



GOVERNMENT POLYTECHNIC, SAKOLI
DIST. BHANDARA (MAHARASHTRA) 441802
DEPARTMENT OF COMPUTER TECHNOLOGY



GPS/CM/Dept.Portfolio/2022-23/
Date:01/09/2022

Departmental Portfolio 2022-23

Following staff members are appointed as departmental portfolio In-charge/coordinator the name shown below for smooth conduct departmental administration and academic activities. Co-In-charge/ member will support to portfolio In-charge/ coordinator all the time. In case the In-charge is absent, the co-In-charge will take care of the portfolio. Also laboratory Assistant has to support their respective in-charge.

Sr. No.	Name of Portfolio	Name of Staff
01	Class In-charge	1. CM5I/CM6I – Dr. U B Aher 2. CM3I/CM4I – Mr. V.B. Khobragade – Mr. K. L. Bawankule 3. CM1I/ CM2I – Mr. A A Bajpayee
02	Lab Incharge	1. Programming Lab– Mr. V.B. Khobragade, 2. Network lab & Hardware Lab – Mr. A A Bajpayee 3. Software Lab – Dr. U B Aher 4. Computer Centre – Mr. K. L. Bawankule
03	Mentor	1. CM5I/CM6I – Mr. V.B. Khobragade – Dr. U B Aher – Mr. K. L. Bawankule 2. CM3I/CM4I – Mr. K. L. Bawankule – Mr. A A Bajpayee – Mr. V.B. Khobragade 3. CM1I/ CM2I – Dr. U B Aher – Mr. A A Bajpayee – Mr. V.B. Khobragade
03	Parent Meeting Incharge	1. Mr. V. B. Khobragade 2. Mr. K. L. Bawankule 3. Mr. A A Bajpayee
04	Academic Coordinator	1. Dr. U B Aher 2. Mr. V. B. Khobragade
05	Analysis of End term Examination	Dr. U B Aher
06	Industrial Visit Incharge	1. Mr. V. B. Khobragade 2. Mr. A A Bajpayee
07	Expert Lecture Incharge	1. Mr. K. L. Bawankule 2. Dr. U B Aher 3. Mr. A A Bajpayee
08	Placement Incharge	Mr. V. B. Khobragade
09	Faculty Training Incharge	Mr. V. B. Khobragade
10	New resources development incharge	Mr. A A Bajpayee
11	Cocurricular and Extra- Curricular Activity Incharge	Mr. K. L. Bawankule
12	Inplant training Coordinator	Dr. U B Aher 1. Roll No 1 -18 - Mr. V B Khobragade 2. Roll No 19 -36- Mr. K. L. Bawankule 3. Roll No 37 -54- Dr. U B Aher 4. Roll No 55 – 70- Mr. A A Bajpayee

13	NBA Coordinator	Dr. U B Aher 1. Criteria 1 – Mr. K. L. Bawankule 2. Criteria 2 – Mr. V B Khobragade 3. Criteria 3 – Mr. A A Bajpayee 4. Criteria 4- Mr. A A Bajpayee 5. Criteria 5- Mr. K. L. Bawankule 6. Criteria 6- Mr. V B Khobragade 7. Criteria 7- Dr. U B Aher
14	MOU with Industry	1. Mr. K. L. Bawankule 2. Dr. U B Aher
15	Departmental Library Incharge	Mr. A A Bajpayee
16	Departmental News Letter Incharge	Dr. U B Aher
17	Sessional Incharge	Mr. V. B. Khobragade
18	Practical Exam Incharge	Mr. V. B. Khobragade
19	IRG Coordinator	1. Mr. V. B. Khobragade, 2. Mr. A A Bajpayee
20	Departmental Time Table Incharge	1. Dr. U B Aher 2. Mr. V. B. Khobragade
21	Technical Quiz Incharge	Mr. K. L. Bawankule
22	CTSA Student Forum	1. Mr. V. B. Khobragade, 2. Mr. K. L. Bawankule 3. Dr. U B Aher, 4. Mr. A A Bajpayee
23	Technical Paper Presentation Incharge	Dr. U B Aher
24	Technical Poster Competition incharge	Mr. V. B. Khobragade
25	Technical Project Competition Incharge	Mr. A A Bajpayee
26	Modrob Proposal	Dr. U B Aher
27	Refresher Classes Incharge	Dr. U B Aher
28	Departmental girls grievances incharge	1. Dr. U B Aher,
29	Departmental boys grievances incharge	1. Mr. V. B. Khobragade, 2. Mr. A A Bajpayee
30	MOOCS & NPTEL/Spoken Tutorial Incharge	Mr. A A Bajpayee
31	Attendance Analysis In-Charge	1. Mr. V. B. Khobragade, 2. Mr. A A Bajpayee
32	IEI chapter In-charge (Departmental Level)	Mr. V. B. Khobragade
33	ISTE chapter In-charge (Departmental Level)	Mr. A A Bajpayee
34	AICTE In-charge (Departmental Level)	Dr. U B Aher
35	Purchase Proposal In-Charge (Stationary & Consumable, Books)	1. Mr. V. B. Khobragade, 2. Dr. U B Aher
36	Purchasing Proposal Co-ordinator(Equipment)	1. Mr. V. B. Khobragade, 2. Mr. A A Bajpayee
37	Student Detention In-Charge	Mr. V. B. Khobragade
38	Project guide	1. Mr. V. B. Khobragade, 2. Mr. K. L. Bawankule 3. Dr. U B Aher, 4. Mr. A A Bajpayee
39	Induction programme incharge	Dr. U B Aher

Head of Department
Department of Computer Technology
Government Polytechnic Sakoli

Copy to: 1. Principal, Govt. Polytechnic, Sakoli for kind information.

2. All the staff member of Computer Technology Department for necessary action.