

BYLAW OF CET PG ASSOCIATION 2019-2020

Rules

- **Name:** The association shall be called CET PG ASSOCIATION , logo-invited.
- **Area of Operation:** CET
- **Objectives:** The following shall be aims and objectives of the association,
 - To facilitate interaction between students of the entire PG courses of CET.
 - To promote and support technical, research, academic and job oriented activities of the students.
 - To promote social and cultural activities of the current PG students.
 - To encourage and appreciate academic and other outstanding achievements of the students.
 - To raise and administer funds for the association (contribution-collection).
 - To act as a discriminating agency for transmitting knowledge, help the students to find out job opportunities through placement cell and other academic works in India and abroad. To provide service to the students and CET.
- The Association shall be non-profit sharing group. Net income arising out of the activities of the Association shall be ploughed back into the funds of the Association and no portion thereof shall be paid as a dividend to the members.
- **Membership:** Membership of the Association is open to all students of full time PG courses of CET.
 - Application for membership shall be made in the prescribed form signed by the applicant accompanied by the requisite fee.
 - The Association shall maintain a register of members and the minutes of each council meeting shall be open to inspection by the members of the respective council.
 - The members shall lose their membership by default when they complete the prescribed academic time period given out by college i.e, 2 years.
- **Councils:** There are 4 councils namely **Technical** , **Cultural** , **Academic** and **Sports**. The councils will have 2 Convenors who have meritorious record in that particular field. The Convenors will be a male and female who are already members of that council. The Convenors of the respective councils will maintain a minutes book detailing the topics discussed in council meeting.
 - **Rules for selecting council representatives to the T,A,C councils:**

- ★ Class members can select a student of their choice from their class for each council. So total 3 students from one class for the 3 councils. The name and the phone number of the representative should be properly listed.
- ★ At Least one of the representatives from a class should be a female (compulsory).
- ★ These students will be the class's representatives in council meetings. They are expected to attend the council meetings which will be held twice a month and pass on the information to their respective classes.

→ **Rules for selecting members into Sports Council:**

- ★ Class members or T,C,A council members from that class can promote a person from their class as Sports council member.
 - ★ These students will be the class's representatives in council meetings. They are expected to attend the council meetings which will be held twice a month and pass on the information to their respective classes.
- The association shall have a **staff advisor**.
 - **Year Wise Coordinators:** There will be year wise coordinators i.e, 17 persons from each department of all PG courses. One of them must be a female. They can be either the members in one of the 4 councils or not. They will be coordinating activities with the help from the council members of the same year or that of the coordinator from that particular department.
 - **Board of Governors:** This is the executive committee. Year wise coordinators along with the Staff Advisor, Convenors of 4 councils and PG Representative will constitute the Board of Governors. Total will be 27 members. BoG will have 5 main posts i.e, President, Vice President, General Secretary, Treasurer, Convenor and they will by default become the post holders of PG Association. No one can hold more than one post among the 5 posts, if so that member will automatically be out of the BoG.
 - The President of BoG will be by default the PG Representative.
 - The Vice President of BoG will be a female member of BoG selected by the BoG.
 - The General Secretary of BoG will be a first year student in the BoG selected by the BoG.
 - The Treasurer is the sole responsible person to maintain all accounts in a proper manner.
 - All the Convenors of 4 councils by default become the Convenor of BoG.

They will convene twice a month to decide upon future events including funds of the association and examine the working of various councils. A decision may be passed if it has majority votes among the BoG members present on that day. The BoG will maintain a minutes book detailing the topics discussed in the BoG meeting.

