

MARIA ROMAS

PRODUCTION. POST. TRAVEL

E: mariaromas@outlook.com

M: + 61 (0) 419 558 513

Agent: Freelancers Promotions | +61 3 9682 2722 | info@freelancers.com.au

PROFESSIONAL PROFILE

I am highly skilled in coordination and organisation, bringing precision and adaptability to every project. As a Travel Coordinator at NEP Group, I managed complex travel logistics for the *Network Seven – Summer of Cricket Season 2024*, ensuring smooth execution and cost efficiency. My work on *Neighbours* further sharpened my ability to manage fast-paced schedules, tight deadlines, and cross-department communication. I excel at juggling multiple tasks, anticipating challenges, and delivering seamless support to the creative teams. Whether coordinating flights or facilitating production needs, I consistently bring structure and clarity to dynamic environments, keeping everything and everyone on track. I am eager to apply my organisational expertise to roles that allow me to contribute to the success of creative and logistical teams, whether in fast-paced production environments or on location.

SCREEN AND TV CREDITS

| | | | |
|----------------------------------|--|--|-----------|
| Assistant Production Coordinator | Genepool Productions TAC Documentary: Only Human | Line Producer: Cathy Rodda | 2025 |
| Travel Coordinator | NEP Group Network Seven - Summer of Cricket | General Manager: Jeff Coleman | 2024-2025 |
| Post-Production Coordinator | Fremantle Media Neighbours – TV Series | Producer: Jason Herbison & Andrew Thompson | 2023 |
| Co-Producer | Little Train Creative Meow Bow Wow – Short Comedy | Producer: Bronwen Lane | 2019 |
| Production Assistant | Little Train Creative Bad Dad – Short Horror | Producer: Bronwen Lane | 2019 |
| Production Assistant | Paul Parker Productions Where To From Here – Short Drama | Producer: Paul Parker | 2018 |
| Series Editor | Chris Jackson Productions Creatives On The Couch – TV Series | Producer: Chris Jackson | 2017-2016 |
| Production Assistant | RMITV Production House The Assenders – TV Series | Producer : Mike Gorrie & Alex Grimes | 2016 |
| House Manager | RMITV Production House Live At The Kaleide – TV Movie | Producer: Mimo Mukii & Jessie Upward | 2016 |
| Series Editor | RMITV Production House The Leak – TV Series | Producer: Seonaid Drummond & Andrew Fenaughty | 2016-2015 |

EDUCATION

Bachelor of Communications (Media) Advanced Diploma of Screen & Media
RMIT University RMIT University

Diploma of Screen & Media
RMIT University

SKILLS AND CAPABILITIES

Production Management
Project Management
Call Sheet Preparation
Travel and Logistics
Broadcasting
Media Production
Attention-To-Detail

Pre-Production Support
Organisational Skills
Communication Skills
Collaborative and Flexible
Scheduling
Research and Analysis
Content Creation

Microsoft Word
Microsoft Excel
Microsoft Teams
Zoom Workplace
Google Workplace

REFEREES

Jeff Coleman

General Manager, NEP Group
Contact details available on request

Lisa Brougham

Crewing, Production & Travel Supervisor, NEP Group
Contact details available on request

Veronyka Campbell

Senior Travel Coordinator, NEP Group
Contact details available on request