

CURRICULUM VITAE



Flora Charles Mwakaligita
P.O.Box 45673, Dar es salaam
255654133344, 255693109202
Florahcharlz111@gmail.com

Personal statement

I have excellent multi-tasking skills and am able to adapt myself to different situations, while making a significant contribution to the success of the company

Personal Information

Last name	:	Mwakaligita
First name	:	Flora
Middle name	:	Charles
Gender	:	Female
Date of Birth	:	08/01/1994
Place of Birth	:	Dar es Salaam
Marital status Nationality	:	Single Tanzanian
National identify card	:	19940108151020000117

Educational Background

2018-2021	:	Bachelor in information technology	-National institute of transport
2013-2015	:	A-level certificate	-Ivumwe High school
2008-2011	:	O-level certificate	-Miburani secondary school
2001-2007	:	Primary school	-Ndalala primary school

Working Experience

YEAR	ORGANIZATION	DUTIES PERFORMED
Feb 2016 - Sep 2018	DORCHA EXPERTS LIMITED	<ul style="list-style-type: none">• Front office assistant
Aug 2019 - oct 2019	NATIONAL INSTITUTE OF TRANSPORT	<ul style="list-style-type: none">• Networking and OS installation• Computer maintenance• Computer and system support to the staff
Sep 2020 - Nov 2020	MBEYA ZONAL	

Dec 2021 – march 2022	SOKOWATCH	Sales and marketing
March 2022 – Dec 2022	NATIONAL INSTITUTE OF TRANSPORT	ICT OFFICER

Languages

English, Swahili

Computer skills, Microsoft, excel, graphic design, web design

Watching movie, listening music, evening walking, swimming

References

NAME	POSITION	PLACE	PHONE NUMBER	EMAILS
DR. ANGELA RUNYORO	HEAD OF CCT DEPARTME NT	NATIONAL INSTITUTE OF TRANSPORT	0782103485	runyoro@gmail.com
MR. SALUMU MASAMBAJI	ICT OFFICER	MBEYA ZONAL REFERRAL HOSPITAL	0717075364	Smasambaji@mzrh. go.tz
MR PETER MWAKALIN GA	ASSISTANC E LECTURER	NATIONAL INSTITUTE OF TRANSPORT	0767812911	Mwakalinga85@gmail .com