

# GITANSH MITTAL

## EDUCATION

**Centennial college**, Scarborough  
**Advance diploma**, Artificially Intelligence

## PROFESSIONAL SUMMARY

Resourceful **Job Title** able to handle diverse job requirements and meet company goals. Consistently looks for ways to improve warehouse operations and personal contributions to increase team success against challenging performance targets. Resolves problems tactfully, keeping employees and customers satisfied with fast, accurate deliveries.

## SKILLS

- I have Security guard license and CPR-first aid certificate.
- I had worked in India at an ielts coaching center as an teacher and had great communication skills
- Developed as well as was able to handle own bussiness at Ganpati textiles of sales alone without
- Assistance.
- Personal Details
- Highest Level of Education: Secondary School
- Skills
- Communication Skills
- Sales
- Teaching
- Inside Sales
- Insurance Sales
- Negotiation
- Fork lift operator (Less than 1 year)
- Security guard training
- Basic First Aid
- CPR Certified

## WORK HISTORY

### WAREHOUSE PACKER 09/2021 to 09/2022

**Staff Plus** , Etobicoke, ON

- Created shipping labels to complete daily order processing.
- Packed, weighed and shipped items per customer specifications.
- Organized items on racks, shelves and bins to maintain established order.
- Reviewed orders to verify products met specifications.

### FORKLIFT OPERATOR 09/2021 to 04/2022

**T Force** , Etobicoke, ON

- Unloaded and stacked materials by raising and lowering lifting devices.
- Unloaded materials and goods at designated locations for best project availability.
- Transported goods between warehouse locations according to shipment and storage needs.
- Changed out forklift batteries and connected batteries to battery charger.

### IELTS TRAINER 12/2020 to 07/2021

**Mohan Educare**, Moga, Punjab

- Created teaching materials and developed engaging lesson plans for IELTS Modules.
- Proctored IELTS testing to maintain secure testing locations and honest test results.
- Conducted student progress reviews and provided individual feedback for each student on strengths and weaknesses.
- Managed diverse groups of students by teaching language acquisition in dynamic academic lessons and closely monitoring progress.

### SALES MAN 01/2019 to 07/2021

**Ganpati textiles**, Punjab

- Done sales as well as cashier work and customer assistance too