

MEETING NOTE GROUP 17

**DATE:**

Nov 9th, 2023

TIME:

7:00 PM

MEETING LOCATION:

Wechat Group Call

ATTENDEES

Jie Zhang, Zirui He,
Kaicheng Xu, Shuren Xu

NOTE TAKER:

Jie Zhang

PURPOSE OF THE MEETING

Decide which day to present and re-estimate the completion date for each task.

PREVIOUS MEETING FOLLOW-UP

Action items from the last meeting

Task 1: Frontend Design - Assigned to Jie and Zirui

- Progress: still in learning process of Vue 3
- Estimation: Can start on week of Nov 13th (next week)

Task 2: Backend Design - Assigned to Kaicheng and Shuren

- Progress: code is in progress but still need time to commit the whole backend structure
- Estimation: the basic code structure can be submitted on week of Nov 13th (next week)

TOPICS

TIME ALLOTTED:

20 min

AGENDA TOPIC:

Overall Progress

PRESENTER:

Kaicheng, Jie

ACTION ITEMS**PERSON RESPONSIBLE****DEADLINE**

Frontend Initialization

Jie

Nov 17

Backend Initialization

Kaicheng, Shuren

Nov 17

Decision: The overall progress is slower than we expected in project plan

TIME ALLOTTED:

20 min

AGENDA TOPIC:

Subteam collaboration

PRESENTER:

Jie, Zirui

ACTION ITEMS**PERSON RESPONSIBLE****DEADLINE**

Frontend Initialization

Jie

Nov 14

Backend Initialization

Kaicheng, Shuren

Nov 17

Decision: It is hard to do frontend development simultaneously at the beginning, Jie must do the initialization and then Zirui can work on his parts at the same time.

Kaicheng and Shuren are working great together. To save time and increase efficiency, for the next two weeks, we will primarily choose subteam collaboration to design frontend and backend separately. After we finish P0 tasks, we will start working on linking frontend and backend.

TIME ALLOTTED:

10 min

AGENDA TOPIC:

Date of Presentation

PRESENTER:

Zirui

ACTION ITEMS**PERSON RESPONSIBLE****DEADLINE**

Frontend P0 tasks

Jie, Zirui, Shuren

Nov 29

Backend P0 tasks

Shuren, Kaicheng

Nov 29

Decision: Although we may be able to present on Nov 17th, the GUI may look too rough and ugly. To prepare a better presentation, we have chosen to present on Dec 1st.