

# **JEANIE KANE**

**Production Assistant | Art Department | Assistant Director | Writer**

Based in Melbourne, Australia | 0456 377 755 | [kanejeanie@gmail.com](mailto:kanejeanie@gmail.com) | Insta: jeanie\_kane

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## **PROFILE SUMMARY**

Confident and friendly film and television graduate and actor looking to gain experience in a professional media industry working environment. Hardworking, detail-orientated and organised individual with the creative passion and logistical skills to produce, direct, write and assist on various productions. Looking to further develop skills and meet and collaborate with new people on exciting and meaningful projects.

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## **EDUCATION**

**BACHELOR OF FILM AND TELEVISION (Honours)** | 2021- 2024 | SWINBURNE UNIVERSITY

Graduated with First Class Honours and created a wide variety of filmic content. Units participated in and skills gained include script writing and directing, both fiction and non-fiction productions, cinematography and lighting, production management, production design, editing, colour grading transmedia franchising and adapting texts to screen.

**VICTORIAN CERTIFICATE OF EDUCATION** | 2019 | WILLIAMSTOWN HIGH SCHOOL

Received an ATAR of 90.95. Dux in English and Drama studies.

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## **CREDITS**

**‘US reality TV series’ (unable to name due to NDA)** (Come Alive Productions)  
| **Casual Production Assistant** | 2025

**‘Word Gets Around’ Independent Pharmacies Australia (IPA) Corporate Video** (Wildebeest)  
| **Art Assistant** | 2025

**‘Selling Houses Australia’ series 18** (Warner Bros. International Television Production Australia)  
| **Casual Runner** | 2025

**‘New Australian TV series’ (unable to name due to NDA)** (Werner Productions) | **Shadow Note Taker** | 2025

**Neighbours** (Fremantle Media) | **Art Assistant** | 2024

**Neighbours** (Fremantle Media) | **Art Department Intern** | 2024 (9 weeks)

**Masterfoods Campaign** (Hogarth Australia) | **Art Assistant / Runner** | 2025

**HIPS International** | **Production Office Intern** | 2024

**Brighton Mazda TVC** (Comma Films) | **Production Assistant** | 2023

**'Big Johnny'** Short Film (Swinburne University) | **Writer/ Director** | 2024

**Festivals:** Gold Coast Film Festival 'SIPFEST' 2025, Canberra Short Film Festival 2025, Melbourne Queer Film Festival 2025, North Bellarine Film Festival 2025

**Awards:** Emerging filmmaker Award (North Bellarine Film Festival)

Sue Blainey Award (Canberra film festival)

Best Writer (Swinburne Graduate awards), Sponsored by Werner Film Productions

Best Producing (Swinburne Graduate awards), Sponsored by Big and Little Films

Future Focus (Swinburne Graduate awards), Sponsored by First Flights

**'Burdekin Rum'** Multimedia commercial (Burdekin Distillery) | **Producer** | 2023

**'Burnt Edges'** Short film (Independent) | **Writer** | 2025

**'Lift'** Short Student Documentary (Swinburne University) | **Director** | 2025

**'Karen's Anonymous'** Short Student Film (Swinburne University) | **Writer/ Director** | 2022

**'The Madness that One Locks Up'** Experimental Student Film (Swinburne University) | **Writer/ Director** | 2021

**'Off Mute Short'** Student Film (Swinburne University) | **Writer/ Director** | 2021

**'Tales of the Cantara Cabin'** Web Series: Episode 1 (Independent) | **1<sup>st</sup> Assistant Director** | 2024

**'Tales of Cantara Cabin'** Web Series: Episode 2 (Independent) | **Production Designer** | 2024

**'Pickled'** Short Film (Swinburne University) | **Production Designer** | 2024

**'Small Intestine'** Music Video (Boyish Films) | **Production Designer** | 2024

**'Mother Pearl'** Short Graduate Film (Swinburne University) | **Co-Production Designer** | 2024

**'Bareback'** Short Film (Independent) | **Production Designer** | 2024

**'The Family Dreggs'** VCA Graduate Short Film (University of Melbourne) | **Production Design Assistant** | 2024

**'Shy Sol Jupita'** Music Video (Independent) | **Production Design Assistant** | 2024

**'Tenderfoot'** Short Graduate Film (Swinburne University) | **Production Design Assistant** | 2024

**'Pros and Cons'** Short Student Film (Independent) | **Costume Designer /Production Design Assistant** | 2022

**'Larping'** Short Student Documentary (Swinburne University) | **Sound Recordist** | 2022

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## SKILLS & ABILITIES

### Technical Skills

- Proficiency in MAC OS programs

- Adobe Creative Cloud Software (Premiere Pro, Indesign etc)
- Editing Software (DaVinci Resolve etc)
- High proficiency in Google programs (Docs, Gmail, Calendar, etc.)
- Comprehensive knowledge of various social media platforms (Instagram, Facebook, Snapchat, Tik Tok etc)
- Excellent written & verbal communication skills
- Excellent organisation and office administration skills

### **Qualifications**

- Screen Careers Set Educated Online Course
  - Manual and Automatic Driver's License – Victoria
  - Working with Children's Check
  - CPR and First AID Certification
  - NDIS Screening Check
  - Responsible Service of Alcohol Certification
  - Industry Experience Certificate
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### **OTHER RELEVANT EXPERIENCE**

**Havas Melbourne Advertising and Media Communications Agency | Office Coordinator | Nov 2022 - March 2023**

**Hightail Bar and Grill | Bar Attendant | July 2024 – Current**

**Aware Health: Remedial Massage, Myotherapy and Clinical Pilates | Receptionist | July 2021 - March 2022**

**Advanced Personnel Management (APM) Assessment Services | Client Services Officer | February 2020 - February 2021**

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### **REFEREES**

Available upon request

**Robert Connolly**  
Director, Producer

**Ewan Burnett**  
Producer

**John Hipwell**  
Producer

**Jonathan Schuster**  
Comedian, Scriptwriter, Actor

**Ash Cottrell**  
Art Director

**Roberta Horslie**  
Film and TV Editor

