

GEORGE KALUWIN

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Front end web developer leveraging a background in compliance and customer service to provide unique perspectives on how end-users interact with web applications. Problem solver by nature who is passionate about developing web applications with a focus on quality design. Strengths in creativity, time management, teamwork, and ability to prioritise work in an agile manner.

SKILLS

Collaborative working | Problem solving | Strong communication skills | Adaptable to changing work environments | Responsive design | Agile work mentality

TECHNICAL

HTML | CSS | JavaScript | React | Bootstrap | Tailwind | GitHub | Node.js

EXPERIENCE

Client Engagement Officer at the Australian Taxation Office, Adelaide, SA

October 2022 - Current

Apply problem solving, investigative skills, and time management to case load of audits for small businesses to ensure accurate reporting, and education of clients.

Key Accomplishments/Responsibilities:

- Assess and audit GST refund cases to validate signs of enterprise.
- Investigate, research, and analyse information, policies and frameworks to identify reasonable solutions.
- Collaborate within the team to share knowledge and discuss technical or administrative issues and resolve moderately complex issues.
- Communicate effectively with clients to across all stages of cases.
- Effectively create outcomes by implementing correct policy and communicating efficiently across all stakeholders within the audit process.

Compliance and Debt operations Officer at Services Australia Adelaide, SA

March 2021 - June 2022

Apply current legislation to provide accurate outcomes for customers and the agency across multiple business areas.

Key Accomplishments/Responsibilities:

- Nominated for employee recognition award for quickly gaining proficiency within the first two months in the agency.
- Nominated as Digital Champion. Responsibilities included attending meetings regarding the agency's vision for digitisation and relaying this information at a team level.
- Moved with agility across work types to best serve the agency according to customer and government demand.

Manager at Bailey Nelson Optometrists, Marion, SA

August 2018 - March 2021

Maintain team morale while prioritising practice performance in collaboration with our optometrists as well as regional and national management.

Key Accomplishments/Responsibilities:

- Regularly outperformed quarterly sales targets.
- Maintained a very consistent team in what was an area of work with quite a high turn-over of employees.
- Organised and facilitated the hiring and continued training of staff.
- Help to develop and maintain a strong sense of team culture.

Assistant Manager at Bailey Nelson Optometrists, Marion, SA

July 2017 – August 2018

Assist the management team with daily operations as well as any staffing issues that may occur throughout the week.

Key Accomplishments/Responsibilities:

- Collaborate with practice managers to develop strategies for achieving sales and profit goals and maintain day to day operations.
- Organised appointments, workflows, and shift coverage to meet expected business demands.
- Handled managerial responsibilities successfully in the absence of the practice manager.
- Assisted with team training.
- Help to develop and maintain a strong sense of team culture.

EDUCATION

AUG 2022

Certificate, Full Stack Web Development – The University of Adelaide, Adelaide, SA

CURRENT

Bachelor of Finance– The University of Adelaide, Adelaide, SA

REFERENCES

References are available upon request.