***Abstract***

**Distance education process is one of the basic sub systems of teaching and learning system. Currently in Arba minch University, the distance education is going on manually. Because of this manual system there are so many difficulties on its progress in terms of effectiveness. Some of those difficulties are students do not get updated information, students can not get fast access of reading materials, submission of assignment is not secure it may be lost before reaching to the CDE. So the project we are going to develop will try to recommend those problems and providing prototype of the system to be developed by the office. Because the system to be developed is online, it includes online registration based on payment status of the students, uploading modules, posting new information. This project is not valuable only for students but also for the CDE office. Because it minimizes burden of the employees to distribute modules and the registration process.**