

# DEREE-The American College of Greece

## STUDENT ACADEMIC SERVICES

### CONFERENCE REPORT

#### 1. Student Information

1.1. Student Last Name, First Name:	1.2. Student ID #:
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#### 2. Learning Facilitator

2.1. LF Last Name, First Name:	2.2. Please check one: <input type="checkbox"/> Instructor LF <input type="checkbox"/> Peer LF
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#### 3. Conference Details

3.1. Date (dd/mm):	3.2. Start Time:	3.3. Duration (min):
3.4. Service (check one): <input type="checkbox"/> DWC <input type="checkbox"/> DPT	3.5. Location (please check one): <input type="checkbox"/> Room 1 <input type="checkbox"/> Outside Tables <input type="checkbox"/> Room 2 <input type="checkbox"/> Floating <input type="checkbox"/> Room 3	

#### 4. Assignment Details

Course / Instructor:	Other:
Project / Topic / Other:	

#### 5. Focus of Conference

5.1. What were the <b>student's concerns</b> (Please indicate briefly):	5.2. Briefly mention any <b>relevant feedback or guidelines</b> the instructor has provided (if applicable):
5.3. What did the <b>student bring along</b> ? <input type="checkbox"/> Assignment (graded) <input type="checkbox"/> Draft <input type="checkbox"/> Instructor's feedback <input type="checkbox"/> Textbook <input type="checkbox"/> Student Notes <input type="checkbox"/> Assignment sheet <input type="checkbox"/> Exercise on _____ <input type="checkbox"/> Other _____	5.4. What was the <b>primary focus of the conference</b> ? <input type="checkbox"/> Discussion of concepts <input type="checkbox"/> Organization of thought/ideas <input type="checkbox"/> Expression (grammar, syntax, diction, etc.) <input type="checkbox"/> Exercises <input type="checkbox"/> Academic skills <input type="checkbox"/> Citations & Referencing <input type="checkbox"/> Other

#### 6. Conclusion/Wrap-up

6.1. Overall <b>outcome of session</b> (please check all that apply): <input type="checkbox"/> The student reported that his/her questions / concerns had been addressed <input type="checkbox"/> The student asked to schedule another session to discuss issues further <input type="checkbox"/> The student was advised to return after clarifying her/his concerns
6.2. Additional comments