

JEANIE KANE

Production Assistant | Art Department | Assistant Director | Writer

Based in Melbourne, Australia | 0456 377 755 | kanejeanie@gmail.com | Insta: jeanie_kane

PROFILE SUMMARY

Confident and friendly film and television graduate and actor looking to gain experience in a professional media industry working environment. Hardworking, detail-orientated and organised individual with the creative passion and logistical skills to produce, direct, write and assist on various productions. Looking to further develop skills and meet and collaborate with new people on exciting and meaningful projects.

EDUCATION

BACHELOR OF FILM AND TELEVISION (Honours) | 2021- 2024 | SWINBURNE UNIVERSITY

Graduated with First Class Honours and created a wide variety of filmic content. Units participated in and skills gained include script writing and directing, both fiction and non-fiction productions, cinematography and lighting, production management, production design, editing, colour grading transmedia franchising and adapting texts to screen.

VICTORIAN CERTIFICATE OF EDUCATION | 2019 | WILLIAMSTOWN HIGH SCHOOL

Received an ATAR of 90.95. Dux in English and Drama studies.

CREDITS

‘US reality TV series’ (unable to name due to NDA) (Come Alive Productions)
| **Casual Production Assistant** | 2025

‘Word Gets Around’ Independent Pharmacies Australia (IPA) Corporate Video (Wilbebest)
| **Art Assistant** | 2025

‘Selling Houses Australia’ series 18 (Warner Bros. International Television Production Australia)
| **Casual Runner** | 2025

‘New Australian TV series’ (unable to name due to NDA) (Werner Productions) | **Shadow Note Taker | 2025**

Neighbours (Fremantle Media) | **Art Assistant | 2024**

Neighbours (Fremantle Media) | **Art Department Intern | 2024 (9 weeks)**

Masterfoods Campaign (Hogarth Australia) | **Art Assistant / Runner | 2025**

HIPS International | **Production Office Intern | 2024**

Brighton Mazda TVC (Comma Films) | **Production Assistant** | 2023

‘Big Johnny’ Short Film (Swinburne University) | **Writer/ Director** | 2024

Festivals: Gold Coast Film Festival ‘SIPFEST’ 2025, Canberra Short Film Festival 2025, Melbourne Queer Film Festival 2025, North Bellarine Film Festival 2025

Awards: Emerging filmmaker Award (North Bellarine Film Festival)

Sue Blainey Award (Canberra film festival)

Best Writer (Swinburne Graduate awards), *Sponsored by* Werner Film Productions

Best Producing (Swinburne Graduate awards), *Sponsored by* Big and Little Films

Future Focus (Swinburne Graduate awards), *Sponsored by* First Flights

‘Burdekin Rum’ Multimedia commercial (Burdekin Distillery) | **Producer** | 2023

‘Burnt Edges’ Short film (Independent) | **Writer** | 2025

‘Lift’ Short Student Documentary (Swinburne University) | **Director** | 2025

‘Karen’s Anonymous’ Short Student Film (Swinburne University) | **Writer/ Director** | 2022

‘The Madness that One Locks Up’ Experimental Student Film (Swinburne University) | **Writer /Director** | 2021

‘Off Mute Short’ Student Film (Swinburne University) | **Writer/ Director** | 2021

‘Tales of the Cantara Cabin’ Web Series: Episode 1 (Independent) | **1st Assistant Director** | 2024

‘Tales of Cantara Cabin’ Web Series: Episode 2 (Independent) | **Production Designer** | 2024

‘Pickled’ Short Film (Swinburne University) | **Production Designer** | 2024

‘Small Intestine’ Music Video (Boyish Films) | **Production Designer** | 2024

‘Mother Pearl’ Short Graduate Film (Swinburne University) | **Co-Production Designer** | 2024

‘Bareback’ Short Film (Independent) | **Production Designer** | 2024

‘The Family Dreggs’ VCA Graduate Short Film (University of Melbourne) | **Production Design Assistant** | 2024

‘Shy Sol Jupita’ Music Video (Independent) | **Production Design Assistant** | 2024

‘Tenderfoot’ Short Graduate Film (Swinburne University) | **Production Design Assistant** | 2024

‘Pros and Cons’ Short Student Film (Independent) | **Costume Designer /Production Design Assist** | 2022

‘Larping’ Short Student Documentary (Swinburne University) | **Sound Recordist** | 2022

SKILLS & ABILITIES

Technical Skills

- Proficiency in MAC OS programs

- Adobe Creative Cloud Software (Premiere Pro, Indesign etc)
- Editing Software (DaVinci Resolve etc)
- High proficiency in Google programs (Docs, Gmail, Calendar, etc.)
- Comprehensive knowledge of various social media platforms (Instagram, Facebook, Snapchat, Tik Tok etc)
- Excellent written & verbal communication skills
- Excellent organisation and office administration skills

Qualifications

- Screen Careers Set Educated Online Course
- Manual and Automatic Driver's License – Victoria
- Working with Children's Check
- CPR and First AID Certification
- NDIS Screening Check
- Responsible Service of Alcohol Certification
- Industry Experience Certificate

OTHER RELEVANT EXPERIENCE

Havas Melbourne Advertising and Media Communications Agency | **Office Coordinator** | Nov 2022 - March 2023

Hightail Bar and Grill | **Bar Attendant** | July 2024 – Current

Aware Health: Remedial Massage, Myotherapy and Clinical Pilates | **Receptionist** | July 2021 - March 2022

Advanced Personnel Management (APM) Assessment Services | **Client Services Officer** | February 2020 - February 2021

REFEREES

Available upon request

Robert Connolly
Director, Producer

Ewan Burnett
Producer

John Hipwell
Producer

Jonathan Schuster
Comedian, Scriptwriter, Actor

Ash Cottrell
Art Director

Roberta Horslie
Film and TV Editor

