Agenda Template

**Agenda Week 8 meeting**

Location: Drebbelweg IZ1

Datum: 04.04.2023

Time: 13:45 – 14:10

Attendees: Alexandru Fazakas, Antonio Lupu, Daniel Rachev, Konstantin Kamenov,

Una Jacimovic, Rūta Giedrytė

Chair: Antonio Lupu

Minute-taker: Rūta Giedrytė

Main topic: Q&A + Feedback session

**Agenda-items**

13:45 **Opening by chair**

13:46 -13:50 **How and what is everyone doing?**

Everyone is feeling good. Team quickly shared what they have been working on to inform each other.

13:50 - 14:09 **Q&A / Feedback Session**

* The team asked about testing – we should test the client by separating to services. Not doing that probably does not fail us, but will decrease our grade.
* We inquired about technology rubric and if having one instance of things we missed is enough – it is enough.
* We asked about the self-reflection and do we truly fail if we make paragraphs instead of bullet-pointed structure, the answer was yes, other TAs are probably wrongly passing their groups.
* There was another question about the self-reflection, namely how to incorporate the teamwork theory, and the answer was that we should cite or paraphrase the teamwork lectures (in every of three situations).
* We should probably remove the Jumbo add, even though the TA personally kind of liked it.

**IMPORTANT:** the deadlines for Friday (official) move to Tuesday. The group-set deadlines stay the same until decided otherwise.

14:09 - 14:10 **Summary action points**

The team continues on their current course of action. Sandi plans to visit one of our professors to ask the professor to share his productivity secrets, as Sandi needs that to finish his work quickly.

14:10 **Closure**