



Republic of the Philippines
Bicol University
Research Development and Extension
FAB LAB BICOL
BU East Campus, Legazpi City
E-mail: fablab@bicol-u.edu.ph

Client Profile and Service Request form:

Date Requested:		Date Requested	
Consent: In accordance with the Data Privacy Act of 2012, all personal information submitted through this service request form will be recorded on FAB LAB data base and will only be used for FAB LAB purposes only. Hence, data will be treated with utmost confidentiality. If you wish to continue, please check "I agree" below.			
<input type="checkbox"/> I agree		Consent	
Personal Information			
Name:			
Address:			
Contact No:			
Gender:		Male	Age:
		Female	
		Prefer not to say:	
Work/Position/Designation:		Student	Company/Affiliated with:
		MSME/Entrepreneur	
		Teacher	
		Hobbyist	
		Other (please specify):	Age
Service Requested		Training/Tour/Orientation	
		Product/Design/Consultation	
		Equipment (Kindly check which equipment to be used)	
<input type="radio"/> Student		3D Printer	Company
<input type="radio"/> MSME		3D Scanner	
<input type="radio"/> Teacher		Laser Cutting Machine	
<input type="radio"/> Hobbyist		Print and Cut Machine	
<input type="radio"/> Other position		CNC Machine (Big)	
		CNC Machine (Small)	
		Vinyl Cutter	
		Embroidery Machine (One head)	Training
		Embroidery Machine (Four Heads)	Prefer not
		Flatbed Cutter	Equipment
		Vacuum Forming	
		Water Jet Machine	3D Printer
		Hard Tools (please specify):	
		Other (please specify):	
Other details:		If consultation, what mode of meeting do you prefer?	Virtual
			Face to Face
			Please specify your schedule:
		If equipment utilization, please specify your schedule:	
Describe the work requested:			
Date:		Name of client:	Signature:
			Other equip

For FAB LAB Personnel only:

Name and signature of personnel:	
Date:	