

Gerardo Perez

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Objective

To put my knowledge, skills, and understanding of customer service, content analysis, technical support, web development, and more to good use in support of a great team.

Education

University of Texas San Antonio (San Antonio, Texas)

Certificate in Full Stack Web Development

Goodwill Training Center

PCEP - Certified Entry Level Python Programmer certification

Texas State University (San Marcos, Texas)

Graduate school

Political science major

University of North Texas (Denton, Texas)

Bachelor of Arts in International Studies

Minor in Spanish

Graduated with 3.5 GPA

Universidad Autònoma de Barcelona (Barcelona, Spain)

Finished my minor in Spanish here

North Lake College (Irving, Texas)

Associates degree

Psi Beta honor society

Nimitz High School (Irving, Texas)

High school diploma

Experience

Technical Support Specialist

Tandem Diabetes Care San Diego California (Remote) April 26, 2024 – Present

Answers questions and troubleshoots issues related to use of the Tandem's insulin pump, its Software, integrated Mobile App, online t:connect patient portal, and integration with CGM medical devices.

Led the implementation and configuration of software solutions for clients, ensuring seamless integration with their existing systems.

Demonstrates good judgment in selecting methods and techniques for obtaining solutions in responding to customer requests.

Ability to work in a highly technical environment providing solutions and services to customers that on occasion may be in a stressful situation; ability to defuse situations.

Solid understanding of web-based software and the ability to troubleshoot browser and network specific issues.

Uses knowledge to propose recommended improvements to customer related processes and materials.

Ensures work is performed in compliance with company policies including Privacy/HIPAA and other regulatory, legal, and safety requirements.

Software Test Engineer

Meta (Facebook) Austin Texas September 13, 2021 – June 30, 2023

Work queues of bug reports generated on internal apps to ensure a strong final product for public release.

Reproduce reported bugs to ensure engineers have a comprehensive, detailed report in order to fix bugs most effectively.

Understand and communicate product launch risk and severity of issues to partners.

Meticulously document findings.

Communicate effectively with cross functional partners in Operations and Product.

Develop test cases and scenarios in order to pinpoint the root cause of product bugs.

Collaborate with team members on both general and product specific issues.

Data analysis - collect and organize triage specific data.

Navigate and troubleshoot SQL queries from internal users utilizing Meta internal tools.

Enter commands using Python and upload to the hardware to debug.

Technical Support Specialist

Mary Kay Carrollton Texas July 08, 2019 – January 04, 2021

Provided technical support for the Mary Kay InTouch software and various mobile applications, including iOS and Android platforms.

Demonstrated proficiency in troubleshooting issues across major browsers such as Chrome, Safari, Edge, and Firefox, on multiple device types including mobile phones, tablets, and desktop computers.

Utilized developer tools to diagnose and resolve technical issues efficiently.
Collaborated with third-party vendors, including ProPay, MK Connections, and Hootsuite.
Troubleshoot integrations, APIs, list management, automations, and payment processing.
Provided HTML code to customize web templates for their MK provided personal sites.
Conducted client training sessions and provided post-implementation support, troubleshooting any issues and optimizing system performance.
Managed customer inquiries and reported issues through a ticketing system, ensuring timely resolution and escalation when necessary.
Conducted callbacks and follow-ups with clients, providing support in both Spanish and English languages.
Closed tickets upon successful resolution of events, ensuring client satisfaction and maintaining high-quality service standards.

Technical Analyst

Meta via Genpact Richardson Texas July 11, 2018 - June 3, 2019

Monitoring and analyzing content (images/videos/text) and approving/deleting content for the Facebook and Instagram platforms.
Classifying content according to the policies of our client (Meta – formerly known as Facebook).
Sometimes view very graphic and disturbing images/videos.
“The police of social media”
Depending on what we come across with, we alert the proper authorities.

