|  |  |  |  |
| --- | --- | --- | --- |
| Minutes of Meeting-4 | | | **Anotode** |
| Meeting type : | | Date : | Location : |
| Documents Discussion | | 7/09/16 | IIIT-V Hostel |
| Drafted by : | Drafted On: | Attendees : | Copy of minutes to : |
| **Abhilash** | 17/09/16 | * Saurabh N * Avi A * Monika * Abhilash * Mukesh   Chahat | * Saurabh Nitnaware * Avi A * Manohar * sunil |
| Validated by: | Validated On: |
| **Avi A** | 1/10/16 |
| Agenda: DISCUSSION ON QUESTIONNAIRE SUBMITTED.   |  |  |  | | --- | --- | --- | | **Time** | **Topic** | **Owner** | | 9:30PM – 10:00 PM | Discussed on the status of current week tasks | Avi A | | 10:00PM-  10:30 | framed the final questionnaire | Team | | 10:30- 11:00 | Discussed this week’s log book | Saurabh N | | | | |

**Schedule of next meeting**

Date : 17-9-2016

**Meeting Objectives**

MEANING OF EACH QUESTION WHAT DATA COULD BE EXTRACTED

**Discussions And Issues**

|  |  |  |
| --- | --- | --- |
| **Ref.** | **Task** | **Description** |
|  | **Action** | Re checking the questions |
|  | **Discussion/ Action** | Discussion on meaning of each question. |