MEETING NOTE

GROUP 17

DATE:	TIME:	MEETING LOCATION:
Oct 19th, 2023	7:00 PM	Wechat Group Call

ATTENDEES   Jie Zhang, Zirui He, Kaicheng Xu, Shuren Xu

NOTE TAKER: Kaicheng Xu

PURPOSE OF THE MEETING

Discuss things needed to add to the SRS document before submission.

PREVIOUS MEETING FOLLOW-UP

Action items from the last meeting

Task 1 – SRS Document

- Progress: discussion needed regarding to priority of features.
- Outstanding issue: Risks and Issues may need to be considered more carefully.

TOPICS

TIME ALLOTTED:	AGENDA TOPIC:	PRESENTER:
25 min	Priority of feature changes	All

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Commenting on a recipe, rating a recipe, bookmarking a recipe, P0->P1	Jie Zhang, Zirui He	10/19
Updating a recipe, deleting a recipe, updating personal info, P1->P2	Shuren Xu, Kaicheng Xu	10/19
Main page, P1->P2	Jie Zhang, Zirui He	10/19

Decision: Change the priority mentioned

TIME ALLOTTED:	AGENDA TOPIC:	PRESENTER:
10 min	What content should be added to risks and concerns	Shuren

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Add user interface concerns	Shuren	10/19
Add advertisement concerns	Shuren	10/19
Add plagiarism concerns	Shuren	10/19

Decision: Shuren will add the mentioned concerns by today. After that, all of us do proof reading for entire SRS.