Technical Support Specialist (MailChimp.com)

TaskUs San Antonio Texas September 15, 2017 - July 6, 2018

Provided comprehensive email and chat support via Zendesk for MailChimp.com, a leading mass marketing email service.
Assisted users in navigating the website and applications, offering guidance on campaign setup and troubleshooting.
Offering expertise in HTML coding to customize email templates and provide technical solutions for website integration.
Managed user lists, implemented APIs, and facilitated integrations for enhanced ecommerce connectivity.
Collaborated with cross-functional teams to gather requirements and customize products to meet customer needs, providing hands-on guidance throughout the implementation process.
Supported users with RSS feed setup, automation processes, and other advanced features to optimize campaign performance.

Technical Analyst (Quora.com)

TaskUs San Antonio Texas September 15, 2017 - July 6, 2018

Proofread, edit, approve, or deny content before publishing to the website.

Recover material, edit, and send back out (questions)
Stayed above 90% accuracy and stayed above the 120 items per hour goal.

Bartender

TMC (The Mining Company) Dallas Texas June 26, 2017 - August 13, 2017

Started on the floor picking up glasses
Moved to “door guy” on weekends checking IDs and making sure no drinks were coming in or out
Moved up to barback tending to the needs of our bartenders.

Internship

Cultural Awareness International Dallas Texas June 06, 2017 - August 10, 2017

Research and gather information on different countries for our clients who are relocating for business purposes.
Update the blog
Translating into Spanish
Listen in on webinars with our clients

Technical Support Specialist II

Neiman Marcus Direct Irving Texas October 23, 2006 - March 6, 2017

Provided multi-channel (chat, email, & phone) technical support to customers in the customer care department, assisting with inquiries, order placements, and resolving package or order issues via online web and our various applications.
Promoted to Tier 2 technical support after one year with the company, responsible for handling escalated customer issues from Tier 1 support and ensuring a timely resolution.
Assisted colleagues with inquiries regarding company policies, procedures, and computer systems functionality, serving as a resource for troubleshooting and problem-solving.
Provided technical support for Tier 1 agents, offering guidance on complex customer inquiries and escalating issues to Tier 3 support when necessary.
Collaborated with cross-functional teams to address systemic issues and improve customer support processes.
Contributed to the development and implementation of training programs for new technical support agents, ensuring consistent service delivery and adherence to company standards.
Facilitated knowledge sharing sessions to enhance team proficiency in troubleshooting techniques and system functionalities.

Skills

Technical skills/technologies

HTML5, CSS3, Javascript ES6+
React
Node.js, Express, jQuery
Bootstrap & Flexbox
Handlebars
APIs
JSON
MySQL, Sequelize
MongoDB, Mongoose
REST
SQL
GraphQL, NoSQL
MERN
GitHub
Python
ChatGPT/AI

Bilingual

Have a college minor in Spanish
Lived in Barcelona, Spain
Native Spanish speaker

Other computer skills

Use of internet (Chrome, Edge, Firefox, Safari, etc)
Windows OS, iOS, Android, ChromeOS, Linux
CRM & SaaS software
SalesForce, Shopify, Google Analytics, CMOS, Zendesk, Jira, Slack, Teams, etc.
Social Media
Facebook, Instagram, Twitter, Threads, Snapchat, Tumblr

Soft skills

Organization
Communication
Problem-solving
Teamwork
Adaptability
Attention to detail
Empathy
Curiosity

Activities

Was a member of the international studies club at UNT.

Volunteered in Japan 6 months after the 2011 tsunami, earthquake, and meltdown.

Backpacked alone all over Europe for 3 months non-stop during summer of 2014. Have gone on backpacking expeditions to other places since then.

Got accepted as an intern at the US embassy in Madrid for summer 2016, but my security clearance took a long time to approve (because I have lived abroad and have been to 30 countries) and therefore did not make it in time. I got the clearance in July and school started in August; the job was for two months.

During the rise of ISIS, I started my own Facebook group to raise awareness about vulnerable minority communities across the Middle East.

I'm an admin of a music festival FB group of 65,000 (approx.) people and growing.

I promote via social media for a local music organization called Real Music Events. We promote music/artists and bring people into our shows/concerts from all over the world.

Currently writing a travel book with tips, tricks, and my travel experience.