# Clearpath — Billing & Pricing Guide

## Pricing Plans

Clearpath offers four pricing tiers to accommodate teams of all sizes:

Free Plan: Up to 5 users, 3 projects, 500MB storage, basic task management and sprint boards. Community support only. No API access.

Pro Plan ($12/user/month billed annually, $15/month-to-month): Unlimited users and projects, 50GB storage per workspace, advanced reporting, timeline/Gantt views, custom fields, API access, and email support with 24-hour response time.

Business Plan ($24/user/month billed annually, $29/month-to-month): Everything in Pro plus 200GB storage, advanced permissions, portfolio management, resource management, time tracking, priority support with 4-hour response time, and SSO via Google/Okta.

Enterprise Plan (custom pricing, contact sales): Everything in Business plus unlimited storage, SAML SSO, SCIM provisioning, audit logs, data residency options, 99.9% SLA, dedicated success manager, and phone support.

## Billing & Payments

All paid plans are billed per active user per month. An active user is defined as any user who has logged in at least once in the billing period. Deactivated users are not counted toward billing.

Payment methods accepted: Visa, Mastercard, American Express, and wire transfer (Enterprise only). Invoices are generated on the 1st of each month and are available in the billing dashboard under Settings > Billing > Invoices.

Plan changes take effect immediately. When upgrading, you are charged a prorated amount for the remainder of the current billing cycle. When downgrading, the new rate applies at the start of the next billing cycle. No refunds are issued for mid-cycle downgrades.

## Free Trial

All new workspaces automatically start with a 14-day free trial of the Business plan. No credit card is required to start the trial. At the end of the trial, the workspace automatically converts to the Free plan unless a paid plan is selected.

During the trial, all Business plan features are available, including SSO, advanced reporting, and priority support. Data created during the trial is preserved when transitioning to any plan.

## Cancellation & Refunds

You can cancel your subscription at any time from Settings > Billing > Manage Subscription. Upon cancellation, your workspace retains access to paid features until the end of the current billing period. After that, it converts to the Free plan.

Clearpath offers a 30-day money-back guarantee for annual subscriptions. To request a refund, contact billing@clearpath.io within 30 days of your annual subscription purchase.

When downgrading to Free, projects and data beyond the Free plan limits are archived but not deleted. You can access archived projects by upgrading again within 12 months. After 12 months, archived data may be permanently deleted.

## Discounts & Programs

Annual billing saves approximately 20% compared to monthly billing across all paid plans.

Nonprofit organizations receive a 50% discount on Pro and Business plans. Education institutions (verified via SheerID) receive free Business plan access for up to 100 users.

Startups accepted into the Clearpath for Startups program receive the Business plan free for 12 months. Eligibility requirements: founded within the last 3 years, fewer than 50 employees, and less than $5M in funding.