

CITS3200 Team 4

Minutes of Meeting 3 held August 14, 2024

Present: Katrina, Fred, Jack, Susheel, Bob, Lilee

Absent:

Location: Online

Agenda Items:

i. Discussion and Submission of Sprint 1 Deliverables

- Are we happy with the document?
- How is our individual understanding of the Scope of Work and the project to come? Settle out concerns and solidify understanding

ii. Progress reports (if any)

iii. Appoint new roles for Project Manager and Documentor

- We had appointed Katrina for P.M and Fred kind of assumed role of Documenter

vii. Go over Jim's feedback

v. Go over Jira board progress

- perhaps we can start adding tasks to it and creating a road map

vi. Discuss goals for Sprint 2

vi. Discuss next Meeting Agenda

2.1 Sprint 1 Deliverables and Sprint 2

ALL

- We are happy with the document, submitted it to the various channels
- We have a good individual understanding
- Sprint 2 goals were discussed, made sure to be achievable

2.2 Progress Reports

Lilee

- Made a storage container in Azure on free account and connected to it via Python
- Will upload work to Github, share work

Susheel

- Wrote a script to download temperature data from a device (Heltec v3) with external sensor (BME280).
- Will upload work to group Github repository

ALL

- Worked on Sprint 1 deliverables

2.3 Discussions and Clarifications

Jack

- Will ask Jim for more devices on Teams
- Will start on documentation for how to configure devices

2.4 New Roles

Bob

- Bob will take over role as Project Manager for the next few weeks

2.5 Jira Board Progress

Katrina

- We should all add tasks on the Jira board

Fred

- If you start a task, or keep working on one that isn't on the board, then add it to the Jira board

2.6 Folium

Fred

- Will make a short video showcasing how the web app runs
- Will keep working on that also

2.7 Meetings

Bob

- Book meeting with Jim soon (this Friday?)
- Book auditor meeting in week of 26th August, Monday after 4pm?

Action Items:

Action Item	Owner	Deadline	Status
Start coding a scheduler for polling Meshtastic devices, documentation on device config	Jack	n/a	Not started
Working on the webapp, authentication, look into SSO	Fred, Susheel	n/a	In progress
Keep looking into Azure with Lilee ,, book auditor	Bob	n/a	

Action Item	Owner	Deadline	Status
meeting Monday week 6 after 4pm			
Set dates and main tasks on Jira	Katrina	n/a	In progress
Happy to look into more Azure storage solutions? Feel like this could be multiple people as well? Organising Team Documentation	Lilee	n/a	
Work on authentication and SSO. Will contact client to get more information regarding SSO with Azure/ Microsoft Entra	Susheel	n/a	

Next Meeting: 21st August 3pm EZONE 102C