentication. By reducing attendance tampering and ensuring that records reflect interns’ true presence at designated sites, this study supports an accountable internship experience for both interns and administrators.

As part of our research and development process, we are gathering essential data to support the design and functionality of the internship monitoring system. We kindly request your participation in this study by providing insights, feedback, and relevant data, which will greatly contribute to the successful development of this system. This collaborative effort will ultimately lead to a more effective and user-centered internship monitoring system at the University of Cabuyao.

The respondents are assured that the sensitive data entrusted shall be used with due diligence for the sole purpose of the research study. As such, by participating in this data gathering, you acknowledge and agree that the information may be used and disclosed by the Pamantasan ng Cabuyao (University of Cabuyao) in accordance with any legal and regulatory standards and in compliance with the **University Data Privacy Manual** and **Data Privacy Act 2012.**

We look forward to your positive response and assistance. Should you have any questions or need further clarification, please feel free to contact us.

Thank you for your time and cooperation.

Sincerely yours,

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